

Lanesboro Public Utilities  
Council Chambers  
June 16<sup>th</sup>, 2014, 11:00 a.m.

Commissioners Present: Gerald Evenson, Chair  
Theresa Coleman, Dennis Schuck

Absent: None

Staff Present: Jim Peterson and Jerod Wagner

*Commissioner Evenson called the meeting to order at 11:00 a.m. Commissioner Coleman moved to adopt the agenda with the addition of the Iron Pour location and Utility Usage during festivals at the park to be discussed under miscellaneous. Motion was seconded by Commissioner Evenson. Motion carried.*

*Commissioner Coleman moved to approve the minutes of the May 19<sup>th</sup>, 2014 meetings. Motion was seconded by Commissioner Evenson. Motion carried.*

### **New Business**

- A. Water Main Break at 700 Kenilworth and 400 DuPont Street (Update)  
*Jim Peterson indicated that the project(s) were completed and that Weiser will be submitting their bill soon. The remaining work to be done on Kenilworth and DuPont Streets are blacktopping that the City has sent out requests for bids to complete.*

### **Regular Business**

- A. Payables

*Commissioner Coleman moved to pay expenses of the Lanesboro Public Utilities. Motion seconded by Commissioner Schuck. Motion carried.*

- B. Fern Brewster—Comments/Questions on City-Contractor Responsibility for Yard, Trees, Flowers, etc.

*Administrator Todd advised the PUC that Fern Brewster came to the City Office to complain about her flower garden, trees, and yard had been damaged by the contractor during the project on DuPont Street. Mrs. Brewster was inquiring about whose responsibility it would be to rectify the damage to the locations at her residence. Utility Superintendent Jim Peterson indicated that he had already spoken to Mrs. Brewster and that the City was planning on spreading grass seed on the yard and*

*providing a mesh overlay and fill dirt to the flower garden. He stated that she seemed satisfied with the response from the City.*

C. Training Opportunity-MnGFOA Budget and Capital Planning Seminar in Albertville, Minnesota.

*Administrator Todd advised the PUC that there is a training opportunity provided by the MnGFOA for budget and capital planning. The training is at a reasonable cost of \$25.00 per person and that regular mileage reimbursement rates would apply. For the \$25.00 fee, lunch is also included. Commissioner Coleman indicated that she would also like to attend. Motion was made by Commissioner Evenson to allow Todd and Coleman to attend the training. Motion was seconded by Commissioner Schuck. Motion carried all in favor.*

D. Davy Engineering Well Drilling Update

*Administrator Todd provided the Commission the latest update of the progress of the well drilling at Johnson Drive. Davy indicated that the drillers had encountered issues at 300' and had to move the rig 7' and start the drill over. The update indicated that the drilling will continue through the weekend.*

E. DPC Energy Price Mitigation Memo-2014

*Administrator Todd provided a memo from Dairy Land Power Cooperative regarding the purchase price mitigation through the end of 2014. The memo indicated that due to increased energy used through the rough winter season, the City of Lanesboro would be responsible for approximately \$30,000 of price mitigation through the end of the year. This will result in an increase in billing from now until the end of the year.*

F. Bond Payoff-PFA Funding

*The PUC has tabled this item until the City receives the bill from Weiser Construction on the water main project to decide on how to proceed.*

G. Water Ordinance 520 Water Regulations

*This item is tabled until next meeting.*

H. Water Ordinance 540 Rates and Charges

*This item is tabled until next meeting.*

I. Miscellaneous Items

*Commissioner Coleman indicated that the upcoming Iron Pour for the Art Center will be taking place under the walking bridge by the ball fields. There were some questions about how to insure the City is being compensated for the use of utilities for this event. Superintendent Peterson indicated that they could use a temporary meter and read it before and after the event. Commissioner Coleman indicated that she would advise the Art Center of the Commission's decision.*

*Likewise, there is also some concern about utility usage for events and festivals within the park. PUC advised that the Administrator meet with the Art Center regarding how the usage is being paid for (Donation?).*

**Next Meeting: July 21<sup>st</sup>, 2014 at 12:30 p.m.**

**Adjourn Regular Meeting:**

*Motion was made by Commissioner Evenson to adjourn the regular meeting of the PUC. Motion was seconded by Commissioner Coleman. Motion carried all in favor.*

Respectfully Submitted:

David Todd  
City Administrator