

Lanesboro Public Utilities
Council Chambers
August 17th, 2015, 1:00 p.m.

Commissioners Present: Jerry Evenson, Theresa Coleman and Dennis Schuck

Absent: None

Staff Present: David Todd, Jim Peterson and Jared Wagner

Visitors: Autumn Johnson

Commissioner Evenson called the meeting to order at 1:00 p.m. Commissioner Coleman moved to adopt the agenda with the addition of Riverview Campground electric service under miscellaneous. Motion was seconded by Commissioner Schuck. Motion carried.

Commissioner Coleman moved to approve the minutes of the July 20th, 2015 meetings. Motion was seconded by Commissioner Schuck. Motion carried.

Regular Business

A. Payables

Commissioner Coleman moved to pay expenses of the Lanesboro Public Utilities. Motion seconded by Commissioner Evenson. Motion carried.

B. Davy Engineering-Contractor's Pay Estimate Approval (Municipal Well and Pump)

Motion was made by Commissioner Coleman to approve the pay estimate for the contractor on the recommendation of Davy Engineering. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

C. Davy engineering –Contractor's Pay Estimate Approval (Wapasha Construction)

Motion was made by Commissioner Coleman to approve the pay estimate for the contractor on the recommendation of Davy Engineering. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

D. AT&T Cell Tower Lease

Administrator Todd provided the PUC with information from AT&T advising that AT&T would like to extend the lease term for five years in addition to the reduction in the escalator from 3% to 2% for the water tower lease. Motion was made by Commissioner Coleman to allow the change reduction in the escalator but not to extend the lease term for another five years. The PUC will revisit the lease at the appropriate time in the future prior to renewing. Motion was seconded by Commissioner Evenson. Motion carried all in favor.

E. Davy Engineering-Change Order #1 Time Extension (Norman's Electric)

Commissioner Coleman motioned to approve the change order allowing a 30 day extension to complete the work. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

F. Davy Engineering-Change Order #1 Time Extension (Wapasha Construction)

Commissioner Coleman motioned to approve the change order allowing a 30 day extension to complete the work. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

G. Theresa Coleman-Training Request/Material Reimbursement (Rural by Design)

The Commission was presented a request for training by Commissioner Coleman to attend the Rural by Design workshop on January 8th at Eagle Bluff Environmental Learning Center. Commissioner Coleman advised that the training cost is \$60.00. Additionally, she had purchased the course materials which included a book in the amount of \$91.64 via Amazon. Motion was made by Commissioner Schuck to approve the training and materials reimbursement request. Motion was seconded by Commissioner Evenson. Motion carried all in favor.

H. Rural by Design Event at Eagle Bluff-LPU Break Sponsor

Motion was made by Commissioner Coleman to have the LPU provide \$250.00 towards refreshments by becoming a break sponsor at this event. Coleman advised that this would be a good opportunity to show the community that LPU is supportive of these types of initiatives. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

I. Anna V's B&B Reimbursement Request

The Commission was advised that Sue Harris from Anna V's B&B had made a request for reimbursement from repairs made to her water service during the 2014 frozen water pipes event. She indicated that Utility Superintendent Jim Peterson had advised her that the City would pay for a valve installed by VIS Plumbing to help abate the frozen water line issue. Peterson indicated that he did not advise Mrs. Harris of this. Commissioner Evenson stated that it was not the policy of the LPU to pay for service inside of a resident's home and that if the precedent were to be implemented there would be no end to it. Motion was made by

Commissioner Evenson to deny the reimbursement request. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

J. Minnesota Energy Gas Utility Service Request (WTP 2015)

The Commission was advised that Davy Engineering had made a formal request for gas utility service to the WTP site. The following letter confirms the request.

K. Sample Policy for Solar Energy Farms/Systems (Princeton, MN)

The Commission was presented a sample policy for renewable energy (solar) as it pertains to zoning and infrastructure. Motion was made by Commissioner Coleman to enact a moratorium on renewable energy implementation for the City of Lanesboro until further information could be gathered. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

L. MMUA Safety Management Contract Renewal (Shared Cost with the City)

The Commission was advised that the contract for safety management was up for renewal and that the City Council had approved their portion of the cost share. Motion was made by Commissioner Coleman to approve the LPU portion of the contract. Motion was seconded by Commissioner Evenson. Motion carried all in favor.

M. Rice Rules Change-Jerod Wagner

LPU Assistant Superintendent Jerod Wagner advised the Commission on the status of the rule change and how it affects the use of the diesel generator for backup generation. He indicated that there was a need to retrofit the generator to make it compliant with the Rice Rule changes. The cost of the retrofit will be \$116,400 plus an additional \$2,100 for debt service savings for a total of \$118,500. The contract for services was presented by Farabee and no other bid was received. Due to lack of regional providers of this service and the exigent nature of the issue, the LPU will be able to circumvent the statutory bidding requirements. Motion was made by Commissioner Coleman to contract with Farabee to service and retrofit the diesel generator upon review of the contract with City Attorney Tom Manion. Motion was seconded by Commissioner Evenson. Motion carried all in favor.

N. Miscellaneous

The Commission advised that the Round-Up program for the LPU would proceed. Commissioner Coleman advised Autumn Johnson and Deane Benson to craft a letter to the residents to kick off the program by September 1st, 2015 with a start date of January 1st, 2016

Administrator Todd advised that the past due utility account scheduled for disconnect had been paid in full.

Jerod Wagner advised that a utility pole in Riverview Campground had broken off and electric utility service to the campground (two campsites) has been disrupted. Wagner advised to place a sign indicating that electric service is not available at these two sites through the rest of 2015. The LPU will address the issue prior to the 2016 season.

Next Meeting: Monday, September 21st, 2015 at 1:00 p.m.

Adjourn Regular Meeting:

Motion was made by Commissioner Coleman to adjourn the regular meeting of the PUC. Motion was seconded by Commissioner Schuck. Motion carried all in favor.

Respectfully Submitted:

David Todd
City Administrator