

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, April 8, 2013**  
**5:30 p.m.**  
**City Council Chambers**

**Present:** Steve Rahn, Tom Dybing, Keith Eide and Tom Smith

**Visitors:** Theresa Coleman, Michele Peterson, Ethan Bjelland, Andy Drake, Ryan Throckmorton, Julie Charlebois, Ron Vikre, Jan Meyer, Richard Horihan, Mara Drake, Jane Sexton

**Local Board of Equalization:**

Mayor Rahn called the Local Board of Equalization to order at 5:30 p.m.

- A. Meeting Procedures:** Mr. Ron Vikre, Fillmore County Assessor's Office, reviewed the Local Board of Appeal rules, duties, and Minnesota State Statute. Mr. Tom Dybing serves as the trained member of the Local Board of Appeal.
  
- B. Fillmore County Assessment:** Mr. Vikre noted that the Lanesboro City Levy was down 2.376 percent. The Lanesboro Valuation Summary indicated \$56,404,400; an increase from the 2012 assessment.
  
- C. Appeals:** Mr. Richard Horihan received clarification from Mr. Vikre that clerical errors can be corrected for the upcoming tax year and that the value of grain bins increased ten percent per bushel from the previous year.

Mr. Dybing explained that the Truth in Taxation Hearing takes place after the values have been established and the City Budget set for the upcoming year.

- D. Adjournment:** Council Member Dybing moved to adjourn the Local Board of Equalization. Motion seconded by Council Member Eide. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.

**Regular Meeting:**

Mayor Rahn called the Regular Meeting to order at 6:03 p.m.

- A. Agenda:** Council Member Eide moved to approve the agenda with the addition on the City pick-up truck. Motion seconded by Council Member Smith. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
  
- B. Minutes:** Council Member Eide moved to approve the minutes of the March 4, March 14 and March 20, 2013 meetings. Motion seconded by Council Member Smith. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.

### **Persons with Business before the Council:**

Mr. Ethan Bjelland, Apprentice with the Commonweal Theatre asked for permission to display Norwegian Flags on the light poles during Ibsen Fest with help from the City personnel.

Mayor Rahn moved to allow the Commonweal Theatre to display Norwegian Flags during Ibsen Fest. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.

### **Committee/Commission Reports:**

- A. Public Utilities:** Minutes were included in the packet. Council Member Smith noted the changes to the Public Utilities Commission budget.
- B. Library:** No Report.
- C. Heritage Preservation Commission:** Minutes were included in the packet. Council Member Smith commented on the plans for the Preserve Minnesota pre-conference event.
- D. Lanesboro Chamber of Commerce:** Ms. Julie Charlebois reported that the Chamber had received bids for, the phase one and phase two, mulch for the trail landscaping project. The contract was awarded at a cost of \$2,700; with \$500 coming from the DNR and the Chamber was asking for \$500 from the City.

Council Member Dybing moved to contribute \$500 with the stipulation to have a conversation prior to budgeting for 2014. Motion seconded by Council Member Eide. Motion carried with Mayor Rahn and Council Members Dybing, and Eide voting aye. Council Member Smith was opposed.

- E. Fire Department:** Mayor Rahn moved to appoint CJ Peterson to the Lanesboro Fire Department. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- F. Ambulance:** Council Member Dybing noted that two members have completed EMT training.

### **Regular Business:**

- A. Payables:** Council Member Dybing made a motion to approve the payables as presented and any additional ordinary bills until the next meeting. Motion seconded by Council Member Smith. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.

- B. Clerk/Administrator Position:** Applications have been scored and the committee will meet. Deputy Clerk Michele Peterson indicated her desire for increased responsibility. Tom Smith moved to appoint Theresa Coleman as the Interim City Administrator at an hourly rate until a new City Administrator was hired. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- C. Park Road Improvements:** Mayor Rahn moved to contract with Yaggy Colby Associates for the first project as well as soil boring for the parking lot and sidewalk. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- D. Ordinance No. 4-8-13:** No action was taken.
- E. Street Pick-Up Truck:** Streets/Parks Supervisor Andy Drake will obtain bids for a truck to replace the current 2000 model year truck. Mr. Drake noted that money has been set aside in the equipment fund.
- F. LMCIT Workers Compensation:** Interim Administrator Coleman reported that the application will be submitted as presented.
- G. Contracts for Preserve Minnesota:** Council Member Dybing moved to approve the contract with the Commonwealth Theatre. Motion seconded by Council Member Eide. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- H. Consumer Confidence Report:** Interim City Administrator Coleman reported that the CCR will be included with the utility bills.
- I. Room Rental Licenses – Pending Payment and State Licenses:** Council Member Smith moved to approve the Room Rental Licenses pending payment and state licensure. Motion seconded by Council member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- J. National Wild Turkey Federation Temporary Liquor and Gambling Licenses:** Council Member Dybing moved to approve the Temporary Liquor and Gambling Licenses for the National Wild Turkey Federation. Motion seconded by Mayor Rahn. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- K. Landscaping Mulch:** Action taken earlier.
- L. Southern Minnesota Initiative Foundation Community Luncheon:** Invitation in the packet.

- M.** Tri County Electric Annual Meeting: Invitation in the packet.
- N.** SEMLM Membership Meeting: Invitation in the packet.
- O.** Public Information Meeting: The Capital Improvement Planning meeting will be postponed until the new City Administrator has been hired.
- P.** Buffalo Bill Days: Mayor Rahn moved to approve the Temporary Liquor and Gambling Licenses for Buffalo Bill Days. Motion seconded by Council Member Eide. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- Q.** Sale of Laptop Computer: Council Member Eide moved to sell the old laptop computer. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.
- R.** Citizen's Comments: Ms. Julie Charlebois inquired about the status of utility repairs under Parkway Avenue. It was noted that the City of Lanesboro is waiting for three permits from the Minnesota DNR, MnDOT and Minnesota Pollution Control.

Council Members thanked Michele Peterson and Theresa Coleman for their work on behalf of the City of Lanesboro.

**ADJOURN:**

Council Member Smith moved to adjourn at 7:10 p.m. Motion seconded by Council Member Dybing. Motion carried with Mayor Rahn and Council Members Dybing, Eide and Smith voting aye.

Respectfully Submitted,

Theresa Coleman  
Interim City Administrator/Clerk