

Lanesboro City Council
Regular Meeting
Monday, May 6, 2013
5:30 p.m.
City Council Chambers

Present: Tom Dybing, Keith Eide, Joe O'Connor, and Tom Smith

Visitors: Tom Manion, Theresa Coleman, Ceil Allen, Rebecca Flege, Roger Perry,

Regular Meeting:

Mayor Pro-Tem Dybing called the Regular Meeting to order at 5:30 p.m.

- A. Agenda:** The agenda was adopted with addition of the Jeff Johnson property and temporary signs for the Chamber Beautification Committee.

- B. Minutes:** Council Member O'Connor moved to approve the minutes of the April 8 2013 meeting with corrections as noted. Motion seconded by Council Member Eide. Motion carried with Mayor Pro-Tem Dybing and Council Members Eide, O'Connor and Smith voting aye.

- C.** Council Member Smith moved to approve the minutes of the April 27, 2013 Special Meeting. Motion seconded by Council Member Eide. . Motion carried with Mayor Pro-Tem Dybing and Council Members Eide, O'Connor and Smith voting aye.

Persons with Business before the Council:

Ms. Ceil Allen indicated that the Lanesboro Chamber of Commerce Beautification Committee was encouraging individuals and organizations to "Adopt-a-Space" at the Bass Pond, Museum, Community Center, Walking Bridge, Depot and Gazebo. The individuals and organizations would be recognized with temporary 6 x 8 inch signs at each location.

Council Member O'Connor moved to approve the temporary signs for the location indicated. Motion was seconded by Council Member Smith. Motion carried with Mayor Pro-Tem Dybing and Council Members Eide, O'Connor and Smith voting aye.

Committee/Commission Reports:

- A. Public Utilities:** Council Member O'Connor noted that SHE representative Rebecca Flege had attended the meeting and was present tonight to express interest in providing a quote on the water quality initiative. The Public Utilities Commission is in the process of acquiring three quarters of an acre of land above the well on Zenith Avenue. A full project review will take place on May 13, 2013 at 10 a.m. with Michael Davy of Davy Engineering.

Regarding the Lanesboro Dam, Council Member O'Connor indicated that there may not be a bonding bill this year.

Council Member O'Connor reported that, under the RICE rules, the generators are approved for emergency use, will have emergency meters and that oil will have to be changed annually. He clarified that an emergency is a power outage and the generators can be utilized when there is a shortage within the grid.

B. Library: No Report.

C. Heritage Preservation Commission: No Report.

D. Lanesboro Chamber of Commerce: No Report.

E. Planning and Zoning: Council Member Dybing reported that Frank Wright was the Lanesboro Chamber of Commerce representative to the Planning and Zoning Commission. He reported that the Phil and Heidi Dybing had purchased an additional lot and asked about agricultural use; including chickens. Shayn Jensson was interested in chickens as well.

Council Member Dybing noted that permits had been approved for Mr. Kent Ruby to add a second story above an existing addition, and for Ms. Sue Betz to have a home business. He indicated that Mr. Richard Horihan would be coming back to Planning and Zoning with request for a Conditional Use Permit.

F. Fire Department: No Report.

G. Ambulance: No Report.

Regular Business:

A. Accounts Payable: Council Member O'Connor made a motion to approve the payables as presented. Motion seconded by Council Member Eide. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.

B. Clerk/Administrator Position: Council Member Smith moved to offer David Todd a contract at \$46,000 per year with normal benefits and reviews at sixty days, one hundred eighty days and three hundred sixty five days; contingent upon an acceptable criminal history background check. Motion seconded by Council Member O'Connor. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.

C. Resolution 2013 - 6: Council Member O'Connor moved to approve Resolution 2013-6 Minnesota Joint Powers Agreement. Motion seconded by Council Member Eide. Motion

carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.

- D. Farmers Market Sign:** Council Member O'Connor moved to table discussion for a future meeting. Motion seconded by Council Member Eide. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye. One or two Council Members will meet with Farmers Market representatives.
- E. Contract for Preserve Minnesota:** Council Member O'Connor moved to approve the contract for use of the St. Mane Theatre. Motion seconded by Mayor Pro-Tem Dybing. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.
- F. Ambulance Operating Policy and Procedure:** Council Member Eide moved to approve the Ambulance Operating Policy and Procedure. Motion seconded by Council Member Dybing. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.
- G. Local Health Officer:** Attorney Manion suggested reviewing the Minnesota Basic Code and getting an opinion from the League of Minnesota Cities.
- H. Ordinance 1005:** Council Member O'Connor moved to table discussion for a future meeting. Motion seconded by Council Member Dybing. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye. A new draft ordinance will be presented at the next meeting.
- I. Wireless and Smart Phone Policy:** Council Member Dybing moved to approve the Wireless and Smart Phone Policy. Motion seconded by Council Member O'Connor. Motion carried Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.
- J. Fire Relief Association Street Dance:** Council Member O'Connor moved to approve a street dance for the Lanesboro Fire Relief Association during the Buffalo Bill Days celebration.
- K. Fire Relief Association Temporary Liquor License:** Council Member Smith moved to approve the Temporary Liquor License for the Lanesboro Fire Relief Association. Motion seconded by Council Member O'Connor. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.
- L. Vehicle Replacement Schedule:** Council Member O'Connor asked that a column be added to indicate the location of the funds.

M. Keys for Community Center: Council Member O'Connor moved to rekey the Community Center utilizing serial numbers and identification codes for keys in addition to deposits and taking measures to increase accountability.

N. Ordinance Update: Interim City Administrator Coleman reported that she was following up on the Minnesota Basic Code, the Zoning Ordinance developed in 2000 and a full set of current ordinances.

O. Jeff Johnson property: Council Member Smith requested a review of the property, the roadways, easements and the undeveloped portion of Dupont Street.

P. Citizen Comments: Ms. Rebecca Flege with SEH engineering introduced herself, her firm and indicated their interest in the water treatment project. She provided information regarding a funding workshop.

ADJOURN:

Council Member O'Connor moved to adjourn at 6:44 p.m. Motion seconded by Council Member Eide. Motion carried with Mayor Pro-Tem Dybing and Council Members O'Connor, Eide and Smith voting aye.

Respectfully Submitted,

Theresa Coleman
Interim City Administrator/Clerk