

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, June 13, 2016**  
**5:30 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Robin Krom, Tom Dybing and Tom Smith

**Absent:** None

**Visitors:** Attorney Tom Manion, Andy Drake, Shirley Mulder, Bretta Grabau, Hannah Wingert, Phil Bailey, Nick Charlebois, Dona Conway, Michael Brown, Kathy Kasten, Char Brown, Ciel Allen, Kate O'Neary, Dave Harrenstein, Bethany Krom, Drue Ferguson, Merlin Thoen, Julia Borgen, Mary Bell, Joe Deden, Fred Kiel, Mary Jo Wangen, Steve Harris, Jason Boynton, and Deane Benson.

**Regular Meeting:**

Mayor Krom called the Regular Meeting to order at 5:30 p.m.

**A. Agenda:** Member Johnson made a motion to approve the Agenda as submitted with the addition of: Street closure under miscellaneous. Motion seconded by Council Member Dybing. Motion carried all in favor.

**B. Consent Agenda:**

- Minutes of the Regular Meeting, May 2<sup>nd</sup>, 2016
- Minutes of the Special Meeting, May 16<sup>th</sup>, 2016
- Accounts Payable
- Lodging License for A Guest Hus
- Resolution 2016-8
- Gambling Permit for Eide Golf Tournament, July 9<sup>th</sup>, 2016

Council member Johnson asked the Accounts Payable be removed from the Consent Agenda. Member Smith motioned to approve the remaining items on the Consent Agenda. Motion seconded by Council member Dybing. Motion carried all in favor.

Member Johnson questioned the expense of charges from Fire Safety and Darley. Administrator Peterson will verify the expense accounts. Member Dybing motioned to approve the accounts payable, with the verification. Member Resseman seconded the motion. Motion carried all in favor.

**Committee/Commission Reports:**

- A. Public Utilities (Jason Resseman):** Member Resseman reported the commission had met on May 17<sup>th</sup>, 2016 at 5:30. Commissioner Dybing was appointed as Chair at this time. Resseman gave an overview of the items discussed at the meeting.
- B. EDA (Tom Smith):** Member Smith noted the commission had met on June 1<sup>st</sup>, at which time commissioner Bell gave a letter of resignation. The EDA is recommending the Mission statement read "The EDA works to advance the economic development of the City." The EDA also passed a resolution of support to complete a feasibility study. He noted that the Concept Plan had come in under budget, therefore there were some City funds available that had been designated for that project. The EDA has also met with Rochester City Lines; they could look at adding service to Lanesboro if there were 35-40 new riders. Member Resseman motioned to accept the resignation from Don Bell. Member Johnson seconded the motion. Motion carries all in favor. Member Resseman motioned to approve the mission statement presented. Member Johnson seconded the motion. Motion carried all in favor.

- C. **Ambulance (Deane Benson):** Benson noted the good response the open house during EMS week. Special thanks were given to Pastry Shoppe, Kim Chiglo, Chief Schultz, as well as Public Health. The ambulance will switch over to electronic run sheets as of July 1<sup>st</sup>, 2016. So far there have been 59 calls in 2016, surpassing last year's calls to date. Benson presented to applicants to the ambulance, Lisa Benson (who would like to complete EMR training) and Ashley Bue (who is currently certified as an EMT). Member Resseman motioned to approve both applicants. Member Smith seconded the motion. Motion carried all in favor.
- D. **Planning & Zoning (Tom Dybing):** Member Dybing gave an overview of the permits approved as well as the meeting discussions from the regular meeting held June 15, 2016.
- E. **Public Works (Andy Drake):** Andy Drake presented the council with two bids for blacktop repair. Member Resseman motioned to approve the bid from Fahrner. Member Dybing seconded the motion. Motion carried all in favor. Drake will coordinate with Fahrner when the work will be completed. A concern had been brought forward regarding the placement of a crosswalk yield sign. Estimated cost for the sign is \$400-500. No action was taken.

**Regular Business:**

- A. **Audit Presentation – Jason Boynton, Smith Schafer:** Jason Boynton was present to provide an overview of the 2015 audit. He noted no concerns, as well the reserves are currently at 48%, ideally he felt they should be at 50%. Boynton also stated the LPU audit for 2015 was received by the commission.
- B. **Resolution 2016-9:** Michael Brown provided the council with the background for the need for this resolution. Member Smith motioned to approve the resolution of support endorsing establishment of the Fillmore County broadband alliance and stating municipal participation in the same. Member Resseman seconded the motion. Motion carried all in favor.
- C. **242<sup>nd</sup> Street Agreement Discussion:** Administrator Peterson updated the council on the information that had been brought forward. There has been confusion on who should be maintaining that portion of the road from the City limits to the intersection. Various documents had been researched as well as records from the County, none of which provided a clear answer. Attorney Manion advised the Council on the issue of liability. Peterson will attend the next Holt Township meeting to begin the discussion of finding resolution.
- D. **Taxi Cab Ordinance:** A request was made for a possible taxi business in Lanesboro. Attorney Manion provided an in depth background of previous ordinances that governed such a business, noting that currently there is not an ordinance in place. A question was brought forward regarding the licensing requirements as well questions regarding Uber. The Council asked that Chief Schultz be consulted on the matter. Item will be discussed further next month so that more research can be completed.
- E. **Feasibility Study:** The estimated cost for the study is \$7200, of which Western Home Communities has offered to fund 1/3 of the total cost. Considerable discussion was had regarding the need for the study, the 2009 Fillmore County Housing Study, concern for addition services, concern for infrastructure needs, as well as time limitations. Member Resseman motioned that the item be tabled until a policy could be put in place to cover the concerns being brought forward. Member Johnson seconded the motion. Resseman and Johnson voted in favor; Smith, Dybing and Krom voted against. Motion was defeated.  
Member Johnson then motioned for Attorney Manion to create a policy of subsidizing, the motion was then rescinded.  
Member Dybing then motioned to create a letter of support for the feasibility study to be sent to Western Home Communities as well as the organization proposed to complete the study. Member Smith seconded the motion. Motion carries all in favor. No decision was made regarding completion of the feasibility study.
- F. **City Engineer:** Administrator Peterson brought forward details on how having a City Engineer could benefit the city of Lanesboro. Member Resseman motioned to approve the issuing of an RFP for a City Engineer. Member Krom seconded the motion. Member Smith voted no; members Dybing, Krom, Resseman, and Johnson voted yes; motion carried.
- G. **Community Paramedic:** Member Johnson provided the background, giving details on how such a position could benefit a small town such as Lanesboro. Mayor Krom motioned to approve staff time to look into more details of opportunities for a community paramedic. Member Resseman seconded the motion. Motion carried all in favor.

**H. Continued Business:**

- a. **Brew Pub and Distillery Ordinance:** Member Resseman motioned to approve the ordinance as presented. Mayor Krom seconded the motion. Motion carried all in favor. A summary of the ordinance will be presented next month for approval. During the July meeting the Council will also address the total number of licenses allowable.
- b. **Tree Ordinance:** Member Resseman presented edits to the tree ordinance. Member Smith motion to approve the ordinance as presented with the recommended changes. Mayor Krom seconded the motion. Motion carried all in favor.

**I. Miscellaneous:**

- a) **Street Closure request:** Mary Jo Wangen was present to request the closure of Coffee Street W from the intersection to the alley way from 1:30 pm until 2:00 pm on Saturday June 18, 2016. Mayor Krom motioned to approve the request. Member Johnson seconded the motion. Motion carried all in favor.

Member Resseman motioned to adjourn the meeting, motion was then rescinded.

- b) **Concept Plan:** Administrator Peterson noted that the final draft of the Concept Plan had been received. Mayor Krom motioned to have copies of the plan sent out to commission members, be placed on the website, and as well have printed copies available for review. Member Johnson seconded the motion. Members Smith, Resseman, and Johnson requested printed copies. Motion carries all in favor.

**Next Meeting: Tuesday July 5<sup>th</sup>, 2016 at 5:30 p.m.**

**ADJOURN:** Council Member Resseman moved to adjourn at 7:47 p.m. Motion seconded by Mayor Krom. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk