

**Lanesboro City Council  
Regular Meeting  
Monday, August 1<sup>st</sup>, 2016  
5:30 p.m.  
City Council Chambers**

**Present:** Autumn Johnson, Robin Krom, Tom Dybing, Jason Resseman and Tom Smith

**Absent:** None

**Visitors:** Attorney Tom Manion, Bretta Grabau, Hannah Wingert, Michael and Char Brown, Mike and Sonya Bubany, Elaine and Mark Edwards, Bonita Underbakke, Bethany Krom, Ceil Allen, Tom Kellogg, Brandon Theobold, Peggy Hanson, and Marge Lukkason.

**Special Joint Meeting of the Lanesboro City Council and the Lanesboro Public Utilities:**

Mayor Krom called the Special Meeting to order at 5:30 p.m.

- A. Capital Improvement Plan Presentation – Mike Bubany, David Drown Associates:** Mike Bubany gave a presentation regarding three different possible upcoming projects; Auburn and Zenith Road Project, Electric system upgrade, and a Wastewater Treatment Plant. Bubany noted that operational spending should remain at approximately a 2% growth per year. Estimated costs were provided, as well as possible payment options and terms. An annual increase in Sewer rates was recommended at 7%, this would provide for a gradual increase, rather than a sudden large increase. Bubany noted that perhaps the Electric fund could help provide financial assistance for the Street and Sewer projects. He showed that using these funds as well as other sources would create less of a burden to tax payers as well as keep Utility rates comparable to other cities our size. A PDF of the presentation will be sent to Administrator Peterson, who will then distribute to the Council for further review.

**Adjourn Special Meeting:** Council member Johnson motioned to adjourn the Special joint meeting at 6:08 p.m. Member Dybing seconded the motion. Motion carried all in favor.

**Regular Meeting:**

Mayor Krom called the Regular Meeting to order at 6:08 p.m.

- A. Agenda:** Member Dybing made a motion to approve the Agenda as submitted with the additions of: Staff Step Increase, Resolution approving Primary Election judges, and Fireworks Permit under Miscellaneous. Motion seconded by Council Member Smith. Motion carried all in favor.
- B. Announcements:** Administrator Peterson commented that during last month's regular Council meeting concerns were brought forward regarding the actions of a Council member, as well as the action taken by the Council. Peterson sought an opinion from the League of Minnesota Cities. It was noted that Council Member Johnson's concerns were valid questions and she was

correct to voice her opinion. As well the Council also acted correctly in that an expense for preparing a housing feasibility study is an appropriate expenditure. Peterson also noted that the annual Buffalo Bill Days was happening this coming Friday, Saturday, and Sunday. New this year there will be a family movie night in Sylvan Park on Thursday. Donations will be accepted, with proceeds going to the family of Caleb Eide.

**C. Consent Agenda:**

- Minutes of the Regular Meeting, July 5<sup>th</sup>, 2016
- Accounts Payable

Member Dybing motioned to approve the Consent Agenda. Motion seconded by Council member Smith. Motion carried all in favor.

**Regular Business:**

- A. Bolten & Menk (Brian Malm) Auburn and Zenith Road Project:** Brian Malm gave a presentation on the details of a possible road project for Auburn and Zenith Streets for 2017. The presentation was paused at 6:29 p.m. in order to allow for the Public Hearing. The presentation was resumed at 6:39 p.m. After reviewing cost estimates it was noted the next step would be to hold a public hearing on the matter at the next Council meeting September 6<sup>th</sup>, 2016. It was also recommended that the city hold a neighborhood meeting on August 25<sup>th</sup>, 2016 in order to provide as much information and answer as many questions as possible. Council member Johnson motioned to approve a resolution 2016-10 receiving the report and calling for a hearing on improvement. Member Dybing seconded the motion. Motion carried with Council member Smith abstaining from voting due to the fact he owns a parcel in the projected project area and members Johnson, Krom, Resseman, and Dybing voting in favor.
- B. Task Force for Formation of Lanesboro Concept Plan Coordinating Group (Elaine Edwards):** Elaine Edwards was present to provide an idea for the Council to consider regarding how to move forward with the concept plan. The EDA is asking the Council to recognize a special task force operated under the EDA. The goal of the task force would be to establish policy and procedure. The task force would consist of seven members, who would then consult with 96 individuals, and 17 groups. The work is to be completed within 3 months, at which time the task force would be disbanded. The proposed members are: Julie Kiehne as the chair, Bethany Krom, Tom Smith, Steve Snyder, Walter Bradley, Mark Gorman, and Ken Graner. Council member Dybing motioned to approve the establishment of the task force. Mayor Krom seconded the motion. Member Johnson noted that the task force will not have the authority to implement any policy or procedures. Edwards noted that the task force is to plan and prioritize and report back to those that set policy and procedure. Member Resseman stated concern over several of the task force members not living in the City limits of Lanesboro. Edwards remarked that the individuals were chosen based on their skill set. Motion carried with members Johnson and Resseman voting no, and members Krom, Smith, and Dybing voting yes.
- C. City Engineer Proposal's:** Mayor Krom noted that there would not be a retainer associated with having a City Engineer. It was recommended that the City make a commitment for a period of time with the chosen Engineer. Member Smith voiced concerns if it was necessary to have a

City Engineer. Administrator Peterson noted the benefits to having a City Engineer. Mayor Krom motioned to table a decision until next month to allow the Council to further review the proposals. Council member Resseman seconded the motion. Motion carried all in favor.

**D. Continued Business:**

- a) **Taxi Cab Ordinance:** Administrator Peterson presented the questions the applicant had regarding the ordinance: How many licenses will be issued? Would there be one per vehicle, or one per vendor? What would the cost of the permit be? The Council asked to have the applicant address the City Council to help discuss these questions.
- b) **Herbicide Task Force:** An update was not available at this time.
- c) **Feasibility Study:** Mayor Krom noted that invitations had been sent out and interviews will take place on Tuesday, August 9<sup>th</sup>, 2016.

**E. Miscellaneous:**

- a) **Staff Step Increase:** Member Johnson motioned to approve a Pay step increase for staff member Steve Majerus from a four to a five, with an effective date of May 15, 2016. Member Resseman seconded the motion. Motion carried all in favor.
- b) **Resolution to approve Primary Election Judges:** Member Resseman motioned to approve resolution 2016-09 approving the Primary Election Judges. Member Dybing seconded the motion. Motion carried all in favor.
- c) **Fireworks permit for Buffalo Bill Days:** Member Resseman motioned to approve the fireworks permit for Buffalo Bill Days with a location of the High School practice field. Mayor Krom seconded the motion. Motion carried all in favor.

**Public Hearing (6:30):** Mayor Krom call the Public Hearing to order at 6:30 p.m.

- A. **2016 Sidewalk Assessments:** Marge Lukkason was present and voiced concern as to why only a portion of her sidewalks were being considered, when there is another section in worse condition. It was noted that there was originally a plan that consisted of the highest traffic areas. Several years ago funds were not available to continue the project, therefore progress was stopped. The current suggested work areas are beginning where the previous project left off. Member Johnson motioned to close the Public hearing at 6:38 p.m. Member Resseman seconded the motion. Motion carried all in favor.

**Committee/Commission Reports:**

- A. **Public Utilities (Jason Resseman):** The Lanesboro Public Utilities held their regular meeting on July 19<sup>th</sup> in which the commission discussed: Applications for payment for the water project, Tri-county is continuing to work with LPU regarding the Brown out conditions. Member Dybing also noted that LPU has been able to continue running the hydro due to the amount of rain we have received. This shaves 200kW off of our peak amounts.
- B. **Planning and Zoning (Tom Dybing):** Planning and Zoning held their regular meeting on July 20<sup>th</sup> in which the commission approved several building permits, including one for a new home. Steve Carpenter provided the commission with a kiosk design proposal, to which the commission will consider upon updating the design guidelines. The commission also discussed

the application of metal roofs. Finally the commission reviewed a proposed resolution regarding a Comprehensive Plan.

- C. Park (Autumn Johnson):** There will be a water fountain reinstalled in Sylvan Park, closer to the gazebo. The board also heard a suggestion for possible concerts in the park in July and August next year. The revenue from camping funds continues to excel expectations. The staff has recently begun repair of the cracks in the tennis courts. Discussion was then had regarding the condition of the park road; an estimate of \$160,000 has been received to complete the repairs.

**Closed Meeting:** Mayor Krom closed the public portion of the meeting at 7:50 p.m. as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's negotiations with the police employee union.

**Next Meeting: Tuesday, September 6<sup>th</sup>, 2016 at 5:30 p.m.**

**ADJOURN:** Council Member Resseman moved to adjourn at 8:08 p.m. Motion seconded by Member Krom. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk