

Lanesboro City Council
Monday, September 10, 2012
Council Chambers at 5:30 p.m.

Present: Joe O'Connor, Tom Dybing, Keith Eide and Ceil Allen

Absent: Steve Rahn

Visitors: Dillon Dombrovski, Tom Smith, Lawrence Heimsoth and Cheryl Lamon

REGULAR MEETING:

O'Connor called the regular meeting to order.

Dybing made a motion to approve the agenda with changing Dillon to Persons before the Council, second by Eide, motion carried.

The Regular Meeting Minutes of August 6, 2012 were approved with a change on page 2 as follows: *with the addition of adding **Council** the support of the Chamber letter*, with a motion by Dybing, second Eide, motion carried.

PERSONS WITH BUSINESS BEFORE THE COUNCIL:

- A. **Cheryl Lamon – Petition for Portion of Beacon Street East Vacation:** Vickerman noted that the Lamons filled out the petition to have a portion of the Beacon Street E. vacated. Manion reviewed the League of MN Cities documentation and noted that a petition is required for the process. Vickerman stated that the next step is to call a public hearing and notify surrounding residents of the hearing. Manion noted that the Street Supervisor should be consulted on this as well. O'Connor made a motion to approve resolution 201209.10 which states that the City will hold a public hearing on October 1, 2012 at 5:30pm and for Vickerman to publish the notice in the paper for the hearing along with mailing letters to surrounding properties, second Dybing, motion carried.
- B. **Dillon Dombrovski – Yaggy Colby:**
- **Sewer line replacement along dike:** Dombrovski noted that a pay request has been presented to the City. Vickerman noted that of the bill the City Council would be responsible for \$2,250. Allen made a motion to pay the bill and noted that the project looks great, second Eide, motion carried.
 - **Storm Sewer Drainage under the Riverside on the Root:** Dombrovski noted that the cost to line this storm sewer is approximately \$43,000 and the cost to redirect the line along the Highway 250, which would allow the line under the Riverside on the Root structure, would cost approximately \$51,000, but surveying costs for the permits would cost an additional \$2500-\$3000. Dombrovski noted that the state is not willing to help out stating that the runoff mainly comes from the hilled area of the City. It was noted that there was no warranty for the lining and the long-term solution seemed a better option at this time. The assessment policy was brought up and Dombrovski noted that this is more of a repair situation than a new storm sewer line installation. Eide made a motion to have the engineer prepare a feasibility report for the project, second

O'Connor, motion carried. It was noted that with this process the project may have to be moved to Spring 2013.

- **Campground Road:** Dombrowski was asked to bid engineering costs for the road going into the campground, he was also asked by Drake to bid engineering costs for the parking lot area and the road. After reviewing the bids and the costs it was noted that there is not an option at this time to replace the road in 2013. It was noted that no one was ready to move forward at this time.

COMMITTEE/COMMISSION MEETINGS:

- EDA: September 5th - Vickerman:** Vickerman reported that Rushford Nanotechnology made a presentation to the group in regards to a Nano start up business in Lanesboro. At this time, the group did not have a plan in place, looking more for advertising opportunities; the EDA directed the group to the Chamber for membership and marketing. Vickerman noted that they voted to support a SMIF grant that the Lanesboro Art Center was working on and a bathhouse grant that the City Administrator was working on. The EDA concluded that they will at their next meeting define the "players" that need to be contacted for the Community Sustainment Initiative.
- Library: August 14th - Allen:** Allen noted that the group is working on the mural in the hallway and that their next meeting was the next night.
- P&Z: August 20th - Dybing:** Dybing reported that the Commission approved a building permit for a greenhouse at the school; they approved Anna V's addition and a permit for a fence at the Parkway Pub. He also noted that a building permit was discussed for Lamon's at the property on the North side of Beacon East, but noted that due to it being City property they could not act unless the portion of the street was vacated.
- HPC: August 20th - Vickerman:** Vickerman noted that the Commission approved Anna V's addition with Secretary of Interior's standards approval, reviewed the national conference attended by Johnson and discussed the design guidelines. The Commission also wants to move forward on the district expansion and at this time cannot find a member to attend the state conference.
- PU: September 10th - O'Connor:** O'Connor noted that the Commission was updated on the status of the water project, has almost completed water and electric meter installation and are following up on an electric rate study. He also noted that the group would be working on the 2013 budget.
- Chamber Update - Representative from the Chamber:** No one was present.

HOUSEKEEPING:

- Paying of the Bills:** Dybing made a motion to approve the bills as presented and any additional ordinary bills until the next meeting, second Allen, motion carried.
- Storm Sewer by Legion Line/Reroute:** This item was moved to Persons Before the Council.

- C. Resolution for Bathhouse Grant:** O'Connor made a motion to approve the resolution 091012-1, which allows Vickerman to apply for the grant funds through the Park Legacy Grants with a match of \$5,000, second Dybing, motion carried.
- D. New Fire Department Member Appointment Request:** Vickerman asked the Council to appoint Tony Semmen on behalf of the Fire Department. Dybing made a motion to appoint Tony Semmen to the Lanesboro Fire Department, second Allen, motion carried.
- E. Liquor Licenses for Regional Meeting and Fire Dept. Steak Fry:** Dybing made a motion to approve the license for the regional meeting and the Fire Department Steak Fry, second Allen, motion carried.
- F. SEMCAC Contract:** Allen made a motion to approve the contract with SEMCAC, second Eide, motion carried.
- G. Commercial Garbage Issues:** Vickerman noted that she and Mayor Rahn, due to some commercial garbage conflicts on the West side of Parkway, had authorized dumpsters to be placed near the Coffee Street Bridge. They realized this was a temporary fix and Vickerman has recently received complaints in regards to the placement of the dumpsters. Vickerman noted that Andy Drake stated that the City property near the other dumpsters in the alley would be a good place for them. Vickerman asked the Council to approve moving the dumpsters to that location. Dybing made a motion to approve the dumpsters on City property, second Allen, motion carried.
- H. New Employee Raise Based on Service Time:** Vickerman noted that Michele Peterson had a raise with her hiring agreement. Vickerman noted that she did increase Peterson's hourly rate to \$13.80 and is asking for official approval. Dybing made a motion to approve the raise retroactive to July 18th, second Allen, motion carried.
- I. Piano at Comm. Ctr?:** Vickerman noted that there is an old piano up on the stage that has not been tuned in years. Council members asked Vickerman to try to seek out the model number to see what type of value the piano might have and present at the next meeting.
- J. Office Hours:** Vickerman noted that the 90 day trial period had passed a few weeks back. She asked if the Council wanted the hours to continue or go back to the old hours. Council members asked Vickerman her thoughts and she noted that it was great to have down time to work on other items, however wanted to be sure there was not an inconvenience to others. She noted that she had not heard any complaints. Council members noted that they had not heard complaints either. It was noted that the new hours would continue M-F 8-12/12:30-3.
- K. Lanesboro 20/20 – Community Sustainment Initiative:** O'Connor noted that he had presented this to the Public Utilities and they had agreed to budget some funds for the initiative, he asked that the City do the same in their budget, noting that he had asked Vickerman to put in \$7500 for this item. It was noted by O'Connor that a professional facilitator could be used such as CEDA. He noted that the school, Chamber, Arts Center, Lanesboro Local and Commonweal are other groups that would be a part of the initiative.

Vickerman noted that the EDA would be discussing which groups to ask to be involved in the initiative, noting they wanted to include anyone who wants to be a part of it.

- L. 2013 Preliminary Budget and Levy:** Council members reviewed the proposed budget and levy, with an approximate increase of 4%. Vickerman noted that we can always bring the levy down, but cannot increase it. O'Connor made a motion to approve the preliminary levy at \$452,700, second Dybing, motion carried.
- M. Glass Ordinance:** Manion noted that this was his first attempt at an ordinance, noting that this was a unique ordinance. O'Connor made a motion to table until the next meeting so members have an opportunity to review and make suggestions, second Dybing, motion carried.
- N. Theater Liquor Special Ordinance:** Vickerman noted that other cities offer a restricted on-sale license to theaters. She was asked by the theater to explore the option of having the strong beer designation. Dybing made a motion for Vickerman and Manion to explore this type of ordinance, second O'Connor, motion carried.
- O. Miscellaneous Items:** None at this time.

ADJOURN:

At 7:21pm, Dybing made a motion to adjourn the meeting, second Allen, motion carried.

Respectfully Submitted,

Bobbie Vickerman
City Administrator/Clerk