

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, December 7<sup>th</sup>, 2015**  
**5:30 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Robin Krom, Tom Dybing and Tom Smith

**Absent:** None

**Visitors:** Tom Manion, Curtis Bisek, Andy Drake, Michael and Char Brown, David Tacke, Bretta Grabau, Dan Anderson, Hannah Wingert, Bill Swanson, Thomas Trehus, Jim Watson, Nick Charlebois, Mike Charlebois, and Mark and Elaine Edwards

**Regular Meeting:**

Mayor Krom called the Regular Meeting to order at 5:30 p.m.

- A. Agenda:** Council Member Resseman made a motion to approve the Agenda as submitted with the additions of: Thomas Trehus, Curtis Bisek under Community Interest, and Invoice for tractor, Audit contract, and Holiday party under Miscellaneous, as well as the deletion of Girls Day Out. Motion seconded by Council Member Dybing. Motion carried all in favor.
- B. Consent Agenda:** Council member Smith asked that items 3 (Sewer Rates), 4 (Employee Recognition), and 7 (Pay Equity Report) be removed from the Consent Agenda.
- Minutes of the Regular meeting, November 2<sup>nd</sup>, 2015
  - Accounts Payable
  - Expert T Billing Contract
  - Franchise Agreement - Mediacom

Council Member Smith moved to approve the remaining items of the consent agenda as submitted. Motion seconded by Council Member Dybing. Motion carried all in favor.

**Introduction Request – Thomas Trehus:** Mr. Trehus was on hand to introduce himself and announce that he will be running for 28B for the House of Representatives. He noted that he was from Spring Grove and currently works for Minnowa construction as well serves on the school board for Spring Grove. His areas of concern are education, school funding, transportation and rural economic development.

**Public Hearing: Renewable Energy Zoning Ordinance**

Michael Brown had questions regarding the intent of the systems connecting to the grid as well as whether it was limited to one 200 ray system, or a system of 10 that equaled the 200. Dan Anderson suggested deleting page 7 item 4 – striking the requirement for an engineer, noting that there are many resources for a do-it-yourself system. He also stated a need for an emphasis on safety; requiring an inspection by an electrical inspector, proof of filing electrical permit, components need to be UL listed, and finally creating a follow up system. Due to the questions brought forward member Johnson motioned to table the item until more information

can be determined. Member Resseman seconded the motion. Motion carries all in favor.  
Hearing closes at 5:50 p.m.

### **Committee/Commission Reports:**

- A. Library:** Administrator Peterson noted that the Library continues to exceed their circulation goals, and has done so all but one month this year. The library was also granted a \$7000 grant to install a reading garden on the South side of the Community Center Building. The Library will be working together with the School and the Park Board to complete this project.
- B. Museum:** No update was available
- C. Ambulance:** No update was available
- D. Public Utilities:** No update was available
- E. HPC:** Council member Resseman stated the Heritage Preservation Commission had met at its regular meeting on November 16<sup>th</sup>, and still has an opening on the commission. He also noted that they are continuing to work on the Historic District Expansion. The commission is also looking into different recognition programs.
- F. Planning and Zoning:** Council member Dybing reported that the Planning & Zoning Commission had met on November 19<sup>th</sup>, 2015. During this meeting there was discussion regarding the following: Ambulance shed, Permit approvals, Tiny Houses, Term limits, Meeting time changes. The commission noted a need to update fees, policies, and ordinances. Finally there was discussion regarding a property that did not apply for a permit before replacing the roof on the building. It was noted that the current ordinances did not provide for a penalty.
- G. Park Board:** Council member Johnson noted that during the regular meeting the board discussed the grant the Library received. There was also discussion regarding the installation of a skating rink, cost of which is being covered by donations. The Park Board had received two applicants for one vacant seat on the board, after much discussion the board recommended that Rick Darling fill the seat vacated by Steve Rahn. Council member Johnson motioned to approve Mr. Darling on the Park Board. Member Smith seconded the motion. Motion carries all in favor.
- H. EDA:** Council member Resseman stated the EDA had discussed a work plan and social media in the last two regular meetings. Member Scott Taylor resigned, therefore Administrator Peterson was asked to advertise the opening.

### **Truth in Taxation Hearing: (6:00 p.m.)**

Mayor Krom opened the hearing at 6:00 p.m. Krom noted that the preliminary budget had showed an increase of 13.17%, with the proposed final budget at an increase of 9.95%. The Mayor asked for any questions regarding the proposed final budget. With no discussion Mayor Krom motioned to close the hearing at 6:02 p.m. Council member Johnson seconded the motion, motion carries all in favor.

- I. Lanesboro Chamber of Commerce:** Administrator Peterson noted that the Visitor Guide was in the final proof stage and should go to print later this week. The chamber also has a new calendar going live on their website effective Jan 1<sup>st</sup>, 2016.
- J. Fire Department:** No report available
- K. Street Department:** Andy Drake was present to discuss a possible road project in 2016, Auburn and Zenith Streets, providing for curb and gutter as well as utility updates.

Council member Resseman motioned to approve sending out an RFP for engineering services for the proposed project. Council member Dybing seconded the motion. Motion carries all in favor.

Drake also mentioned he had attended a meeting regarding the Emerald Ash Bore, put on by the Department of Agriculture. Discussion was had regarding a plan to identify trees, the removal of said trees, and the replacement. Drake stated there are 75 Ash trees in just Sylvan Park. It was noted that only trees on City property would be taken down, unless said tree poses a hazard. A committee will be formed with Drake, Council member Resseman, and perhaps a member of the Park Board. Administrator Peterson was asked to look into updating the Tree Ordinance, funding opportunities, as well as the idea of providing permits for planting trees.

### **Community Interest:**

- A. **Curtis Bisek:** Mr. Bisek was present to discuss the possibility of 2 Rivers Brewing moving from the existing location within Riverside on the Root, to 101 West Coffee Street. They would also be expanding to include a Tap Room and would be using a 2 barrel system, with thoughts of a possible expansion in the future. Council member Resseman advised that Mr. Bisek first attend a Planning & Zoning meeting, the regular meeting will be held Wednesday December 16<sup>th</sup>, 2015 at 7 p.m. Further discussion regarding the necessary licensing as well as a possible Growler Ordinance.

### **Regular Business:**

- A. **Adoption of 2016 Budget with Resolution:** Mayor Krom again stated the preliminary budget had an increase of 13.17%, with the final having an increase of 9.95%. Council member Dybing motioned to approve the final budget as presented. Council member Resseman seconded the motion. Motion carries all in favor.
- B. **Maintenance Worker Position:** Administrator Peterson noted that current staff member Mark Lawstuen had given his notice of resignation due to his acceptance of a full time position with Rochester Community College. Currently this position is considered part-time, working 40 hours per week ½ of the year, and 20 hours per week the other half. Peterson recommended making this position a full time position. The staff person will work between Park, Street, and Public Utilities. Council member Johnson motioned to approve the position become full time and to search out candidates for this position. Mayor Krom seconded the motion. Motion carries all in favor.
- C. **Continued Business:**
  - a. **Golf Cart Ordinance:** Council member Resseman noted the different versions of the ordinance and asked for input on how to combine them. Member Johnson also noted the importance of requiring drivers be licensed as well as whether this ordinance should include other all-terrain vehicles. Discussion was also had regarding whether to require a permit for going from Golf Course to gas station, as well as the idea of having a minimal permit fee. Item was tabled until more information can be defined.
  - b. **Ambulance Shed:** The search is continuing for a possible location of a new shed. Member Johnson advised the Ambulance is trying to look at the big picture with future possible plans.

- c. **HVAC-Community Center Building:** Administrator Peterson noted that the Heat Exchanger was covered under warranty and would be installed later in the week.
- d. **Sidewalk – Fillmore Avenue S:** Administrator Peterson noted that the sidewalk would not be covered by insurance. Much discussion took place regarding the actual cause of the cracks. Possible ideas of cost sharing with the home owner were also discussed. It was deemed that more information was needed to determine if it was a safety issue. The Council will also look into an ordinance regarding skid loaders on sidewalks, ensuring a weight limit on sidewalks to prevent further damage. Item is tabled until next month.
- e. **Fire Contract:** City Attorney Tom Manion noted the change in the contract from a 7 year to a 2 year contract, as well as the fact that Pilot Mound would no longer be in our jurisdiction. It was noted that negotiations would begin in 2016 for the next contract. Council member Smith motioned to approve the contract as submitted. Mayor Krom seconded the motion. Motion carries all in favor.
- f.

**D. Miscellaneous:**

- a) **Invoice for Tractor:** Administrator Peterson stated the tractor had finally been delivered, and therefore presented an invoice for payment in the amount of \$28,500. Council member Dybing motioned to approve payment. Mayor Krom seconded the motion. Motion carries all in favor.
- b) **Audit Contract:** Council member Johnson motioned to approve the contract with Smith Schafer to conduct the City's audit for 2015. Council member Resseman seconded the motion. Motion carries all in favor.
- c) **Pay Equity:** Council member Smith asked if the City was compliant. Administrator Peterson advised they were compliant based on the report thus far. Member Smith motioned to approve the report. Mayor Krom seconded the motion. Motion carries all in favor.
- d) **Revision of Title V – Public Utilities Chapter 515 – Sewer Rates:** Council member Smith questioned the increase and requested that more information be gathered before a decision could be made. Administrator Peterson was asked to present budget documents for Lanesboro Public Utilities as well as provide the figure of what revenue will be generated due to the increase. Item was tabled until more information can be determined.
- e) **Employee Recognition Policy:** Council member Smith expressed concern over budgeting expenses related to the policy. Mayor Krom noted the importance of recognizing employee's dedication to the City. Mayor Krom motioned to approve the Employee Recognition Policy as presented. Council member Johnson seconded the motion. Motion carries with Members Krom, Johnson, Dying, and Resseman voting yes, and Member Smith voting no.
- f) **Holiday Party:** Council member Johnson presented the idea of a Holiday party for the City and LPU staff and board members. Recommending that the Council members share the cost of renting the upstairs of the Legion, and that everyone brings something to share. Johnson will check availability and provide an update.

**Next Meeting: Monday, January 4<sup>th</sup>, 2015 at 5:30 p.m.**

**ADJOURN:** Council Member Smith moved to adjourn at 7:08 p.m. Motion seconded by Council Member Dybing. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk