

Lanesboro Park Board
Regular Meeting
Tuesday, November 28th, 2017
4:30 p.m.

Members Present: Rick Darling, Teri Benson, Brenda Semmen, and Samantha Heraldson

Members Absent: Jim Haugen

Visitors: Ardell Nordgaard, Marge Drake, Steve Majerus, and Matt Schultz.

Call to Order: Board member Benson called the regular meeting of the Park Board to order at 4:30 p.m.

Adopt Agenda: Board member Darling made a motion to approve the Agenda with the addition of: Lanesboro Schools, Benefit, and Ice Rink. Member Benson seconded the motion. Motion carried, all in favor.

Approve Minutes of October 24th, 2017: Motion was made by Board Member Semmen to approve the meeting minutes as presented. Motion was seconded by Board Member Darling. Motion carried all in favor.

Regular Business:

- A. **Matt Schultz:** Superintendent Matt Schultz of Lanesboro Public Schools presented the idea of working together to alter the current ballfield to also allow for baseball. The school had previously wanted to install a baseball field next to the current football field, however due to flood plain restrictions, the project is not allowable. Therefore he felt that the school and the City could partner together to make the one field work for both softball and baseball. Schultz will work with Administrator Peterson to apply for the Twins Grant after the first of the year to help with funding the project.
- B. **Staff Update:** Staff noted that events and visitors have decreased significantly.
- C. **Apple Trees:** No information was presented.
- D. **Beer Choir:** The Beer Choir is a fundraising event for the Lanesboro American Legion, to help fund the tuck pointing project for the building. Member Heraldson motioned to waive the rental fee for the Community Center for the event. Member Semmen seconded the motion. Motion carried, with members Benson, Semmen, and Heraldson voting yes. Member Darling abstained from voting as he is a member of the Lanesboro American Legion.
- E. **Part-time Seasonal Position:** A need to hire a part time seasonal worker was discussed. This position could help with weekend and event coverage, as well as assist Park Director Nordgaard with various duties. The board felt this would be beneficial. Nordgaard and Peterson will work together to come up with a job description and bring back to the board in March for review. The board also discussed weekend coverage during the winter months. It was noted that weekly coverage on the weekends is not necessary. Staff will coordinate scheduling if there is an event in town that would require bathrooms being checked.

F. **Meeting Schedule:** Due to a lack of activity the Park Board will not meet again until March of 2018. Should any concerns come up a meeting will be scheduled.

G. **Continued Business:**

1. **Water Fountain:** Member Darling motioned to approve spending \$375 towards the purchase of a new water fountain in the Community Center. Member Heraldson seconded the motion. The remaining \$625 was gained through donations and grants. Motion carried all in favor.
2. **Backboards and Hoops:** Backboards and Hoops have been installed.
3. **Parking Permits for Ballfield:** Members reviewed the proposed ordinance, noting that an additional line should be added for the time period permitted parking would be allowed – April through October, or the first snow fall whichever comes first. Member Semmen made a motion to set the permit fee for each unit at \$35 annually. Member Heraldson seconded the motion. Motion carried with members Semmen, Heraldson, and Benson voting yes, member Darling voting no. It was noted that the amount for the permit could be reviewed in the future if it needed to be higher.
4. **Ice Rink:** Steve Majerus spent two days setting up the rink; it is now ready for freezing weather. Some concern over the base was discussed; snow may be used to pack the edges prior to the first layer of water being placed. Electrical is in the parking area, so there is a chance that it could be trenched over to the fence at a later date.

H. **Miscellaneous:**

1. **Ice Rink Idea:** Council Member Drake had been approached with the idea of placing the ice rink in the open lots downtown. Although it would be aesthetically pleasing, concern for liability was expressed as these lots are privately owned.
2. **Benefit:** Administrator Peterson was approached regarding a possible benefit for a local family. Board members noted that in past the rental fee has been waived for benefits. They felt the fee could be waived for this benefit.
3. **Bass Pond:** Members noted the new flag pole, cement, and bench have been installed at the Bass Pond Parking area. Volunteers would still like to see some additional trees installed as well as part of this project.

Next Meeting: Tuesday, March 27th, 2018 at 4:30 p.m.

Adjourn: Motion was made by Board Member Darling to adjourn at 5:06 p.m. Motion was seconded by Board Member Semmen. Motion carried all in favor.

Respectfully Submitted By:

Michele Peterson
City Administrator / Clerk