

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, March 15th, 7:00 p.m.
City Council Chambers

Present: Sandy Solberg, Jason Resseman, Jason Harvey, and Peggy Hanson, and Jon Pieper

Absent: None

Visitors: Char Brown and Jim Haugen

Commission Member Pieper called the Regular Planning & Zoning Meeting to order at 7:00 p.m.

- A. **Agenda:** Member Resseman moved to approve the agenda as submitted. Member Solberg seconded the motion. Motion carried all in favor.
- B. **Consent Agenda:** Commission member Resseman motioned to approve the consent agenda. Motion seconded by member Solberg. Motion carried all in favor.
 - 1. Minutes of the regular meeting, February 15th, 2017
 - 2. High Court Pub – Tuck-point and clean
 - 3. Cottage House Inn – Re-shingle

Member Pieper moved to adjourn the regular meeting at 7:01 p.m. Member Resseman seconded the motion. Motion carried all in favor.

Public Hearing: Member Pieper called the Public Hearing to order at 7:01 p.m. Discussion was had regarding the dimensions, placement, and design of the proposed sign. Vice-President of the Lions, Jim Haugen was present to provide background information on this project as well as some design specifics. He noted that the Lanesboro Area Community Foundation had received a grant from SMIF of \$10,000 towards the sign project. As well the Legion donated \$3,000, the Fire Department \$3,000, the EDA \$1,000, additional fundraising has also been done by the Lions. Haugen noted the school will also be participating in the funding. Due to the grant received, the sign must be installed by August 1st of 2017. Also discussed was a possible landscape project surrounding the sign by the students during the 2017-2018 school year. A question was asked regarding traffic concerns, it was noted others did not feel this was a concern. Also noted was that the sign would not be on 24/7, providing relief to neighboring property owners.

Member Resseman motioned to close the Public Hearing at 7:09 p.m. Member Hanson seconded the motion. Motion carried all in favor.

Member Pieper reopened the regular the Regular Planning & Zoning Meeting at 7:09 p.m.

Regular Business:

- A. **School – Conditional Use Permit for Sign:** Member Resseman moved to approve the Conditional Use Permit for the LED Sign. Member Harvey seconded the motion. Motion carried all in favor.
- B. **City Sign:** This item will be continued in April 2017.
- C. **Continued Business:**
 - 1. **Retaining Wall Ordinance:** Member Resseman provided an amended retaining wall ordinance for review. It was noted that this ordinance would only pertain to new walls being constructed. Additionally the following changes were suggested:

- Section 4, item A: Retaining walls are structures that are constructed to support vertical slopes steeper than 70 degrees or vertical slopes of earth masses.
- Section 4, item C, number 5: Retaining walls exceeding 6 feet or greater require installation of a safety fence on the upper side of the wall.

Member Resseman motioned to approve the ordinance as amended. Member Pieper seconded the motion. Member Hanson requested that Attorney Manion review the proposed ordinance prior to the Public Hearing next month. Motion carried all in favor.

2. **Accessory Dwellings:** Discussion to be continued.
3. **Rural and Urban Taxing Districts:** Discussion was had regarding the tax capacity rate for Carrolton and Holt Townships, as well as assessment value of homes located within city limits versus those outside of city limits. Administrator Peterson will provide further information to members on the specific properties being proposed, as well as whether there is a home on the property. Discussion to be continued.
4. **Zoning Map, Ordinances, and Districts:** Discussion will be continued.

Next Meeting: April 19th, 2017 at 7:00 p.m.

Adjourn: Member Resseman moved to adjourn at 7:37 p.m. Motion seconded by Member Solberg. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk