

Lanesboro Public Utilities

Council Chambers

November 19, 2012

Member(s) Present: Evenson, O'Connor and Schuck

Absent:

Visitors: Jim Peterson, Jerod Wagner and Bobbie Vickerman

REGULAR MEETING: The meeting was called to order by Chairman Evenson. The agenda, with the addition of 2013 Utility Commission members, was approved with a motion by O'Connor, second by Schuck, motion carried. The minutes of the regular meeting, October 15, 2012, were approved with a motion by O'Connor, second by Schuck, motion carried.

PERSONS WITH BUSINESS BEFORE THE COMMISSION:

N/A

HOUSEKEEPING:

Paying of the Bills: O'Connor made motion to approve bills as presented and any additional ordinary bills may be paid per Public Utilities Director and City Administrator's discretion in between meetings, with the stipulation of checking on the UMMPA bill to be sure the charges are being properly billed since our membership has changed, second Schuck, motion carried.

Past Due Accounts: Accounts were reviewed and cut offs were asked to be made for those not following through with the Cold Weather Rule requirements.

Meter Update: It was noted that at this time approximately 80 meters are not reading correctly. They have started unhooking capacitor banks in an effort to find the problem. Troy will be coming from Tri-County to help figure out the issue. The only meters not installed at this point are two properties on Coffee Street.

Water Update: It was noted that the meeting with Davy went well; they will be providing a report shortly in regards to their suggestions for water repairs. They are leaning towards treatment system and a well, but will know more when they present their strategic plan.

UMMPA Update: Wagner noted that Gary Price was asked by the Minnesota utilities to review the charges that Dairyland was sending, since they seemed high. After the review it was noted that there was some incorrect billing. Wagner noted that he would like to see Price given a retainer to follow up on our bills and calculating and verifying the charges at least every 3-6 months. O'Connor asked Wagner to get a price for those services so that they may be included in the budget.

2013 Budget: Vickerman and staff will have a budget for review at the December meeting.

Tom Nigon – Rate Study: It was noted that one area that we did not see on the rate study was the suggestion for power cost adjustments. The Utilities Commission will review the study once more and ask Tom for the power cost adjustment addition and any other items brought up at the December meeting.

Miscellaneous: Vickerman explained that she is still working on the \$600,000 for the dam because at this point we have 1.2 million of the 1.8 million dollar project. Also, the RICE rules were discussed. Once we meet with Mike in regards to the specific requirements they will be shared at a future meeting.

2013 Membership: O'Connor noted that we should be opening up positions as the close of a term is coming. He asked that Vickerman advertise for all commissions and boards to seek interested parties.

ADJOURN:

The meeting stood adjourned with a motion by Schuck, second by O'Connor, motion carried.

Respectively submitted,

Bobbie Vickerman
City Administrator/Clerk