

ORDINANCE NO. 55.02

AN ORDINANCE OF THE CITY OF LANESBORO, AMENDING THE MUNICIPAL CODE §CHAPTER 55 TO ADD A PROVISION REGARDING EXENTSION OR UPGRADE OF EXISTING ELECTRICAL DISSTRIBUTION LINES AND RELATED ELECTIRCAL APARRATUS PROVIDED BY THE CITY OF LANESBORO UTILITIES COMMISSION

Be it ordained by the Lanesboro Utilities Commission (hereafter “City”) that Ordinance §55.01 Municipal Electrical System; Installation Expense shall read as follows:

(1) Meter Installations.

- a) Any new or Replacement Meter Installations. The City shall make the determination of the type and form of metering devices to be installed. This will be in the best interests of the City and shall be determined by the Utility Superintendent or their agent.

(2) Secondary Service Installations

- a) All New Single & Three Phase Overhead Secondary Service Installations. The expense of the installation of overhead secondary service wire to the top of the meter mast and the cost of the meter shall be paid by the City. The expense of installation of the complete service pole, meter loop, which includes wiring, conduit, meter can, weather head, metering transformers, etc., shall be at the consumer’s expense, and the City assumes no responsibility with reference thereto. Maintenance and replacement expense shall be apportioned in the same manner.
- b) All New Single & Three Phase Underground Secondary Service Installations. On single and three phase underground secondary services the City shall have the expense of the meter and allow to the consumer the cost of service wires had an overhead service been installed. The expense of installation of the complete meter loop, which includes riser pole, wiring, conduit, meter can, weather head, metering transformers, trenching, etc., shall be at the consumer’s expense, and the City assumes no responsibility with reference thereto. Maintenance and replacement expense shall be apportioned in the same manner.
- c) Transformer Connections. In the event an underground service is to be connected inside of a pad mount transformer, the consumer shall leave ample amount of wiring in the transformer to allow the City to make the connections to the transformer lugs.

(3) New Permanent Installations and Line Extensions

- a) All overhead and underground distribution system installations/extensions. Based upon the recommendation of the Utility Superintendent or his agent, the City may allow up to the maximum amount of two thousand dollars (\$2,000.00) toward the cost of new permanent installations made to the electrical distribution system. Customer shall be responsible for all costs that exceed the amount allowed by the City. Customer may sign a three (3) month installation contract with the City of payment of the costs in excess of two thousand dollars (\$2,000.00), in the event they are unable to pay the total amount upon installation. As for line extensions, the City will pay for the first 400 feet of the line extension. The customer is responsible for actual costs, including equipment and cost of labor, over 400 ft.
- b) New permanent installations or line extensions shall be defined as: Anytime it is deemed necessary, by a customer’s request, to extend any part of the permanent electrical distribution system to provide an electrical service a distant point. This includes all costs of all additional material and equipment such wires, poles, conduits, transformer(s), cabinets, etc. that is added to the existing electrical distribution system.

(4) Electrical Distribution System Upgrades, Service Upgrades, Relocating of Existing Service (a) Commercial, Industrial, and Residential Services. Whenever a customer requests a change to an existing electrical service, whether it be an equipment upgrade, which includes transformers, primary/secondary wiring, pole size, metering components, etc., or relocation of the existing electrical equipment, the City shall only pay those expenses deemed necessary by the Utility Superintendent or their agent.

(5) Temporary Installation

- a) For any service single phase temporary service requiring an extension of one span or less, including the removal of the same upon the completion of the service, the customer will be charged the normal meter connection deposit. Customer shall provide meter loop and pole.
- b) For any temporary which involves the extension of one span or more or requires a three (3) phase service, a nonrefundable fee will be collected in advance of construction. This charge will be equal to the estimate in and out costs to install and remove this service. Customer shall provide meter loop, metering transformers (if necessary) and pole. Examples of temporary extension may include carnivals, construction sites, etc.

(6) Means of Disconnection on All New and Replacement Services

- a) For the protection and safety of utility workers and fire department personnel, all new construction of commercial, industrial, or residential services and the replacement of existing services will require a means of disconnection to be located on the exterior wall of the structure accessible from the outside.
- b) All services of 400 amps or less must have a single throw switch or circuit breaker on the load side of the meter. This is to include all single and three phase services.
- c) All enclosures holding the disconnection device will be UL listed and be of weatherproof construction. All installations require a Minnesota State Electrical Permit and must be inspected by the State Electrical Inspector before the City Electric Department will energize the service.
- d) This Ordinance shall take effect and be in force following its passage, approval, and publication as required by law.

Passed and Approved by the Lanesboro Public Utilities Commission on January 17th, 2017.

Tom Dybing, Chairman of Lanesboro Public Utilities Commission

Passed and Approved by the Lanesboro City Council on February 6th, 2017.

Autumn Johnson, Mayor

Michele Peterson, City Administrator/Clerk