

Lanesboro City Council
Monday, June 4, 2012
Council Chambers at 5:30 p.m.

Present: Steve Rahn, Joe O'Connor, Keith Eide and Ceil Allen

Absent: Tom Dybing

Visitors: Jerry Evenson, Tara Johnson, Dave Hennessey, Julie Charlebois, Jade Sexton, Lisa Brainard, Sally Ming and Jason Boynton

REGULAR MEETING:

Mayor Rahn called the regular meeting to order.

Eide made a motion to approve the agenda with the removal of Persons before the Council, item C., second by Allen, motion carried.

The meeting minutes were approved with a motion by Allen, second Eide, motion carried.

PERSONS WITH BUSINESS BEFORE THE COUNCIL:

- A. **Dave Hennessey, Tara Johnson and Sally Ming – Lanesboro Library:** Chair of the Library board Dave Hennessey noted that they hoped to provide quarterly reports to the Council with the events occurring at the Library. He noted the circulation is up from last year from 1570 to 1780. He noted that the increase was over the two week closure for the remodel as well. He noted that there are numerous children events for the summer reading program. Also, Hennessey noted that there were 152 runners in this year's Rhubarb Run, which was far exceeding last year!
- B. **Jason Boynton – Smith Schafer & Associates:** Schafer reviewed the 2011 audit for the Public Utilities and the City. He noted that this year's only fund loss was in the Park Department. For the Public Utilities he reported that this is the first year that all funds are positive after depreciation and this was the first year that comparables can be made in the Balance Sheet. He noted that it was a good audit. Vickerman explained that with the recent merger of the Park and Street departments that it would make sense to move the Park Fund into the General Fund, stating that reports could still be done for the Park by the middle number for the account code that represents the department. Boynton stated that he felt this would be a reasonable change for the financial statements. Rahn made a motion to move the Park and Recreation Fund into the General fund for 2012, second Allen, motion carried.

COMMITTEE/COMMISSION MEETINGS:

- A. **Public Utilities: June 4th – O'Connor:** O'Connor reported that the Commission interviewed three engineering firms for the water radium preliminary study and chose to move forward with Davy Engineering. He noted that the staff is working on completing the water meters and has implemented deadlines for property owners to allow staff to replace them. He also

noted that the electric meters are coming in and will be replaced, he noted however that home access will not be required for electric.

- B. Library: May 8th - Allen:** Allen noted that the group covered all of the items.
- C. Planning & Zoning: June 4th – Dybing:** Vickerman reported that the public hearing for the Anna V's conditional use permit to add an additional room was held at 5pm and with no comments from the public the Planning and Zoning recommends that the Council approves the conditional use permit. O'Connor made a motion to approve the conditional use permit, second Allen, motion carried. Vickerman reported that they also approved an outdoor freezer for the Spud Boy Diner and a fence for the Tindalls at their home.
- D. HPC: May 17th – Vickerman:** Vickerman reported that the group is having a meeting June 18th to prepare for the presentation of the Historic Guidelines and asked for approval for \$50 for food for the event. O'Connor made a motion to approve the funds for food for the event for up to \$50, second Rahn, motion carried. Vickerman reported that everyone is invited to the presentation of the Historic Guidelines that will be held on Monday, June 25th with social time at 6:30pm and the presentation by Tom Zahn at 7pm.
- E. Chamber Update:** Julie Charlebois reported that some additional flower baskets will be put up on the South Parkway area. She noted that the beautification group has worked really hard at finding ways to improve Lanesboro's presence.

HOUSEKEEPING:

- A. Paying of the Bills:** Rahn made a motion to approve the bills as presented and any additional ordinary bills until the next meeting, second Eide, motion carried.
- B. Conditional Use Permit for Anna V's:** This item was discussed under the Committee/Commission Meetings, item D.
- C. GASB 54:** It was discussed to have Vickerman present an outline at a future meeting in regards to the classification of the funds.
- D. AT&T Lease:** Vickerman noted that Attorney Manion presented three items that he felt should be made part of the lease. Allen made a motion for Vickerman and Manion to approve lease as long as the three items are met, second Rahn, motion carried.
- E. Board of Equalization Training:** Vickerman noted that there will be training in August if anyone can attend, noting that Dybing is qualified, but that it would be great to have more members certified.
- F. DOT Funding:** Vickerman noted that there is a request for joint projects and any City interested must submit an application by August 3rd, based on the letter in the packet.
- G. Park Employee:** Vickerman noted that due to the resignation of Joe Rodgers a seasonal position was advertised and interviewed for. The hiring committee recommended Jake Fournier be hired for the Seasonal position. O'Connor made a motion to approve Jake Fournier for the position, second Eide, motion carried.

- H. Rita's Memorial:** Vickerman thanked the Council for allowing the staff to use the area for the memorial and noted that there were very generous donators that helped make it possible.
- I. FEMA Alternative Project Request:** Vickerman reported that due to the dam project not moving forward at this time she had to apply for alternative request for funding. She stated that she had to apply for a project that was within the realm of the areas that were affected. She applied for replacement picnic tables and is awaiting a response from FEMA.
- J. Dam Grants and Funding:** Vickerman noted that she applied for a \$500,000 Legacy grant and that the engineering firm Ayres was applying for other private grants as well. Vickerman stated that it is required that the City apply for as many grants as possible prior to any forgiveness of historic requirements due to financial factors.
- K. HPC Guidelines Presentation:** It was noted again that the presentation will be June 25th with social time at 6:30 and presentation at 7pm.

Adjourn Regular Meeting: Eide made a motion to adjourn at 6:45pm, second O'Connor, motion carried.

Respectfully Submitted,

Bobbie Vickerman
City Administrator/Clerk
