

**Lanesboro City Council**  
**Monday, May 7<sup>th</sup>, 2012**  
**Council Chambers at 5:30 p.m.**

**Present:** Steve Rahn, Joe O'Connor, Tom Dybing, Keith Eide and Ceil Allen

**Absent:**

**Visitors:** Dave Huisenga, Mike Charlebois, Julie Charlebois, Dave Haugen, Andy Drake, Lisa Brainard, John Hongerholt, Julie Kiehne, Jeff Miller and Jason Resseman

**REGULAR MEETING:**

Mayor Rahn called the regular meeting to order.

O'Connor made the motion to approve the agenda, with the addition of Andrew Drake position review and the deletion of the audit report and the deletion of the Public Utilities Report, second by Dybing, motion carried.

The meeting minutes for the Public Hearing and Regular Meeting from April 9<sup>th</sup> and the continuation of the meeting on April 16<sup>th</sup>, were approved with a motion by Allen, second Eide, motion carried.

**PERSONS WITH BUSINESS BEFORE THE COUNCIL:**

- A. Dave Haugen – Ambulance Director:** Haugen asked the council to approve Teri Benson as a new EMT and to cover her education costs. Vickerman noted that because Benson is RN she has the option of taking the refresher for her first course. Haugen also noted that the ambulance truly needs its own place, something simple such as a garage, he asked members to think about this option. Rahn made a motion to approve Teri Benson as an ambulance member and to cover her training expenses, second Dybing, motion carried. Haugen also discussed a possible driver policy that would allow Fire Department members to drive the ambulance as a third person for the call. Haugen noted that anyone that would be a driver for the ambulance would have to have CPR and CEVO training. He noted that Preston has a policy that we could use as an example. O'Connor made a motion to approve the driver policy, but asked to have a written format presented to the Council, second Allen, motion carried.
- B. Mike Charlebois – Riverside on the Root:** Charlebois handed out pictures in regards to the needed river bank repair. He noted that the lower option is what he is seeking (\$3,500) and is asking the City to share in the cost. Charlebois noted that he can get access from the bridge and pump in 4" on the side, and he already has the DNR permit to do the work. Allen asked why this happened, and it was not that no one really knows, noting that a structure was built on top of a storm sewer. It was also asked if water from the roof is running in that area that is adding to the issue, Charlebois did not feel that water from his roof was running there. Rahn made a motion for the City to camera the line to see what is going on, second Dybing, motion carried.

- C. **Chamber Representatives: Julie Kiehne (Executive Director), Dave Huisenga (President) and Julie Charlebois (Secretary and Council Liaison) – Strategic Planning Overview:** Huisenga noted that the Chamber has gone through an in depth strategic planning. He stated that from the planning the Chamber has been able to define their future with seven goals. The goals consisted of downtown promotion and marketing, increasing the marketing budget, improving public spaces, make Lanesboro more attractive, connecting the outside region and state, attracting retreats and business meetings and gain buy in from partners and stakeholders. It was noted that one way to improve the communication of the stakeholders was creating ex-officio members of the Chamber and it was noted that Ceil Allen and Joe O'Connor are currently serving those positions. A full strategic plan document is available by request from the Chamber.

#### **HOUSEKEEPING:**

**B. Landscaping Bids:** Vickerman noted that the recommendation from the DNR was to rebid the landscaping project due to the recent events. The bids are as follows: Landscape Artisans \$40,999.99, Winona Nursery \$59,195.00 and Ditch Creek Landscape, LLC \$46,981.41. O'Connor said he was appreciative of all three companies' bids, but made a motion to move forward with Landscape Artisans, second Eide, motion carried.

#### **COMMITTEE/COMMISSION MEETINGS:**

- B. Library: April 10<sup>th</sup> - Allen:** Allen noted that the Library is sponsoring a "Rhubarb Run" to raise funds for the library as part of the annual Rhubarb Fest. She noted that the sign should be done soon and that the group is working on how to improve the entry way.
- C. Park: April 30<sup>th</sup> - Rahn:** Rahn noted that the kitchen upgrades are still in process. He noted that Eric Bunge asked to buy some old tables and the board agreed to sell them. The board approved an on call cell phone to be purchased for weekend events. Mayor Rahn noted that Andy Drake has taken on the supervisory role of the Park along with the Street duties and has not had any increase for the additional duties. Rahn is asking to increase Drake's hourly pay by \$.50/hour. Edie made a motion to give the pay increase retroactive to 4/1/2012, second O'Connor, motion carried. Allen thanked Drake for his hard work and great job he has done.
- D. Planning & Zoning: April 30<sup>th</sup> – Dybing:** Dybing reported that permits were approved with no further action required for Kerry Eversole with a house addition, Associated Bank for a handicap ramp and the Lanesboro Golf Course for a roof. Dybing noted that a home occupation permit was approved for Dave Haugen for a car detailing business.
- E. HPC: April 23<sup>rd</sup> – Vickerman:** Vickerman reported that due to a lack of a quorum, the HPC meeting had to be moved to Wednesday the 9<sup>th</sup>.
- F. Chamber Update:** It was noted that the group already shared everything in their presentation.

## **HOUSEKEEPING:**

- A. Paying of the Bills:** O'Connor made a motion to approve the bills as presented and any additional ordinary bills until the next meeting, second Dybing, motion carried.
- C. Rock Bids:** Rahn made a motion to accept both bids, second O'Connor, motion carried.
- D. 20/20 Vision – Comprehensive Plan:** It was discussed to take a look at the 20/20 Plan and the Chamber strategic plan and integrate them for a more specific plan for the City. It was noted to have a separate meeting for this and to work with the EDA to review at the next meeting.
- E. ALS Tourney at Golf Course – Gambling License – Lindsey Eide:** Dybing made a motion to approve, second Allen, motion carried.
- F. Garbage Review:** Vickerman reviewed the recent issues with bins and dumpsters being removed with no response to Attorney Manion's letter, but noted that Harter's has done a tremendous job helping all the customers get what they need.
- G. Office Hours:** Vickerman noted that there is difficulty covering all of the office hours and she is hoping that the Council will consider allowing early closure with after hour appointments. O'Connor noted that he feels there needs to be time for staff to focus on tasks without interruptions. O'Connor made a motion to move office hours from 8am-3pm with after hour appointments starting June for a 90 day trial period, second Allen, motion carried.
- H. Playful City USA:** Vickerman noted that we were approved as a playful city and will be receiving signs, etc. She noted this opens up some grant opportunities that only playful cities have.
- I. Citizens Comments:** No comments.

**Adjourn Regular Meeting:** O'Connor made a motion to adjourn, second Dybing, motion carried.

Respectfully Submitted,

Bobbie Vickerman  
City Administrator/Clerk

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