

Lanesboro Public Utilities
Regular Meeting, City Council Chambers
Tuesday, May 16, 2017 5:30 p.m.

Commissioners Present: Tom Dybing, Theresa Coleman, and Char Brown

Absent: None

Staff Present: Jim Peterson, Jerod Wagner, and Michele Peterson

Visitors: Tom Smith, Steve Fester, Phil Dybing, Matt Sonke, and Michael Brown

Call to Order: Commission President Dybing called the meeting to order at 5:30 p.m.

- A. Agenda:** Member Brown motioned to approve the agenda as submitted. Member Coleman seconded the motion. Motion carried all in favor.
- B. Consent Agenda:** Member Brown motioned to approve the Consent Agenda:
- Minutes of the Regular Meeting, April 18th, 2017
 - Minutes of the Special Joint Meeting, May 1st, 2017
 - Accounts Payable
- Member Coleman seconded the motion. Motion carried all in favor.
- C. Utilities Staff Update:** Jerod Wagner noted that the electric system upgrade was due to start in late July or early August. Wagner and Peterson continue to work with contractors to ensure the upgrade process goes smoothly. Wagner also noted that although DPC is not required to purchase our extra capacity, they would need to broker the capacity if they chose not to purchase. There is a possibility of adding solar to our system; therefore we need to verify line size.
- D. Council Liaison Update:** Council member Smith noted that at the last Council meeting the following was approved: Sewer increase, Auburn / Zenith road project, code of conduct for Council, code of conduct for commission and board members, as well an ordinance giving the Public Utilities Commission certain authorities.

Regular Business

- A. Verizon Wireless:** Steve Fester and Matt Sonke of SSC were present to discuss the ability to place small cell antennas on power poles. Wagner inquired if there could possibly be any interference with reading meters. It was noted that there would not be as the FCC splits the frequency intervals. Member Brown questioned if the height of the equipment was adjustable due to existing equipment on the poles. SSC felt there was room to adjust. Member Brown inquired as to the draw of power from the antennas, SSC will forward to Peterson the load calculations. Further discussion was regarding if a pole had a transformer attached as well and any additional work that would be necessary to accommodate the antennas, SSC stated those additional costs would be covered. Discussion then turned to the issue of the Historic district. The SSC representatives noted that this is the first district they have worked with. Matt Sonke offered that towers could be camouflaged to look like a chimney on the rooftops. Discussion will be continued and shared with Planning & Zoning Commission and the HPC.
- B. Phil Dybing – Sewer infrastructure proposal:** Mr. Dybing was present to propose the addition of a sewer line from Maple Drive going southeast to the edge of City limits. Dybing provided estimated cost analysis, along with the benefits to both property owners and the city. Member Coleman motioned to

ask what the cost would be to conduct a feasibility study from Bolten & Menk. Member Brown seconded the motion. Motion carried all in favor.

- C. Land Prospect for Sewer Treatment Facility:** Member Dybing presented an arial photo of the current Waste Water Treatment Facility, the Sales Barn, and the parking area directly across the bike trail. He estimates that the current site is .62 acres, while the parking area north of there is .67 acres. The property to the east was also noted, Administrator Peterson will research the owner of that property. The property directly to the west of the parking area is currently for sale, which could potentially provide additional space for a new Waste Water Treatment Facility. Peterson and Wagner noted the benefit of being able to keep the same outflow with the new location as the current location. Currently there are two lines that run under the sales barn; one would be removed, while the other would be rerouted. Administrator Peterson will talk with Joe Nelson who currently owns the parking area to determine if there may be a possibility of acquiring the parking area. From there the subject will be discussed with the City Council. Administrator Peterson will also check with Bolton & Menk regarding engineering costs. Jim Peterson noted that a new plant is needed.
- D. Pick-up Replacement:** Wagner provided a state bid quote from Sugar Loaf Ford for trading in the 2012 F350 and purchasing a 2017 F350. The trade difference amount was \$9,373. Wagner also noted that additional equipment totaling \$14,850 would also need to be purchased. Member Coleman motioned to acquire the new truck and equipment. Member Dybing seconded the motion. Motion carried all in favor.

Next Meeting: Tuesday, June 20th, 2017 at 5:30 p.m.

Adjourn Regular Meeting: Motion was made by Member Coleman to adjourn the regular meeting of the Public Utilities Commission at 6:51 p.m. Motion was seconded by member Brown. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk