

Lanesboro Public Utilities
Regular Meeting, City Council Chambers
Tuesday, September 18th, 2018 5:30 p.m.

Commissioners Present: Tom Dybing, Jeff Boland, and Char Brown
Absent: None
Staff Present: Jerod Wagner, Jim Peterson, and Jeff Norby
Visitors: Brian Malm

Call to Order: Commissioner Dybing called the regular meeting to order at 5:30 p.m.

- A. Agenda:** Member Brown motioned to approve the agenda as submitted. Member Boland seconded the motion. Motion carried all in favor.
- B. Consent Agenda:** Member Brown motioned to approve the Consent agenda as submitted. Member Boland seconded the motion. Motion carried all in favor.
 - Minutes of the Regular Meeting, August 21st, 2018
 - Accounts Payable
- C. Council Liaison Update:** Council member Smith noted the Council had approved: the removal of the generator, a resolution calling for a hearing on the assessments for Auburn and Zenith, as well as an ordinance allowing for prescribed grazing of goats. Smith also stated that Mike Bubany provided a presentation of the City's Conservation Improvement plan, with this he recommended rate increases in water and sewer.
- D. Staff Update:** Jerod Wagner provided the following updates:
 - 1. Training is being done with both new staff members.
 - 2. The turbine is currently dewatered; a call is into see if the bearing could be reset within the next month.
 - 3. A voltage test will be completed at RLH Grain.
 - 4. The current project to bury electrical lines is taking longer than anticipated, however weather permitting should be nearing completion soon.
 - 5. Norby tree service assisted with some removal as well as vegetation management along Hwy 16.

Regular Business

- A. T-Mobile Cell Tower Rent Agreement:** Discussion will be continued once a copy of the current lease agreement is attained.
- B. Wastewater Facility Design Proposal – Bolton & Menk:** Brian Malm with Bolton & Menk provided an overview of the design proposal as well as reviewed why the commission should consider this project now. After much discussion the commission felt it would be best to hold a special meeting of the City Council and Public Utilities Commission, as well to invite Brian Malm, and Mike Bubany for finance questions. Administrator Peterson will work to set up the special meeting.
- C. Electric Line Extension Policy:** After reviewing the current ordinances it was noted that policies need to be updated. Jerod Wagner will work on drafting an update. Member Brown motioned to proceed with the request for a line extension at LPU's expense, minus the \$750 hook up fee,

provided that the City is granted an easement for the extension. Member Boland seconded the motion. Motion carried all in favor.

D. Pole Attachment Policy Consideration: Jerod Wagner provided background information as to why the commission may want consider such an agreement. Discussion will be continued at the October meeting.

E. Continued Business

1. **Water Rates:** Discussion was had regarding a change in water rates; discussion will be continued next month. Administrator Peterson will forward the spreadsheet to commission members showing usage amounts and number of accounts.

F. Miscellaneous:

1. **Electric Vehicle Chargers:** Reports show that the chargers are increasing in use. Protection posts have also been installed.

Next Meeting: Tuesday, October 16th, 2018 at 5:30 p.m.

Adjourn Regular Meeting: Motion was made by Commissioner Dybing to adjourn the regular meeting of the Public Utilities Commission at 7:10 p.m. Motion was seconded by Commissioner Boland. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk