

Lanesboro Public Utilities  
Council Chambers  
September 21<sup>st</sup>, 2015 1:00 p.m.

Commissioners Present: Jerry Evenson and Theresa Coleman

Absent: Dennis Schuck

Staff Present: Jared Wagner and Michele Peterson

Visitors: Duane Hebert, Novel Energy Solutions and Michael Brown

*Commissioner Evenson called the meeting to order at 1:00 p.m. Commissioner Coleman moved to adopt the agenda with the additions of: Novel Energy Solutions, Green Gables water, Change Order and Payment for Water Project, Verizon wireless contract, David Landro, and Dam funding update under miscellaneous. Motion was seconded by Commissioner Evenson. Motion carried all in favor.*

*Commissioner Coleman moved to approve the minutes of the August 17<sup>th</sup>, 2015 meeting. Motion was seconded by Commissioner Evenson. Motion carried all in favor.*

## **Regular Business**

### **A. Payables**

*Commissioner Coleman moved to pay expenses of the Lanesboro Public Utilities. Motion seconded by Commissioner Evenson. Motion carried all in favor.*

### **B. Davy Engineering-Contractor's Pay Estimate Approval #6(Mark J. Traut Wells), Pay estimate #8 (Wapasha Construction), Pay estimate #2 (Municipal Well & Pump)**

*Motion was made by Commissioner Coleman to approve the pay estimates for the contractors on the recommendation of Davy Engineering. Motion was seconded by Commissioner Evenson. Motion carried all in favor.*

### **C. Davy Engineering –Contractor's Change Order #5 (Mark J. Traut Wells), Contractor's Change Order #2 (Municipal Well & Pump)**

*Motion was made by Commissioner Coleman to approve the pay estimates for the contractors on the recommendation of Davy Engineering. Motion was seconded by Commissioner Evenson. Motion carried all in favor.*

### **D. Anna V's B&B Reimbursement Request**

*Administrator Peterson asked for a clarification on the decision from last month that the Public Utilities Commission would not be reimbursing the Harris'. It was noted the Public Utilities had paid for the process of thawing the water pipes. There were changes to the inside plumbing that were required, and this would not be paid for by LPU.*

### **E. Request for EDA funding**

*Commissioner Coleman asked for funding for the Economic Development Authority be given by the Electric Utility. Administrator Peterson was asked to review previous amounts funded, and provide information along with the budget for 2016 at the next meeting.*

F. Severson Oil

*Commissioner Coleman made a motion to approve the prepayment of 250 gallons from Severson Oil. Commissioner Evenson seconded, motion carried all in favor.*

G. Semcac

*Commissioner Coleman made a motion to approve the agreement with Semcac for the Energy Assistance Program. Commissioner Evenson seconded, motion carried all in favor.*

H. Exline Inc

*Administrator Peterson noted that another bid had been received for the retrofitting of the generator. The second bid had come in higher at \$133,447.60.*

I. Merchants Bank

*Merchants Bank notified the Public Utilities Commission that the current Money Market account would be becoming dormant, and therefore will incur monthly fees. Administrator Peterson contacted Merchants Bank, to which it was noted that there was a possibility of changing the account, however more details will be presented at the next meeting.*

J. Midi Loan Payoff

*Administrator Peterson presented the idea of paying off the Midi Loan. Peterson had verified with PFA, as well as the cities financial advisor Mike Bubany that this was the correct time to do so. Commissioner Coleman made a motion to approve payment of \$407,795.35, per the figures given by Northview Bank. Commissioner Evenson seconded, motion carried all in favor.*

K. Novel Energy Solutions

*Duane Hebert from Novel Energy Solutions was on hand to update the Commission on the installation of solar equipment being installed on the Sales Barn. Hebert apologized for not verifying the project ahead of time, and noted that the project is currently on hold. He also discussed the specifics of the project, in that it is a 20kw service, which is an appropriate size, they wanted to be sure that the costs of the project justified the means. Public Utilities will supply the meter; Novel Energy Solutions would take care of everything else. Administrator Peterson will look into the ability of net metering with the current software. Jerod Wagner will look into what is needed for application, while Commissioner Coleman will also research possible policies for Planning & Zoning to look at.*

L. Verizon Wireless

*Verizon had contacted the City with regards to renewing their contract for lease of the water tower for their antennas. The commission asked that a contract be brought to the next meeting for review.*

M. Dam funding update

*Administrator Peterson updated the Commission in regards to the funding for the dam. At this time we have run out of time for the \$300,000 grant from the Historical Society. Therefore at this time we only have a matching \$450,000 grant from the DNR.*

N. David Landro

*Mr. Landro had contacted the City office in regards to his property located at 398 Zenith St. It appeared that someone had drove on his property and created large ruts in the grass. It was asked that Administrator Peterson reach out to Davy Engineering for the repairs, as the damage was caused by a contractor of the Water Treatment facility project.*

O. Green Gables

*The Green Gables Inn had water issues after the last shut off. Water heaters, as well as water softeners had to be flushed out. It was asked that they submit the bills to the commission to review once available. It was noted that a valve will need to be closed directly at the property next time there will be an outage.*

P. Michael Brown

*Mr. Brown was on hand to ask about burying the electric lines that run across his property. Jerod Wagner noted that yes that is a possibility, however according to policy it is to be done at the homeowner's expense.*

Q. Miscellaneous

*It was noted that there had been a new electric service installed at 104 Beacon Street West.*

**Next Meeting: Monday, October 19<sup>th</sup>, 2015 at 1:00 p.m.**

**Adjourn Regular Meeting:**

*Motion was made by Commissioner Evenson to adjourn the regular meeting of the PUC. Motion was seconded by Commissioner Coleman. Motion carried all in favor.*

Respectfully Submitted:

Michele Peterson  
City Administrator