

Lanesboro City Council
Regular Meeting
Tuesday, January 2, 2018
Regular Meeting 5:30 p.m.
City Council Chambers

Present: Autumn Johnson, Jason Resseman, Marge Drake, Tom Smith and Bridget Harvey

Absent: None

Visitors: Attorney Tom Manion, Bretta Grabau, Char and Michael Brown, Brian Malm, Drew Weber, Liz Bucheit, Michael Seiler, Steve Berg, Michael Charlebois, Ceil Allen, David and Sandy Webb, John Dahle, Phil Dybing, Andy Drake, Chief Matt Schultz, Marty Walsh, Hannah Wingert

Regular Meeting:

Mayor Johnson called the Regular Meeting to order at 5:30 p.m.

A. Agenda: Member Resseman motioned to approve the agenda as submitted with the following additions: Library Board, Planning & Zoning Commission, and Ambulance Appointment to Regular Business, and Michael Seiler to Community Interest. Member Harvey seconded the motion. Motion carried all in favor.

B. Approval of Minutes:

1. Minutes of the Regular Meeting, December 4th, 2017

Member Resseman motioned to approve the minutes as submitted. Member Drake seconded the motion. Motion carried all in favor.

C. Consent Agenda:

1. Resolution 2018-01 – Designating an Official Depository
2. Resolution 2018-02 – Designating the Official Newspaper
3. Resolution 2018-03 – Accepting Donations for the Lanesboro Library
4. Resolution 2018-04 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling
5. Resolution 2018-05 – Authorizing Signature Authority for City Accounts
6. Resolution 2018-06 – Establishing Mileage Reimbursement Rate
7. Resolution 2018-07 – Appointing Fire Relief Activation Board of Trustees
8. Resolution 2018-08 – Appointing Fire Department Officers
9. Amendment to Agreement – Ayers & Associates
10. Smith Schafer, Contract to complete 2017 Audit

Member Smith requested the item, Preliminary Engineering Report work order – Bolton & Menk be removed from the Consent Agenda and placed in Regular Business. Member Resseman motioned to approve the remaining Consent agenda items. Member Smith seconded the motion. Motion carried all in favor.

Community Interest:

A. Marty Walsh – Fillmore County EDA: Marty Walsh from CEDA was present to introduce himself as the new EDA Director for Fillmore County. He also gave a brief overview of some of the goals he is working towards.

B. Michael Charlebois – Riprap behind Riverside on the Root: Mr. Charlebois presented a detailed bill from Sveen Construction as requested. Mayor Johnson motioned to table the discussion until next month, to allow time for Mr. Charlebois to check with his flood insurance agency to see if the repairs

could be covered under insurance. Member Resseman seconded the motion. Motion carried all in favor.

- C. **Generation X Construction:** No information was available.
- D. **Michael Seiler:** Mr. Seiler was present to discuss the alley running between Hwy 250 and the Root River, next to the Fire Hall. He presented a petition signed by all of the building owners, as well as several others from Lanesboro. They would like to see the alley be paved, as well as have the overhead electric wires placed underground. Member Resseman noted the infrastructure needs of the City, as well as prioritizing those needs. Administrator Peterson was asked to determine an estimated cost to bury the electric lines.

Committee Reports:

- A. **Police Department:** Chief Matt Schultz presented a list of the calls from 2017. Noting that of the total 1,615 calls for the department, 657 of them were from Lanesboro. Two new part time officers had been hired in 2017. The department was able to acquire squad car cameras, and plans to install them in all squad cars in 2018. Schultz is also planning to purchase a new vehicle for the department in 2018; they are currently considering an SUV. The department began a contract with the City of Fountain in October; this seems to be working out very well. The Council thanked Schultz for the work of the department, and noted their appreciation.
- B. **Public Works:** Director Andy Drake noted that there are two areas of town in which the city maintains the roads; however they are currently private property. The consensus was to not maintain private property. Administrator Peterson will research with the County and report back. Attorney Manion offered that due to the fact that the City had been maintaining those roads for over seven years, they would have the right to make them formally City alleys and streets. Drake also noted the need for a new dump area for fill, noting that the current site is almost full.
- C. **EDA, Youth Seat:** Mayor Johnson motioned to approve a youth seat on the EDA which would be a non-voting position. Member Drake seconded the motion. Motion carried all in favor. It was suggested to check with the other boards to see if there is any interest in this idea.

Regular Business:

- A. **Preliminary Engineering Report work order – Bolton & Menk:** Member Smith noted his preference to wait on having the report completed. Funding for the completion of the report as well as the shelf life of the report was discussed. Mayor Johnson motioned to approve the work order for Bolton & Menk to complete the Preliminary Engineering Report. Member Resseman seconded the motion. Motion carried with Mayor Johnson, Member Resseman, Member Drake, and Member Harvey voting yes; Member Smith voting no.
- B. **Appointment of Mayor Pro Tempore:** Mayor Johnson motioned to appoint Member Resseman. Member Harvey seconded the motion. Motion carried all in favor.
- C. **Committee Liaisons:** Member Resseman motioned to keep the committee liaisons the same as 2017. Member Harvey seconded the motion. Motion carried all in favor.
- D. **SMIF Donation:** Member Drake motioned to donate \$250 to the Southern Minnesota Initiative Foundation, with the requirement the funds be used in Lanesboro. Member Smith seconded the motion. Motion carried all in favor.
- E. **Office Closure – January 17th:** Member Resseman motioned to close the office on Wednesday, January 17th, 2018. Member Harvey seconded the motion. Motion carried all in favor.
- F. **Park Board Applicants:** Member Resseman motion to appoint Teri Benson, Brenda Semmen, and Rick Darling to three year terms, as well as Alex Gehrig as an Advising member of the Park Board – Resolution 2018-09. Member Drake seconded the motion. Motion carried all in favor.

- G. Public Utilities Commission:** Mayor Johnson motioned to appoint Jeff Boland to the Public Utilities Commission – Resolution 2018-12. Member Harvey seconded the motion. Motion carried all in favor.
- H. Library Board:** Member Drake motioned to appoint Nancy Martinson and Sara Kling-Punt to the Library Board – Resolution 2018-10. Mayor Johnson seconded the motion. Motion carried all in favor.
- I. Planning & Zoning Commission:** Member Resseman motioned to appoint Gretchen Engstrom to the Planning & Zoning Commission – Resolution 2018-11. Mayor Johnson seconded the motion. Motion carried all in favor.
- J. Ambulance Appointment:** Mayor Johnson motioned to appoint Erica Draper to the Lanesboro Ambulance. Member Harvey seconded the motion. Motion carried all in favor.
- K. Staff First Responders:** The idea of requiring new staff members and volunteers to be First Responders was presented. Attorney Manion will investigate the idea, discussion to be continued.
- L. Continued Business:**
 - 1. Fee for permitted parking area:** Member Resseman motioned to charge \$35 per business for a seasonal permit to park in the Ball field parking area. Mayor Johnson seconded the motion. Further discussion regarding costs associated with setting up and maintaining this parking area was then had. Member Resseman then rescinded the original motion. Member Resseman then motioned to charge \$35 per seasonal permit, one permit per unit parked. Member Harvey seconded the motion. Motion carried all in favor.
 - 2. Zenith Street Paving:** City Engineer Brian Malm presented updated figures which were included in the Council packets. Attorney Manion suggested a feasibility study would be needed to move forward. Member Smith motioned to have Bolton & Menk complete a feasibility study for the Zenith Street paving. Member Harvey seconded the motion. Motion carried with Mayor Johnson, Member Smith, Member Drake, and Member Harvey voting yes; Member Resseman voting no. The report will be distributed to all property owners, and the City Financial Advisor upon completion.
 - 3. Parking Concern Along Trail:** Member Harvey motioned to table this discussion. Mayor Johnson seconded the motion. It was noted that no volunteers had come forward to be part of a parking committee, no further ideas were suggested. Motion carried all in favor.

Next Meeting: Monday, February 5th, 2018 at 5:30 p.m.

ADJOURN: Member Resseman moved to adjourn at 6:59 p.m. Motion seconded by Council Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk