

Lanesboro City Council
Regular Meeting
Tuesday, January 3rd, 2017
5:30 p.m.
City Council Chambers

Present: Autumn Johnson, Jason Resseman, Tom Smith, and Bridget Harvey

Absent: None

Visitors: Attorney Tom Manion, Bretta Grabau, Char Brown, Hannah Wingert, Stacey Schultz, Jason Harvey, Bonnie Handmacher, Andy Batstone, and Don Bell.

Elected Mayor and Council Members Oath of Office: At 5:15 pm Administrator Peterson provided the oath of office to Mayor Elect Johnson, and Council Members Elect Smith and Harvey.

Regular Meeting:

Mayor Johnson called the Regular Meeting to order at 5:30 p.m.

A. Agenda: Member Resseman made a motion to approve the Agenda as submitted with the additions of: Sale of Public Works Equipment, EDA Budget, and Consolidation of Planning & Zoning and HPC to Miscellaneous. Community Interest was also moved to the end of Regular Business. Motion seconded by Council Member Smith. Motion carried all in favor.

B. Approval of Minutes:

1. Minutes of the Regular Meeting, December 5th, 2016
2. Minutes of the Special Meeting, December 15th, 2016

Mayor Johnson motioned to approve the minutes as submitted. Member Resseman seconded the motion. Motion carried all in favor.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2017-01 – Designating an Official Depository
3. Resolution 2017-02 – Designating an Official Newspaper
4. Resolution 2017-03 – Accepting Donations for the Lanesboro Library
5. Resolution 2017-04 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling
6. Resolution 2017-05 – Declaring a vacancy of a Council Member Position
7. Resolution 2017-06 – Authorizing Signature Authority for City Accounts
8. Resolution 2017-07 – Establishing Mileage Reimbursement Rate
9. Resolution 2017-08 – Appointing Member of the Library Board
10. Holiday Schedule for 2017
11. Meeting Schedule for 2017

Member Resseman motioned to approve the Consent agenda as presented. Mayor Johnson seconded the motion. Motion carried all in favor.

Regular Business:

- A. Council Seat Vacancy:** Member Smith motioned to advertise and search out interest in the vacancy. With no second the motion died. Mayor Johnson motioned to appoint Marge Drake to the City Council to fulfill the vacant Council Seat term of 2 years. Member Harvey seconded the motion. Motion carried all in favor. At this time Administrator Peterson provided the oath of office to Marge Drake. Drake then joined the Council for the remaining portion of the meeting.
- B. Appointment of Mayor Pro Tempore:** Mayor Johnson motioned to appoint Member Jason Resseman as the Mayor Pro Tempore. Member Harvey seconded the motion. Member Smith inquired as to the protocol for appointing the Mayor Pro Tempore. Attorney Manion stated there was no protocol for this. Motion carried all in favor.
- C. Committee Liaisons:** Member Resseman motioned to table this discussion to all for member's discovery of each of the boards. Member Harvey seconded the motion. Motion carried all in favor.
- D. Board Applicants:**
1. Member Resseman motioned to appoint Tom Dybing to the Lanesboro Public Utilities Commission. Member Smith seconded the motion. Motion carried all in favor.
 2. Mayor Johnson motioned to appoint John Dahle and Jason Resseman to the Historic Preservation Commission. Member Smith seconded the motion. Motion carried all in favor.
 3. It was noted that due to Member Drake's appointment to the Council, there are now three opening on the Park Board. Mayor Johnson motioned the applications be sent back to the Park Board for recommendation. Member Resseman seconded the motion. Motion carried all in favor.
 4. Discussion was had as to the minimum amount of members needed. Attorney Manion noted that currently it is a 5 member board, with 2 Council members also serving. Manion stated that there is an option to have a 2 member board with 1 Council member serving also. Member Resseman motioned to appoint Elaine Edwards to the EDA. Mayor Johnson seconded the motion. Motion carried all in favor. Member Smith advised that due to a lack of a quorum the EDA would not be meeting again until March, as well the current board had expressed interest in maintaining a 7 member board. Member Smith expressed interested in continuing to serve on the board. It was asked that the available opening be again advertised. Member Resseman motioned to table the discussion until next month. Member Harvey seconded the motion. Motion carried all in favor.
- E. Community Meeting:** The idea was brought forward regarding conducting community meetings. Monthly meetings that are open to everyone. This will not be a formal meeting, and therefore there will be no agenda or minutes taken. The thought was created in an effort to provide for positive discussion and feedback. Member Resseman motioned to approve conducting a Community Meeting the first Thursday of each month at 9:00am. Member Drake seconded the motion. Motion carried all in favor. A member of the audience mentioned the possibility of alternating a morning meeting with an evening meeting. The idea will be considered.
- F. SMIF Donation:** It was noted that there has been a donation of \$250 in the past, with the specific that the funds were required to come back to Lanesboro. It was discussed to have this as a possible line item on next year's budget. Member Smith motioned to approve a donation of \$250 to the Southern Minnesota Initiative Foundation. Member Harvey seconded the motion. Motion carried all in favor.

G. Social Media Policy: The Council was provided with two different Social Media Policies. Member Resseman motion to table this discussion to allow for more information to be gathered. Member Smith seconded the motion. Motion carried all in favor.

H. Continued Business:

- 1. Ordinance 54.06 – Utility Fees for 2017:** Member Smith motioned to approve Ordinance 54.06 to open it for discussion. Mayor Johnson seconded the motion for discussion purposes. Administrator Peterson provided an overview of the proposed rate increases. Member Smith noted he preferred not to have odd numbers, rather amounts should be rounded. Smith also noted he was not in favor of a 7% increase to sewer, nor an increase in electric base rates, he also requested that no change be made to the garbage rates at this time. Mayor Johnson also felt it would be best to wait until the RFP process was completed for garbage. It was noted that garbage rates could wait to be increased until a new contract was in place later this spring. Member Resseman voiced that he was in favor of the recommendation from LPU for the rate increases however agreed he felt it was appropriate to hold off on garbage rate increases. Mayor Johnson expressed her concerns with the water rate changes. She felt that the new tiered system applied more of a burden to the full time residents and business, and less to the part time residents and businesses. She also noted that both rate systems provide the same revenue. Char Brown a commissioner for the Lanesboro Public Utilities was present and gave a brief overview to the benefits of the tiered water rate system. Brown noted that she felt the burden was shared more equitably with the tiered system. A vote for the above motion was requested, all members voted no, the motion died. Member Smith motioned to table the discussion for one month. Member Harvey seconded the motion. Motion carried all in favor.
- 2. Davy Engineering Contract:** Member Resseman motioned to approve the termination of the contract with Davy Engineering for the SEARCH Grant with the USDA. Mayor Johnson seconded the motion. Motion carried all in favor.
- 3. PTO Policy:** Administrator Peterson presented some examples of PTO policies. Member Smith voiced concern with encouraging staff to take the time away from work, as well as concern for the overall effect on the budget. Administrator Peterson will provide specific examples of the overall cost. Mayor Johnson motioned to table in order to allow for discovery. Member Harvey seconded the motion. Motion carried all in favor.
- 4. Taxi Cab Ordinance:** Member Smith inquired as to the specifics of the license requirement. It was noted that vehicles licensed from other municipalities would be able to operate here as well. Further discussion was had regarding licenses, rates, and inspections. Several members addressed concern as to what the exact need was for such an ordinance. Member Resseman motioned to table the discussion indefinitely. Mayor Johnson seconded the motion. Motion carried all in favor.
- 5. Herbicide Task Force:** No further update was available at this time. Mayor Johnson motioned to table this item until further updates are available. Member Harvey seconded the motion. Motion carried all in favor.

I. Miscellaneous:

- 1. Community Interest – Ann Madland, Sales Barn Concerns:** No one was present to discuss this concern.

2. **Sale of Public Works Equipment:** Member Resseman motioned to approve the sale of used Public Works equipment based on Director Drake's recommendation. Mayor Johnson seconded the motion. After further discussion Member Resseman amended the motion to require an inventory sheet for Council to review prior to sale of items. Mayor Johnson seconded the amended motion. Motion carried all in favor.
3. **Consolidation of Planning & Zoning and HPC:** Member Resseman inquired if there was a way to combine these two commissions in an effort to streamline. Attorney Manion stated he felt it was set in statute the requirement for each commission. Attorney Manion will investigate the options further and report back next month. Discussion to be continued.
4. **EDA Budget:** Mayor Johnson requested clarification on what the funds from the EDA's Budget would be used for. It was noted the \$7,500 would be used towards revolving loan funds. While the remaining \$2,500 would be used for operation funds, such as the Facebook posts.

Next Meeting: Monday, February 6th 2017 at 5:30 p.m.

ADJOURN: Council Member Resseman moved to adjourn at 6:34 p.m. Motion seconded by Member Smith. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk