

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, January 6<sup>th</sup>, 2020**  
**City Council Chambers**

**Present:** Jason Resseman, Tom Smith, Bridget Harvey, and Chase Bakke

**Absent:** Autumn Johnson

**Visitors:** Steve Harris, Pat Shanahan, Trish Capua, Scott and Karla Strom, Brian Malm, Hannah Wingert, Bonita Underbakke, Lester and Diane Dunn, Chad Phillips, Dee Slinde, Jerry Ritter, Tom Dybing, John and Denise Dahle, Joan Grozbach, Jim and Pam Watson, Luther Olson, Jeff Lepper, Dennis and Debbie Voeltz, Phil Holtegaard, Jason Harvey, Ceil Allen, Don Lukkason, Anna Loney, Betsy Holbrook, TJ Stettler, Anne Flynn, David Landro, Pat Gemlo, Dale Forester, and Officer Gideon Prudoehl.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

**A. Agenda:** Member Harvey motioned to approve the agenda with the amendments of: Resolution 2020-08 and 2020-09 to the top of Regular Business and 2020 Census to Miscellaneous. Member Bakke seconded the motion. Motion carried all in favor.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, December 2<sup>nd</sup>, 2019

Member Harvey motioned to approve the minutes as submitted. Member Bakke seconded the motion. Motion carried all in favor.

**C. Consent Agenda:**

1. Accounts Payable
2. Employee Policy Update
3. 2020 Meeting Schedule
4. Wastewater Facility Design Amendment Work Order
5. Lanesboro Art Center – Temporary Liquor License Applications
6. Minnesota Historical Society – Grant Agreement for Sons of Norway

Member Smith requested item 2. Employee Policy Update be moved to Miscellaneous for discussion. Member Smith also requested that Liquor License Application be filled out completely, showing insurance information. Member Harvey motioned to approve the consent agenda items as amended. Member Bakke seconded the motion. Motion carried all in favor.

**Regular Business:**

**A. Resolution 2020-8 – Approving a Lot Split:** Member Harvey motioned to approve Resolution 2020-8. Member Bakke seconded the motion. Motion carried all in favor.

**B. Resolution 2020-9 – Approving a Lot Split:** Member Bakke motioned to approve Resolution 2020-9. Member Harvey seconded the motion. Motion carried all in favor.

**C. Resolution 2020-1 – Designating an Official Depository:** Member Smith motioned to approve Resolution 2020-1. Member Harvey seconded the motion. Motion carried all in favor.

- D. Resolution 2020-2 – Designating the Official Newspaper:** Member Smith motioned to approve Resolution 2020-2. Member Bakke seconded the motion. Motion carried all in favor.
- E. Resolution 2020-3 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling** Member Harvey motioned to approve Resolution 2020-3. Member Smith seconded the motion. Motion carried all in favor.
- F. Resolution 2020-4 – Authorizing Signature Authority for City Accounts** Member Bakke motioned to approve Resolution 2020-4. Member Smith seconded the motion. Motion carried all in favor.
- G. Resolution 2020-5 – Establishing Mileage Reimbursement Rate** Member Harvey motioned to approve Resolution 2020-5. Member Bakke seconded the motion. Motion carried all in favor.
- H. Resolution 2020-6 – Appointing Fire Relief Association Board of Trustees** Member Harvey motioned to approve Resolution 2020-6. Member Smith seconded the motion. Motion carried all in favor.
- I. Resolution 2020-7 – Appointing Fire Department Officers** Member Harvey motioned to approve Resolution 2020-7. Member Bakke seconded the motion. Motion carried all in favor.
- J. Zoning Amendment for Lanesboro Public Utilities Wastewater Treatment Facility:** Mayor Resseman noted that the Planning & Zoning commission had recommended the variance be approved, after holding a Public Hearing and reviewing the findings. Member Harvey motioned to approve the variance request. Member Bakke seconded the motion. Motion carried all in favor.
- K. WWTF Screening Design Review:** City Engineer Brian Malm reviewed the plans, noting a decreased cost of \$218,955 for the screening option. Mayor Resseman noted that in his professional opinion the plans were well done and aesthetically pleasing. Member Harvey motioned to approve the design plan. Member Bakke seconded the motion. Motion carried all in favor.
- L. Fire Charges from 12/14/2019:** Mayor Resseman reviewed the background information for the invoice created for the fire alarm call on December 14, 2019. The Fire Department created a policy in 2017 to charge for calls, even though they were determined to be false alarms. Three previous false alarms had been charged and received. Council member had no discussion. Pat Shanahan shared his opinion that he did not feel it was good practice to bill for false alarm calls. Mayor Resseman stated this was a Fire Department decision, however he would be willing to take the discussion to the Fire Department for their review of the situation.
- M. Continued Business**
  - a) Westview Drive:** Mayor Resseman provided the background information. Attorney Tom Manion noted that there is a 33' easement for the roadway, however no road agreement. Attorney Manion shared that a city can by statute declare a roadway a road if they have maintained it for at least six years. If the city were to turn the private easement into a public road, it could not be built upon or widened. Adjacent property owner David Landro shared his concerns for the condition of the roadway, present and future needed repairs, as well as drainage into his property. Member Harvey motioned to table the discussion. Member Resseman seconded the motion. Member Smith noted he would like to review all of the areas in town that are currently private, and how those areas are being dealt with. Motion carried all in favor.
  - b) Parkway Alley – Paving Estimate:** Administrator Peterson noted that an estimate for paving the Parkway Alley had been received. Mayor Resseman motioned to table the discussion. Member Harvey seconded the motion. Administrator Peterson will reach out to adjacent property owners with regards to paving the alley. Motion carried all in favor.
- N. Miscellaneous:**
  - a) HPC Applications needed**

- b) Ambulance Meeting date, Wednesday, January 22<sup>nd</sup>, 2020 7:00 p.m.**
- c) Rural Board Meeting, Monday, February 10<sup>th</sup>, 2020 7:00 p.m.**
- d) Local Board of Appeal and Equalization Meeting, Monday, April 6<sup>th</sup>, 2020 5:30 p.m.**

Pat Shanahan interjected that would like to see an opportunity for the public to speak during the public meetings. Noting the importance of the public having access to speak with Elected and Appointed officials. It was noted that all Council members have public email addresses, and welcome people to contact them.

- e) Election Judges Needed: 03/03/2020 Presidential Primary, 08/11/2020 Primary Election, 11/03/2020 General Election**
- f) 2020 Census:** Member Smith suggested that a webinar be viewed from the League of MN Cities discussing strategies for a complete and accurate census count. Administrator Peterson will set up the webinar in the Council Chambers on January 29<sup>th</sup> from 10 a.m. – 12 p.m.
- g) Employee Policy Update:** Administrator Peterson reviewed the concern for overtime at the end of the year, as this was the bases for the consideration to make amendments. Member Smith motioned to table the discussion to allow additional time for discovery. Member Harvey seconded the motion. Motion carried all in favor.

**Next Meeting: Monday, February 3<sup>rd</sup>, 2020 at 6:00 p.m.**

**ADJOURN:** Member Harvey moved to adjourn at 6:57 p.m. Motion seconded by Member Bakke. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk