

**Lanesboro City Council**  
**Regular Meeting**  
**Thursday, January 8<sup>th</sup>, 2015**  
**5:30 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Robin Krom, Tom Dybing and Tom Smith

**Absent:** None

**Visitors:** Tom Manion, City Attorney

**Regular Meeting:**

Mayor Rahn called the Regular Meeting to order at 5:30 p.m.

Mayor Krom called outgoing Council Members Ceil Allen, Keith Eide, and outgoing Mayor Steve Rahn to the floor in order to recognize their achievements and provide them with a letter or recognition for their service and dedication to the Lanesboro community and also to provide them with an appreciation gift for their service to the community.

- A. Agenda:** Mayor Krom asked if there were any additional items to be added to the agenda. Administrator Todd advised the Council that he would like to add the DNR lease-carpet for the office space, Jim Watson request for the Council, Resolution 2015-04 Appointing a Library Board Member, and volunteers for the hiring committee for the Part-Time Ambulance Director position to the agenda under miscellaneous. Council Member Dybing made a motion to adopt the agenda with the additions to be discussed under miscellaneous. The motion was seconded by Council Member Johnson. Motion carried all in favor.
- B. Minutes:** Council Member Resseman moved to approve the minutes of the regular Council meeting from December 1<sup>st</sup>, 2014. Motion seconded by Council Member Dybing. Motion carried all in favor.

**Committee/Commission Reports:**

- A. Library:** Administrator Todd advised the Council that the Library Board, at their last meeting, discussed the Library Director's evaluation and provided feedback. Likewise, the issue of the completed mural, painted on the walls leading down the handicapped ramp to the restrooms, was a huge success and the "opening" was attended by many supporters of the Library and interested citizens as well. Administrator Todd also advised that the Library will be seeking Council action to update the lighting in the hallway to illuminate the mural at some point in the future.

- B. Ambulance:** Ambulance Director Lee Peterson briefed the Council on the end of year statistics from 2014, regarding calls for service and the breakdown of such calls. Peterson also advised the Council that he is recommending rate increases for 2015 with base rates increasing from \$600.00 to \$700.00 and loaded mile rates from \$11.00 to \$11.50 per mile. These rate increases were suggested by our third party billing agency and were based on jurisdictions around Lanesboro in order to stay competitive and allow our service to remain viable.
- C. Public Utilities:** Administrator Todd briefed the Council on the PUC meeting that took place in December, 2014. Todd indicated that the PUC addressed the concerns of the Lanesboro Golf Club regarding the REU rate structure. Phil Dybing was on hand at the meeting and was seeking some relief for the club. Todd advised that the PUC suspended the late fees, reconnection fees, and other service fees for the club until June 1<sup>st</sup> of 2015. This would allow the golf club to suspend payments on their water bills until the start of the season without penalties. PUC Member Coleman proposed that the PUC would also suspend the same fees for the public as well in order to remain equitable to all. This provision would allow the golf club to repay the charges to the City once they opened for the season and had positive income to rely upon as they had not budgeted for the new rates for the year. The PUC also passed their 2015 budget including the new water rates for 2015.
- D. HPC:** Administrator Todd advised the Council that the HPC worked with Merchant's Bank regarding their signage. Merchants will be changing some aspects of the sign to make it more historically appropriate and within the guidelines set forth by the City. Likewise, the new owners of the Parkway Pub were on hand to introduce themselves and discuss some ideas for rehabilitating and remodeling the building.
- E. Planning and Zoning:** There was no meeting of the Planning and Zoning Commission for December.
- F. Park Board:** There was no Park Board meeting for the month of December.
- G. Lanesboro Chamber of Commerce:** Executive Director Dee Slinde provided the monthly update of Chamber Activities to the Council. She indicated that the Chamber's annual meeting would take place January 27<sup>th</sup>, 2015 at 7:00 p.m. in the dining room of City Hall.
- H. Fire Department:** Chief Jerod Wagner was not available to attend and there was no update for the Council.

#### **Consent Agenda: Non-Controversial Items**

- A. Resolution 2015-01-Designating an Official Depository**
- B. Resolution 2015-02-Designating an Official News Paper**
- C. Resolution 2015-03-Appointing Fire Department Officers**
- D. Resolution 2015-05-Appointing Members to the EDA**
- E. Resolution 2015-06-Appointing Members to the Planning and Zoning Commission**
- F. Resolution 2015-07-Appointing Members to the Historic Preservation Commission**
- G. Holiday Schedule 2015**
- H. Meeting Schedule 2015**

Motion was made by Council Member Resseman to approve the consent agenda items. Motion was seconded by Council Member Smith. Motion carried all in favor.

## Regular Business:

- A. Accounts Payable:** Council Member Johnson made a motion to approve the payables as presented. Motion was seconded by Council Member Dybing. Motion carried all in favor.
- B. Resolution 2015-08-Approving Park Board Members:** Administrator Todd advised the Council that there were 4 applicants for 3 open positions on the Park Board. LuAnn Wilcox, Steve Rahn, Marge Drake, and Teri Benson. Mayor Krom stated that he has spoken to Mrs. Wilcox and asked if she would be willing to serve on the EDA rather than the Park Board. She consented and this resolution will be amended to three people for three open positions on the Park Board. Motion was made by Council Member Smith to appoint Rahn, Drake, and Benson to the Park Board for a term of three years. Motion was seconded by Council Member Dybing. Motion carried all in favor.
- C. Resolution 2015-09-Approving a Public Utilities Commission Member:** Administrator Todd advised the Council that there were 2 applicants for 1 open position on the Public Utilities Commission; Theresa Coleman and Tom Smith. Administrator Todd stated that Theresa Coleman was the incumbent to the Commission and was appointed after Joe O'Connor resigned his post and moved out of the area. Todd advised that Coleman was highly recommended by the PUC Chair and remaining member Dennis Schuck. He indicated that she was very helpful and knowledgeable regarding the current water treatment project and had attended every meeting and was not derelict in her duties as a PUC Member. Mayor Krom asked Council Member Smith if he would like to offer any comment on his behalf for appointment to the PUC. Council Member Smith stated that he had no problem with Coleman's appointment to the Commission and that he just likes to see competition for jobs. Motion was made by Council Member Resseman to appoint Theresa Coleman to the PUC for a term of three years. Motion was seconded by Council Member Johnson. Motion carried 4-0 with Council Member Smith abstaining.
- D. Resolution 2015-10-Accepting Donations (Fire, Ambulance, Library, and Museum):** Administrator Todd advised the Council that the City received a \$100.00 donation to be divided equally between the fire, ambulance, museum, and library. Motion was made by Council Member Dybing to accept the donation to be divided equally between the aforementioned accounts. Motion was seconded by Council Member Resseman. Motion carried all in favor.
- E. Committee Liaison Schedule (Chamber, EDA, Library, and Park):** Mayor Krom asked for volunteers for committee liaison appointments. Chamber-Tom Smith, EDA-Jason Resseman, Library-Robin Krom, and Park-Autumn Johnson. Council Member Resseman indicated that he would like to see the EDA represented in the committee reports section in order for the Council to be informed of their activities. Motion was made by Council Member Dybing to approve the Committee Liaisons and make the EDA a regular report to the Council. Motion was seconded by Council Member Smith. Motion carried all in favor.
- F. Update on Lanesboro Dam Funding:** Administrator Todd advised the Council that Senator Jeremy Miller advised that he will be filing a bill with the Senate to remove the match requirement for funding the Lanesboro Dam Project. He also indicated that funds spent for engineering and/or studies toward the project can be counted as in-kind matching funds that would be looked upon favorably by the Capital Investment Committee. Council Member Smith indicated that in the 1980s, the City spent around \$100,000 on engineering studies for Dam repair. He stated that the Administrator should contact Senator Miller and ascertain if money spent during that time frame can be counted towards the match. Administrator Todd stated that he would seek Miller's

input. Likewise, Mayor Krom asked what the City could do to increase public awareness for this project. Todd advised that the public should e-mail both Senator Miller and Rep. Davids regarding this project. Likewise, Todd advised that he spoke with John Weiss of the Rochester Post Bulletin and provided information for an article to be written on our project and should be coming out in the paper soon.

- G. Miscellaneous:** Administrator Todd advised the Council that Jim Watson had requested to be placed on the agenda but did not appear at this meeting. Todd advised that Mr. Watson was requesting the Council allow him to peddle “treats” around town during the tourist season to be sold to guests of the City. Todd stated that the only ordinance he could locate regarding this issue indicated that Mr. Watson only needed Council approval and a peddler’s application on file at City Hall. City Attorney Manion indicated that this issue was broached in the past and that there was a zoning element to it and the previous Council’s discussed implementing an ordinance to provide control and oversight of this type of activity. Mayor Krom asked Administrator Todd and City Attorney Manion to work through the details of an ordinance by the next Council meeting.

Administrator Todd advised the Council that according to the lease agreement entered into with the DNR for office space at the Chamber building, the City was to install new carpet for the office space. Todd advised that he had sent a request for bids and received two bids for installing new carpet. A bid from Fountain Builders in the amount of \$850 + cost of the carpet and a bid from Tony Semmen for \$700.00 + cost of the carpet. Motion was made by Council Member Resseman to accept the bid from Tony Semmen at the price of \$700.00 + carpet for the installation as required by the lease. Motion was seconded by Council Member Johnson. Motion carried all in favor.

**Resolution 2015-04-Appointing a Library Board Member:** Motion was made by Mayor Krom to appoint Lee Peterson to a term on the Library Board. Motion was seconded by Council Member Smith. Motion carried all in favor.

Administrator Todd asked for a volunteer from the Council to sit on the hiring committee for interviews for the Part-Time Ambulance Director Position. Todd advised that the interviews will be held on Thursday, January 15<sup>th</sup> at 3:00 p.m. and 3:45 p.m. at City Hall. Mayor Krom volunteered his service and time to the hiring committee.

**Next Meeting: Monday, February 2<sup>nd</sup>, 2015 at 5:30 p.m.**

**ADJOURN:** Council Member Smith moved to adjourn at 6:45 p.m. Motion seconded by Council Member Dybing. Motion carried all in favor.

Respectfully Submitted,

David Todd  
City Administrator