

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, February 1, 2016**  
**5:30 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Robin Krom, Tom Dybing and Tom Smith

**Absent:** None

**Visitors:** Attorney Tom Manion, Michael and Char Brown, Cheryl Krage, Shirley Mulder, John Davis, Marti Gray, Sue Kollory, David Gray, Brandon Theobald, Curtis Bisek, Darla Taylor, Bethany Krom, John Davis, Tim Penny, Brian Malm, Will Krati, Jennifer Hungerholt, Peter Torkelson, Karla and Scott Strom, Bretta Grabau, Ken Graner, Paul Hamann, Kathy Kasten, Hal Cropp, Michael Seiler, Liz Bucheit, Don Bell, Blake Norby, Caleb Lauritsen-Norby, Brad Erwin, Hannah Wingert, LuAnn Wilcox, and Jon Pieper.

**Regular Meeting:**

Mayor Krom called the Regular Meeting to order at 5:30 p.m.

- A. Agenda:** Member Dybing made a motion to approve the Agenda as submitted with the additions of: Ambulance Department under Committee Reports, Moving Lanesboro Planning from Community Interest to Regular Business, and Tabling items Term of Mayor and Sewer Rate Increase. Motion seconded by Council Member Smith. Motion carried all in favor.

**B. Consent Agenda:**

- Minutes of the Regular Meeting, January 4, 2016

Council member Johnson moved to approve the consent agenda as submitted. Motion seconded by Council Member Smith. Motion carried all in favor.

**Public Hearing:** Mayor Krom called the Public Hearing to order at 5:31 p.m. Administrator Peterson noted that the hearing was for the Conditional Use Permit for 2 Rivers Brewery. Also stating that the hearing had been posted in the Fillmore County Journal as well surrounding properties were sent a direct mailing. Finally the Planning and Zoning Commission had recommended approving the permit. Mayor Krom asked for input from the audience. Brad Erwin from Beautiful Something commented that as a new business owner he felt the idea of another new business in town was a positive idea. With no other comments, Mayor Krom called for a motion. Member Johnson motioned to approve the Conditional Use Permit for 2 Rivers Brewery. Member Resseman seconded the motion. Motion carries all in favor. The hearing was closed at 5:35 p.m.

**Committee/Commission Reports:**

- A. Police:** Chief Matt Schultz was present to report on the statistics from 2015. Chief Schultz noted that the detail of the call log for Lanesboro was with Administrator Peterson, the summary was in the packet, noting over 700 calls in Lanesboro for 2015. He also informed the council with regards to the turn over within the department, as they continue to hire for a part time position. The department went through an audit also this past year, and passed with flying colors. There is a mandate happening as of 07/01/2016 for all tickets to be submitted electronically. For this reason all cars were in need of new equipment in order to be compliant with the mandate. The department was fortunate to have received a grant covering a 50 percent cost share of the new equipment from the Office of Traffic Safety.
- B. Library:** Administrator Peterson stated the Library Board had met on 01/20/2016, noting that although the circulation was down for the month of December, circulation was the highest it has been in the past 6 years for

2015. As well the Library continues to work with the Park Board and the School in order to design and implement a reading garden.

- C. **Public Utilities:** Mayor Krom asked if the three committee applicants would like to speak at this time. Don Bell provided the council with a letter addressed to legislature with regard to funding the repair of the dam, also enforcing the economic and environmental reasons for rehabilitation of the dam. Char Brown spoke next stating her qualifications, as well how she felt these qualifications would benefit the commission. Finally Jon Pieper spoke with regards to him being a business owner in town, and that he felt he could represent this portion of the community. He also stated the importance of public input, so as not to repeat the past on how situations were handled. At this time it was open for questions from the Council, to which Member Smith asked if the applicants had reviewed the budget for LPU, Administrator Peterson that none of the applicants had been presented with the budget to do so. Member Johnson questioned who the Public Utilities Commission had recommended, to which Peterson noted was Don Bell. Member Smith also noted that he had looked into the possibility of expanding the commission from 3 to 5, unfortunately that was not a possibility. Member Resseman motioned to approve the appointment of Char Brown to the Public Utilities Commission. Member Johnson seconded the motion. Member Resseman abstained from voting, Members Johnson, Smith, Dybing, and Krom voting in favor, motion carries.
- D. **HPC:** Administrator Peterson had received a letter of resignation from Commission member Shayn Jensson. Due to the fact the commission had received two applicants for the previous open seat; the commission recommended the appointment of both applicants. Member Dybing motioned to appoint Mark Edwards and Vern Riddle to the Heritage Preservation Commission. Member Johnson seconded the motion, motion carries all in favor. Member Resseman noted the commission had presented Pat and Karla Shanahan with Iron Horse Outfitters with the Preservation Award, and thanked them for all of their great effort.
- E. **Planning and Zoning:** Member Dybing stated the commission had approved the application for 2 Rivers Brewery, as well as the updated ordinance for Renewable Energy. He also noted the resignation received for member Shayn Jensson, noting there is an open seat on Planning and Zoning now. Commission member Pieper had been voted to Chair for 2016. The commission also approved a permit for updating signage at the St. Mane Theater. Commission member Pieper was present and noted the need for current mapping so that Planning & Zoning could make educated and appropriate decisions.
- F. **Park Board:** Administrator Peterson updated the Council with regard to the Park Board, noting the Ice Skating rink was now complete; as well the Park Board would be looking into estimates for some possible repairs of the Community Center building. Member Resseman also noted the work with the Reading Garden, noting the grant the Library had received.
- G. **EDA:** Chair Michael Brown noted that there had been two meeting since the last Council meeting and during those new officers were voted into place. The EDA is also looking into how effective the efforts in Social Media had been. The committee is also reviewing short and long term as well as current work plans. They will also be reviewing the current ordinance for the EDA and providing updates to the Council. Brown also noted that the EDA had approved the proposal set before them for a concept plan for Lanesboro, to be discussed under Regular Business.
- H. **Public Works:** Administrator Peterson vocalized Superintendent Drake's concern over a section of Elmwood St, from the intersection of Kenilworth Ave East 375 feet on the North side of Elmwood. Drake is requesting an area of no parking, to ensure safety, as currently when vehicles are parked on both sides of the road emergency vehicles would not be able to get through. Attorney Tom Manion will create the ordinance and submit to Peterson for posting. Member Smith motioned to approve an ordinance that would enforce no parking year round from the intersection of Kenilworth Ave and Elmwood east 375 feet on the north side of Elmwood Street. Member Johnson seconded the motion. Motion carries all in favor.
- I. **Lanesboro Chamber of Commerce:** Business director Shirley Mulder noted the digital version of the new Area Visitor Guide was now online. She also noted the Chamber had held its annual meeting and elected new board members; Rebecca Hale, David Hennessey, Sandy Kiel, Caleb Lauritsen-Norby, and Marti Gray.
- J. **Ambulance:** Administrator Peterson noted the annual Rural Board meeting would be held Monday, February 8<sup>th</sup>, 2016 at 7 p.m.; this will be a full Council meeting as well. At this time there will also be discussion regarding a contract, similar to the one passed this last year for the Fire department. Member Johnson also noted that during the month of January there had been twice as many calls as there has been in past years.

## Community Interest:

- A. **Tim Penny, President of Southern Minnesota Initiative Foundation (SMIF):** Mr. Penny was present to give an overview of the Southern Minnesota Initiative Foundation. John Davis spoke to say thank you to SMIF for their efforts and work within our community. Penny stated SMIF is looking to the future for growth and new opportunities.
- B. **Lanesboro Leadership Summit Concern:** Community member not in attendance item not discussed.

## Regular Business:

- A. **Lanesboro Planning:** EDA Chairperson Michael Brown presented a development proposal for the City of Lanesboro on behalf of the EDA. The proposal was time-sensitive, given the parties involved. A proposal was submitted by Randall Arndt to provide a concept plan for the City in the amount of \$30,000. The committee has been searching out community support and has already raised \$25,400, of which \$7,000 was committed by the EDA. There was continued extensive discussion regarding funding of this project as well as fund balances. Council member Resseman noted that the Council members had been notified of this project 3 days prior, so a lot of this information was new to them as well. The issue of the time-sensitive nature of the proposal was addressed, stating the availability of Mr. Arndt, the facilitators, as well as the stakeholders. Brown assured the Council that information was provided as quickly as possible to the members. There were also questions regarding the intern that will be working with Mr. Arndt, as to her qualifications, as well a question regarding payment of an internship. Planning & Zoning Chair Jon Pieper was present, and stated his concern with the work currently being done by the Planning & Zoning commission, to be sure they were complimentary. He also expressed concern over the need for maps. Member Resseman also noted his appreciation to the EDA, however felt that the Council needed additional time to review the proposal. Members of the audience also expressed the desire for more time to review information. After much discussion from the audience and Council members, Member Dybing made a motion to approve a City contribution up to but not to exceed \$5,000 above the donation made by the EDA. Member Smith seconded the motion. Mayor Krom called for discussion, at this time Member Johnson noted the necessity for transparency, and the need for more time for discovery. Brown at this time addressed this concern, noting that there would be interviews set up with stakeholders, with additional community meetings. Delivery of the project will take place the 1<sup>st</sup> week of May 2016. Mayor Krom then called for a vote; Members Smith, Resseman, Dybing, Krom and Johnson voted in favor. Motion carries.
- B. **RFP for Engineering Services:** The Council reviewed RFP's for engineering services from WHKS, Bolten & Menk, as well as ISG. ISG's proposal was for \$70 per hour acting as the City Engineer, Member Smith questioned the total amount. WHKS proposal was for \$6800 in order to conduct a feasibility study. Bolten & Menk's proposal totaled at \$5000. All three were present to answer questions as well as reiterate to the council their firm's qualifications. Member Smith motioned to approve the proposal from Bolten & Menk at a total cost of \$5000. Member Resseman seconded the motion. Motion carries all in favor.
- C. **Maintenance Worker Position:** The hiring committee has selected an applicant; it was a difficult decision as there were many qualified applicants. The committee is recommending the Council approve the hiring of Steve Majerus. Member Dybing motioned to approve the committee's recommendation. Member Smith seconded the motion. Motion carries all in favor.
- D. **Accounts Payable:** Member Johnson motioned to approve the accounts payable as presented. Member Resseman seconded the motion. Motion carries all in favor.
- E. **Resolution for Dam Funding:** Administrator Peterson presented a resolution to certify the amount of \$3.54 Million will be submitted to the State of MN to request funding for the rehabilitation of the dam. Member Dybing motioned to approve the resolution. Member Johnson seconded the motion. Motion carries all in favor.
- F. **Staff Training:** Administrator Peterson requested authorization to attend a Clerk training as well as a Loss Prevention meeting. Mayor Krom motioned to approve the request. Member Resseman seconded the motion. Motion carries all in favor.
- G. **Credit Card Acceptance Discussion:** Administrator Peterson suggested the idea of offering payments via credit cards in the office. The original idea would be to share the cost between Public Utilities and Ambulance. Member Smith noted the advantage that would give to the camping payments as well. Peterson will look into the cost and report back.

**H. Notification from National Weather Service:** Administrator Peterson announced a message received from the National Weather Service. The NWS is currently searching for a volunteer in the community to measure precipitation, training will be provided.

**I. Continued Business:**

- a. **Golf Cart Ordinance:** The topic of requiring a licensed driver was again discussed. Member Johnson stated it would be best to instead list the requirement that the driver be at least 16 years old. Further discussion was had regarding an annual permit fee of \$20. Item was tabled until next month, when Attorney Manion will present an updated ordinance.
- b. **Renewable Energy Ordinance:** Administrator Peterson noted the ordinance had been updated based on the suggestions heard in the public hearing last month. The requirement for an engineer was waived; however proof of filing for an electrical permit will be required. The changes also reflected the use of UL listed components. Member Resseman motioned to approve the Renewable Energy Ordinance. Member Dybing seconded the motion. Motion carries all in favor.

**Closed Meeting:** Mayor Krom closed the regular meeting at 7:47 p.m. to discuss employee evaluations as well as a property discussion.

**Next Meeting: Monday, March 7<sup>th</sup>, 2016 at 5:30 p.m.**

**ADJOURN:** Council Member Johnson moved to adjourn at 8:25 p.m. Motion seconded by Council Member Resseman. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk