

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, February 3<sup>rd</sup>, 2020**  
**City Council Chambers**

**Present:** Jason Resseman, Tom Smith, Bridget Harvey, and Chase Bakke

**Absent:** Autumn Johnson

**Visitors:** Steve Harris, Pat Shanahan, Trish Capua, Scott Strom, Brian Malm, Hannah Wingert, Bonita Underbakke, Lester Dunn, Chad Phillips, Jim Watson, Vicki McKinney, Mike Murphy, Chris Ruskell, Mike Wombacher, Don Bell, Lori Rakosnik, Jon Buggs, Dale Egge, Brenda Pohlman, Anne Flynn, Rick Lamon, David Haugen, Greg Schwartz, Steve Sobieniak, Kate O’Neary, Deane Benson, Andrzej Zalasinski, Andy Heimdahl, and Officer Gideon Prudoehl.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

**A. Agenda:** Member Bakke motioned to approve the agenda with the additions of: Resolution 2020-12 Approving Election Judges and Rakosnik Liquor License to Miscellaneous. Member Smith seconded the motion. Motion carried all in favor.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, January 6<sup>th</sup>, 2020

Member Harvey motioned to approve the minutes as submitted. Member Bakke seconded the motion. Motion carried all in favor.

**C. Consent Agenda:**

1. Accounts Payable
2. Coffee Street Closure – Girls Day Out – May 9<sup>th</sup> and September 26<sup>th</sup> 2020 from 7am – 5pm Parkway Avenue N to Root River Saloon
3. Resolution 2020-11 Accepting Donations Lanesboro Public Library

Member Harvey motioned to approve the consent agenda items as submitted. Member Bakke seconded the motion. Motion carried all in favor.

**Public Agency Information:**

**A. Fillmore County Public Health – Tobacco Presentation:** Public Health Educator Brenda Pohlman provided a presentation on tobacco products, as well as current legislation. Administrator Peterson will work with Pohlman to draft an updated copy of the City’s tobacco ordinance to present to Council in March.

**Committee Reports:**

**A. Street Department:** David Haugen provided the Council with details regarding the dump truck and the continued maintenance needed. Options were discussed for replacement as well as repairs. Haugen will provide the Council with options in March, Member Harvey will work with Haugen to prepare the options.

**B. Ambulance**

1. **New Members:** Director Benson noted the town meeting on Wednesday, January 22<sup>nd</sup>, was well attended. Several applications were received as a result of the meeting. Mayor Resseman motioned to approve appointing the following as EMT’s: Elliot Riggott, Andrea Miehlisch, Jennifer Rogers, Sheila Higbe, Leah Higbe, and Jonathon Kettner. Member Bakke seconded the motion. Motion carried all in

favor. Mayor Resseman motioned to appoint Dennis Voeltz as an EMR. Member Bakke seconded the motion. Motion carried all in favor. A current High School Senior also submitted an application, the Council recommend trying to find ways to involve them in the service, such as becoming trained to be a driver. Director Benson will follow up with the student.

2. **Policy Update:** Director Benson noted the change to consider a monthly bonus, rather than a per pay period bonus. Member Harvey motioned to approve the amended policy as submitted. Member Bakke seconded the motion. Motion carried all in favor.
- C. **HPC:** Mayor Resseman motioned to approve the resignation of Sara Xavier. Member Harvey seconded the motion. Motion carried all in favor.
- D. **Planning & Zoning:** Mayor Resseman motioned to approve the resignation of Richard Wolfgramm. Member Bakke seconded the motion. Motion carried all in favor.

#### **Agenda Request Items:**

- A. **Don Bell – Public Utilities, Wastewater Treatment Facility:** Don Bell read aloud a letter that was included in the Council packet. Bell noted his concerns for the proposed Wastewater Treatment Facility, as well as not being able to discuss his concerns with Council members. Bell asked the Council if he should remain a member of the Public Utility Commission. Council members noted they hoped that he would remain a member, and that varying opinions are appreciated on boards and commissions. Bell will also reach out to Council members to share his concerns individually.
- B. **Detachment Request – Dale Egge:** Mayor Resseman shared the petition to detach from Dale Egge. The application was submitted to Planning & Zoning, the commission did not support the petition. Member Bakke motioned to table the discussion to allow time to review the site in person. Mayor Resseman seconded the motion. Discussion was had regarding creating a separate taxing district for those properties not receiving the same amount of City services. Mayor Resseman then amended the motion to include prioritizing creation of a separate taxing district in the Comprehensive Plan update. Member Harvey seconded the motion. Motion carried all in favor.
- C. **Cartway Petition – Ronald Greenslade:** Attorney Mike Murphy presented the City Council with a Cartway petition from Ronald Greenslade. City Attorney Tom Manion reviewed the Petition and procedures for this process. The petitioners are requesting a 33 foot Cartway. It was noted that the Cartway would be for public use, however maintenance on it would be the responsibility of the petitioner. Further discussion was had regarding grading, elevation and drainage concerns. Member Smith motioned to request a \$2,000 bond for the petition, while reserving the right to claim additional funding. Member Bakke seconded the motion. Motion carried all in favor.

#### **Regular Business:**

- A. **Smith Schafer 2019 Audit Agreement:** Mayor Resseman motioned to approve the agreement. Member Smith seconded the motion. Motion carried all in favor.
- B. **RFP for City Website:** Current Website administrator David Hartenstein had reviewed the RFP's and listed the highlights of each application. All responses came in significantly over budget. Discussion was had on possible other solutions. Member Smith motioned to reject all bids and for Administrator Peterson to search out other solutions. Member Bakke seconded the motion. Motion carried all in favor.
- C. **Resolution 2020-10 Approving a Lot Split:** Mayor Resseman reviewed the application, and shared that the Planning & Zoning Commission had recommended the lot split. Member Smith motioned to approve the lot split. Member Harvey seconded the motion. Motion carried all in favor.
- D. **Rural Board Presentation:** Administrator Peterson shared the reports for the Rural Board along with a recommended three percent increase. Member Harvey motioned to approve the three percent increase.

Member Bakke seconded the motion. Motion carried all in favor. The Rural Board will meet next Monday, February 10<sup>th</sup>, 2020 at 7:00 p.m. at the Lanesboro Community Center, lower level community room.

**E. Drug and Alcohol Testing Policy for Commercial Drivers:** Administrator Peterson shared the new policy, and noted that Council could review it over the next month. Policy will be brought back for the March agenda for voting on.

**F. Continued Business**

- a) **Verification of Roadways:** Mayor Resseman reviewed the details presented. Member Smith suggested that written agreements be made for each area in question. Mayor Resseman motioned to have agreements drafted for next months meeting. Member Smith seconded the motion. Additional discussion was had regarding the total cost of maintaining these areas, as well is it beneficial to the community to be maintaining them. Administrator Peterson will work with Public Works staff member David Haugen to determine average time and funds spent maintaining each area. Council will review this information at next month's meeting. Motion carried all in favor.
- b) **Alley Paving:** Council requested the discussion be tabled until next month, to allow for more time for input from property owners.
- c) **Fire Department Relief Benefit increase \$1450 to \$1650:** Further clarification is needed regarding the proposed increase. Administrator Peterson will reach out to the Auditors office for clarification.
- d) **Employee Policy Update:** Discussion was had to clarify the total number of Comp time hours that could be carried forward, 40 hours. Further discussion was regarding exempt employees and PTO time versus flex time. Mayor Resseman motioned to approve the policy as submitted. Member Harvey seconded the motion. Motion carried all in favor. Council noted that Administrator Peterson should cease completing a time sheet for each payroll period, as she is a salaried employee.

**G. Miscellaneous:**

- a) **Resolution 2020-12 Approving Election Judges:** Member Bakke motioned to approve the resolution. Member Harvey seconded the motion. Motion carried all in favor.
- b) **Rakosnik Liquor License:** Member Harvey motioned to approve the application for on-sale liquor license from Lori Rakosnik. Mayor Resseman seconded the motion. Motion carried all in favor.

**Next Meeting: Monday, March 2<sup>nd</sup>, 2020 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 8:07 p.m. Motion seconded by Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk