

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, February 4<sup>th</sup>, 2019**  
**Regular Meeting 6:00 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Bridget Harvey, and Chase Bakke

**Absent:** Tom Smith

**Visitors:** Bretta Grabau, Hannah Wingert, Don Lukkason, David Haugen, Melanie Haugen, Deane Benson, Chief Matt Schultz, Sgt. Blaise Sass, representatives of Boy Scout Troops 49 and 67

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

**A. Agenda:** Member Johnson motioned to approve the agenda with the additions of Concert Request and Water Treatment Facility to Regular Business; and to Continued Business David Haugen six-month review. Member Harvey seconded the motion. Motion carried all in favor.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, January 7<sup>th</sup>, 2019: Member Johnson motioned to approve as submitted. Member Bakke seconded the motion. Motion carried all in favor.

**C. Consent Agenda:**

1. Accounts Payable
2. 2019 Meeting Schedule
3. Smith Schafer 2018 Audit Agreement
4. Library Board Appointment – Phil Holtegaard and Sarah Pieper
5. Library Board Resignation – Heidi Dybing
6. Planning and Zoning Appointment – Steve Snyder
7. Resolution 2019-10 LRIP Kirkwood Street East
8. Resolution 2019-12 LRIP Beacon, Rochelle, Coffee
9. Resolution 2019-09 DNR Outdoor Recreation Grant Program
10. 2019 Fillmore County Ambulance Subsidy Contracts
11. Summary of Zoning Ordinance for publishing
12. Resolution 2019-11 PFA Loan Application, Forms 5 and 6
13. Taylor/Troendle Easement Agreement

Administrator Peterson requested that items #2 and #9 be withdrawn from the Consent Agenda. Member Johnson motioned to approve the consent agenda as amended. Member Harvey seconded the motion. Motion carried all in favor.

Member Johnson motioned to approve the 2019 Meeting Schedule with the change of the February Park Board meeting from the 27<sup>th</sup> to the 26<sup>th</sup>. Member Bakke seconded the motion. Motion carried all in favor.

### Committee Reports:

- A. Police:** Chief Shultz provided a summary of calls for 2018 as well as detail from January 2019. He also provided an update for the department sharing a new vehicle was purchased, as well as new computers for the squad cars. Chief Schultz also noted that there will be some upcoming staffing changes for the part-time officers.
- B. Chamber:** Don Lukkason, Chamber board member, was present to provide an update. Lukkason provided a hand out and noted that a new director had been hired. The Council requested a member of the Chamber or the director attend the Council meetings.
- C. Ambulance:** Director Deane Benson noted the upcoming pancake breakfast for the ambulance association on March 10<sup>th</sup>, 2019. He has also applied for funding through Scheels for cold weather gear for crew members. The 12-lead unit has been repaired and is back up and running. Finally, Benson requested that the following people be appointed to the ambulance: Bruce Nelson, Joseph Goetzke, and Ben Hungerholt. Member Johnson motioned to appoint the three volunteers. Member Bakke seconded the motion. The volunteers will begin training in Chatfield very soon. Motion carried all in favor.

### Regular Business:

- A. Expenditure of Budgeted Funds Policy:** Member Johnson motioned to table this item for further consideration. Member Harvey seconded the motion. Motion carried all in favor.
- B. Concert Request:** The Council considered the proposal of shutting off the fire suppression system for the concert due to the smoke and laser light show. Member Johnson motioned no, the system should not be shut off. Member Harvey seconded the motion. Attorney Manion noted concern for liability if we shut off the system. Motion carried all in favor. Attorney Manion will issue a letter to the organizers.
- C. Water Treatment Facility:** Administrator Peterson noted that there is water damage at the Water Treatment Facility and requested approval to work with LMCIT and a contractor to repair the damage. Member Johnson motioned to approve staff to work with a contractor and insurance to expedite the repair. Member Harvey seconded the motion. Motion carried all in favor.
- D. Continued Business:**
  - 1. **Employee Reviews** - (Closed Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) the meeting will be closed to discuss staff performance reviews of those who are subject to the Lanesboro City Council's authority) The meeting was closed at 6:35 p.m. to conduct reviews for Ambulance Director Deane Benson as well as Public Works staff member David Haugen.

At 6.58 the meeting was reopened.

Member Harvey motioned to increase Deane Benson's salary to \$25,000 per year. Member Bakke seconded the motion. Motion carried all in favor.

Member Johnson motioned to approve a step increase from 1 to 2 for David Haugen. Member Bakke seconded the motion. Motion carried all in favor.

Member Harvey motioned to pay Deane Benson \$20 per call regardless of transport or not effective February 5<sup>th</sup>. Member Johnson seconded the motion. Motion carried all in favor.

**E. Miscellaneous:**

- 1. MPCA:** Administrator Peterson noted that a summary letter of a recent inspection had been received. Utilities will need to purchase necessary equipment to make the recommended changes.

**Next Meeting: Monday, March 4<sup>th</sup>, 2019 at 6:00 p.m.**

**ADJOURN:** Member Johnson moved to adjourn at 7:11 p.m. Motion seconded by Member Bakke.  
Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk