

Lanesboro City Council
Regular Meeting
Monday, May 6th, 2019
Regular Meeting 6:00 p.m.
City Council Chambers

Present: Jason Resseman, Autumn Johnson, Bridget Harvey, Tom Smith, and Chase Bakke

Absent: None

Visitors: Bretta Grabau, Chris and Richard Goodin, Trenton Raygor, John Davis, Jeff Boland, Lori Bakke, Scott Taylor, Jackson Raygor, Brian Malm, Brooke Pfeffer, David Haugen, Hannah Wingert, Andrzej Zalasinski, and Tom Dybing.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Harvey motioned to approve the agenda with the additions of EDA to Committee Reports, Blizzard, Certification, and Office Closure to Miscellaneous, and Special Meeting minutes from April 30th, 2019. Additionally, removing item D, Construction Engineering from Regular Business. Member Bakke seconded the motion. Motion carried all in favor.

B. Approval of Minutes:

1. Minutes of the Regular Meeting, April 1st, 2019
2. Minutes of the Special Meeting, April 30th, 2019

Member Johnson motioned to approve as submitted. Member Bakke seconded the motion. Motion carried all in favor.

C. Consent Agenda:

1. Accounts Payable
2. Buffalo Bill Days Parade Permit

Member Johnson motioned to approve the consent agenda items as submitted. Member Bakke seconded the motion. Motion carried all in favor.

Historic Preservation Award: Mayor Resseman presented Lori Bakke the owner of Granny's Liquor with the 2019 Historic Preservation Award for her work to maintain the building and its heritage.

Joint Meeting with Lanesboro Public Utilities – 2018 Audit Presentation: Andrew Forliti with Smith Schafer provided an overview of the Lanesboro Public Utilities and the City of Lanesboro 2018 audit.

Proclamation by Mayor Resseman – Arbor Month: Mayor Resseman read aloud a proclamation proclaiming May as Arbor Month in Lanesboro. It was noted that there will be 40 trees planted, weather permitting, this week in celebration.

Committee Reports:

- A. Fire:** Fire Chief David Haugen reported there have been two structure fires, a grass fire, and a car fire since January 1st. Haugen also noted he is checking into the requirements necessary to burn a house owned by the school for training purposes. The house is scheduled to be torn down.
- B. Street:** Public Works staff member David Haugen updated the Council on Street activities:

- The asphalt plant is up and running, therefore the staff will be focusing on filling pot holes as weather allows.
 - Staff also plan to complete the street painting as the weather allows.
 - It is difficult to determine an exact date to burn in advance, as the exact weather conditions determine whether or not the burn can happen. Attempts to notify as soon as possible are made each time. When a burn is necessary, the dump is shut down for three days. Attempts to create two separate piles for composting are being made.
 - 40 trees will be planted this week on boulevards, as well as in Sylvan park, Riverview Campground, and in the Poetry Parking lot (Bass Pond Parking area).
 - Sidewalks – no quotes were received, staff will be looking into an alternative repair, as well searching out contractors.
 - 10-minute parking – A request to paint the area designated as 10-minute parking was received for added visibility. Mayor Resseman motioned to approve Haugen painting the area as appropriate. Member Harvey seconded the motion. Motion carried all in favor.
 - Two quotes were attained to replace the sander. Member Johnson motioned to approve the purchase of a new sander in the amount of \$4,900, with funds coming from the vehicle replacement fund. Member Harvey seconded the motion. Motion carried all in favor.
- C. Park:** The Park Board recommended the hiring of Logan Jensson and Connor Ruen as part-time seasonal workers for the 2019 season. Member Johnson motioned to approve the recommendation. Member Harvey seconded the motion. Motion carried all in favor.
- D. EDA:** Administrator Peterson recommended appointing a second Council member or changing the ordinance governing the EDA so that the group become compliant. Member Harvey motioned to amend the ordinance to a 3-member board. Member Johnson seconded the motion. Motion carried all in favor. The ordinance will be presented at the next Council meeting.

Regular Business:

- A. Lanesboro Arts Campus Initiative:** John Davis reviewed the importance of the Lanesboro Arts Campus Initiative. Noting that the community was recently recognized on a national level for these efforts. The National Governors Association recently released a report, Rural Prosperity Through the Arts and Creative Sector in which Lanesboro was mentioned. Additionally, on May 2nd there was a policy briefing, National Assembly of State Arts Agencies on Arts and Rural Prosperity, at Capitol Hill in which Lanesboro was cited as a model of excellence in the arts. Member Johnson motioned to approve Resolution 2019-16, proclaiming continuing support for Regional and National Promotion and Advocacy of the Lanesboro Arts Campus Initiative. Member Harvey seconded the motion. Motion carried all in favor.
- B. Southern Minnesota Initiative Foundation:** Member Johnson motioned to approve a donation of \$250 in 2020 with the funds being required to be used in Lanesboro to SMIF. Member Bakke seconded the motion. Member Smith noted he would like to see the donation raised to \$500. Member Johnson asked to amend her motion to a donation of \$500 in 2020. Member Harvey seconded the motion. Motion carried all in favor.
- C. The Filthy 50 Event Presentation:** Trenton Raygor was present to discuss the idea of bringing the Filthy 50 event to Lanesboro October of 2019. Raygor has discussed the idea of the event with MNDOT as well as Fillmore County as a portion of Coffee street, and Parkway Avenue would need to be closed for a portion of the day. Member Johnson motioned to approve the event in Lanesboro. Member Harvey seconded the motion. Discussion was had regarding the necessity to coordinate with emergency services, the use of local food vendors, as well as closure of the street to specific time frames. Local business owners also voiced their approval of the event. Motion carried all in favor.
- D. Miscellaneous:**
- 1. Funding Opportunity Applications:** City Engineer Brian Malm noted that funding applications for the Local Road Improvement program had been submitted for Kirkwood St, and the Beacon, Coffee, Rochelle loop. If funding is approved, the Council would then need to approve the projects.

2. **Mayors Association Conference Update:** Mayor Resseman commented that it was a great conference, he enjoyed the networking as well. He encouraged other Council members to attend the LMC conference in June if possible.
3. **Blizzard:** Administrator Peterson noted the morning of February 24th, the blizzard, David Haugen had been on duty starting at 12:30 a.m., Peterson was notified at 4:00 a.m. of the urgent need for help. Ardell Nordgaard walked to work, Jerod Wagner rode a snow mobile to town, and Jeff Norby and Steve Majerus were unable to get to town. Danny and Adam Sveen and Andy Drake came in and immediately started helping City staff to clear the roads. The dedication of our staff and our community showed during this event.
4. **Certification:** Administrator Peterson has received her Minnesota Certified Municipal Clerks recognitions as of March 20th, 2019 based on education and experience.
5. **Office Closure:** Mayor Resseman motioned to approve closing the office at noon on Tuesday, May 7th, 2019 to allow Administration staff to attend a school event. Member Bakke seconded the motion. Motion carried all in favor.

At 7:20 p.m. the meeting was closed pursuant to Minnesota Statute 13D.05 subdivision 3 (a), (c) (1) and (3) to discuss staff performance reviews as well to consider the purchase of real property, parcel #180093010, 190037000, and 190037010. At 7:52 p.m. the meeting was reopened to the public.

E. Staff Annual Reviews: Member Johnson motioned to approve a step increase for Michele Peterson, Ardell Nordgaard, Steve Majerus, and Darla Taylor; all of whom last received a step increase in 2017. Member Harvey seconded the motion. Motion carried with Mayor Resseman, and Members Johnson, Bakke, and Harvey voting in favor. Member Smith abstained from voting.

F. Property:

1. **180093010:** Member Johnson motioned to approve an easement for a hiking trail on parcel #180093010. Member Harvey seconded the motion. Motion carried all in favor.
2. **190037010:** Member Johnson motioned to move forward with the paperwork to acquire this property and trade for the property that currently holds the Wastewater treatment facility. Member Bakke seconded the motion. Motion carried all in favor. Administrator Peterson will verify with City Engineer Brian Malm as to any necessary easements, and forward this information to Attorney Manion.
3. **190037000:** Member Bakke motioned to request Administrator Peterson to inquire with the property owners if they would consider selling the property. If so, an invitation to the next meeting would be shared. Member Johnson seconded the motion. Motion carried all in favor.

Next Meeting: Monday, June 3rd, 2019 at 6:00 p.m.

ADJOURN: Member Johnson moved to adjourn at 7:57 p.m. Motion seconded by Member Smith. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk