

Lanesboro City Council
Regular Meeting
Monday, June 4th, 2018
Regular Meeting 5:30 p.m.
City Council Chambers

Present: Autumn Johnson, Jason Resseman, Marge Drake, and Tom Smith

Absent: Bridget Harvey

Visitors: Michael and Char Brown, Ceil Allen, Brian Malm, Jason Boynton, Jim Haugen, Hannah Wingert, Lester and Dianne Dunn, Bretta Grabau, John Dahle, Jim Watson, David Webb, Doug Johnson, Mike Cecko, Dave Applen, and Sergeant Sass

Mayor Johnson called the Public Hearing for the Zenith Street Improvements to order at 5:30 p.m.

Residents noted support of the proposed project.

The Public Hearing was closed at 5:35 p.m.

Regular Meeting:

Mayor Pro-Tem Resseman called the Regular Meeting to order at 5:31 p.m.

- A. Agenda:** Member Resseman motioned to approve the agenda as submitted with the additions of: Office Closure, Liquor License, Hiring Committee, Evaluation Committee, Snow Plow Truck, Park Truck, Special meeting, flowers, and Lanesborough, MA to miscellaneous. As well Continued Business item number 3 will be moved to the top of Community Interest. Member Drake seconded the motion. Motion carried all in favor
- B. Approval of Minutes:**
1. Minutes of the Regular Meeting, May 7th, 2018
 2. Minutes of the Special Meeting, May 15th, 2018
- Member Resseman motioned to approve the minutes as amended. Mayor Johnson seconded the motion. Motion carried all in favor.
- C. Consent Agenda:**
1. Accounts Payable
 2. Bolton & Menk Work Order – Dam Archeological Study
 3. Wireless Phone Policy – Updated
 4. Gambling Application – ALS Golf Tournament

Mayor Johnson motioned to approve the consent agenda as submitted. Member Resseman seconded the motion. Motion carried all in favor.

American Legion Resolution – Resolution 2018-24: Mayor Johnson read aloud the resolution in support of the American Legion Anniversary. Lanesboro American Legion Commander Jim Haugen and Representative Doug Johnson were present for the reading. Commander Haugen also announced fundraising opportunities for the tuck-pointing to be completed on the Legion building.

Community Interest:

- A. Two Hour Parking – Elmwood Street:** Jim Haugen expressed concern from the Legion for patron parking. Mayor Johnson motioned to approve six parking spaces starting at the west end of Elmwood and Parkway, and going east. Member Drake seconded the motion. Motion carried all in favor.

- B. Jim Watson:** Mr. Watson shared concerns for upkeep of buildings, nuisance plantings, as well as street, alley, and sidewalk concerns. Mayor Johnson noted that several of these concerns are being dealt with currently and encouraged Mr. Watson to speak with a Council Member or Administrator Peterson with any questions or further concerns.

Regular Business:

A. Zenith Street Improvements:

- 1. Term and Interest of Assessments:** Brian Malm pointed out that generally the term would match that of the bond; as well the interest rate is generally one percentage higher than the bond. Member Resseman motioned to set the assessment period at 10 years, as well to set the interest rate one percent higher than the bond for a total of 5.1%. Member Smith seconded the motion. Motion carried all in favor.
 - 2. Resolution 2018-20 Declaring Cost to be assessed and Ordering Preparation of Proposed Assessment:** Member Resseman motioned to approve resolution 2018-20. Member Smith seconded the motion. Mayor Johnson noted concern that she is still not in favor of this project. Motion carried all in favor.
 - 3. Resolution 2018-21 Hearing on Proposed Assessment:** Member Resseman motioned to approve resolution 2018-21. Member Smith seconded the motion. Motion carried all in favor.
 - 4. Resolution 2018-25 Authorizing Issuance of GO Note 2018A:** Member Resseman motioned to approve resolution 2018-25. Member Smith seconded the motion. Motion carried all in favor.
 - 5. Loan Agreement:** Member Resseman motioned to approve the loan agreement. Member Smith seconded the motion. Motion carried all in favor.
- B. 2017 Audit Review – Smith Schafer & Associates:** Jason Boynton was present to provide an overview of the Audit and the process. Member Drake motioned to accept the 2017 Audit report. Member Resseman seconded the motion. Motion carried all in favor.
- C. City Welcome Sign – County Road 8:** Mayor Johnson motioned to approve the replacement of the welcome sign on County Road 8, as long as the current one could be moved to another location. Member Resseman seconded the motion. Motion carried all in favor.
- D. Westview Drive Discussion:** Administrator Peterson noted that what is currently considered Westview Drive is actually a privately owned parcel of land. Each adjacent property owner has an easement to access their property. A portion of the road is beginning to collapse, and therefore a concern for ownership of the property has come to attention. The City has been maintaining the property for several years, at least seven. Property owners Lester and Dianne Dunn shared concerns for a lack of drainage as well making it difficult for LP trucks, garbage trucks as well as themselves to access the property. Mayor Johnson motioned to approve Administrator Peterson work with Attorney Manion to obtain property rights of that parcel and City Engineer Brian Malm to determine possible repair solutions. Member Drake seconded the motion. The Council also requested that the current hole be filled with gravel for the time being. Motion carried all in favor.
- E. Public Works Maintenance Position:** Mayor Johnson motioned to approve opening a position for Public Works Maintenance, as well as a starting salary of \$20.14. Member Drake seconded the motion. Motion carried all in favor.
- F. Personnel Policy Update:** Member Smith requested to table this item until next month. Member Resseman seconded the motion. Motion carried all in favor.
- G. BBD Fireworks Location:** Mayor Johnson motioned to approve the BBD fireworks to be set off at the football field. Member Drake seconded the motion. Motion carried all in favor.

H. Continued Business:

1. **Fidelity Insurance:** Mayor Johnson motioned to approve the policy addition of fidelity insurance. Member Drake seconded the motion. Motion carried all in favor.
2. **Parking Concern – Milwaukee Road:** Considerable discussion from the Council, visitors, and Sergeant Sass was had regarding the parking concerns on Milwaukee Road. Mayor Johnson motioned to make the first two spaces on the South end of Milwaukee Road, Handicap accessible, as well to make the remainder of the spaces until the next Handicap space, 2 Hour Parking. Member Resseman seconded the motion. Motion carried all in favor.

I. Miscellaneous:

1. **Office Closure:** Mayor Johnson motioned to approve closing the office Thursday, June 28th, 2018. Member Resseman seconded the motion. Motion carried all in favor.
2. **Liquor License:** Mayor Johnson motioned to approve the liquor license for the Chamber of Commerce for Buffalo Bill Days tasting event. Member Resseman seconded the motion. Motion carried all in favor.
3. **Hiring Committee:** Member Smith requested to be part of the Hiring Committee. Member Resseman also volunteered to be part of the committee.
4. **Evaluation Committee:** Member Smith requested to be part of the evaluation committee. Mayor Johnson will also help. Administrator Peterson is requested to check with Member Harvey to see if she could also help. All evaluations will be completed during the same time period.
5. **Snow Plow Truck:** Administrator Peterson reviewed the need and financial information for a new snow plow truck. Council members requested Peterson search out if any used options are available for purchase. Discussion to be continued.
6. **Park Truck:** Mayor Johnson motioned to approve the purchase of a new Park Truck up to \$30,000. Member Drake seconded the motion. Motion failed with Mayor Johnson and member Drake voting yes, and members Smith and Resseman voting no.
7. **Special Meeting:** A special meeting of the City Council will be held Friday, June 29th, 2018 at 9:00 a.m.
8. **Flowers:** Administrator Peterson provided an overview of flowers that are being donated for planting in the City of Lanesboro.
9. **Lanesborough, MA:** Administrator Peterson shared a recent visit with the town manager of Lanesborough, MA. Member Drake motioned to approve Peterson working to consider becoming a sister city. Mayor Johnson seconded the motion. Motion carried all in favor.

Next Meeting: Monday, July 2nd, 2018 at 5:30 p.m.

ADJOURN: Member Resseman moved to adjourn at 7:26 p.m. Motion seconded by Council Member Smith. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk