

Lanesboro City Council
Regular Meeting
Monday, July 2nd, 2018
Regular Meeting 5:30 p.m.
City Council Chambers

Present: Autumn Johnson, Jason Resseman, Bridget Harvey, and Tom Smith

Absent: Marge Drake

Visitors: Michael and Char Brown, Brian Malm, Jim Haugen, Bretta Grabau, John Dahle, David Webb, Dave Applen, Patricia Capua, Kate O'Neary, Jamie Knutson, Heidi Jones, David Landro, and Kirsten Mensing.

Mayor Johnson called the Public Hearing for the Zenith Street Improvement Assessments to order at 5:30 p.m.

Kate O'Neary noted concern for the cities aging infrastructure as well as the cities priorities. David Webb noted that the assessment is cost by assessable foot, and therefore the total calculations show a total percentage of 61 rather than 50. David Landro voiced concern as well noting the project was fiscally irresponsible.

The Public Hearing was closed at 5:39 p.m.

Regular Meeting:

Mayor Johnson called the Regular Meeting to order at 5:39 p.m.

- A. Agenda:** Member Resseman motioned to approve the agenda as submitted with the addition of Resolution 2018-28 to the top of Regular Business. As well Regular Business item A will be moved to Community Interest. Member Johnson seconded the motion. Motion carried all in favor
- B. Approval of Minutes:**
 - 1. Minutes of the Regular Meeting, June 4th, 2018
Mayor Johnson motioned to approve the minutes as submitted. Member Harvey seconded the motion. Motion carried all in favor.
- C. Consent Agenda:**
 - 1. Accounts Payable
 - 2. Resolution 2018-27 Approving Election Judges

Mayor Johnson motioned to approve the consent agenda as submitted. Member Resseman seconded the motion. Motion carried all in favor.

Committee Reports:

- A. Planning & Zoning:** Mayor Johnson motioned to appoint Richard Wolfgramm to fulfill the seat for the remainder of 2018. Member Smith seconded the motion. Motion carried all in favor.
- B. Park Board:** Board member Jim Haugen was present to again discuss the purchase of a new pick-up truck for the Park Department. The vehicle replacement schedule, funding, and need for the truck were all discussed. Mayor Johnson motioned to approve the purchase of the 2018 Chevy Silverado 1500 for \$25,950.00. Member Harvey seconded the motion. Motion carried with Mayor Johnson and members Harvey and Smith voting yes. Member Resseman voted no.
- C. Public Works:**

1. **Parkway Alley Paving:** The Council reviewed the estimates from Bolton & Menk for paving different portions of the alley. Member Resseman motioned to table the discussion. Member Smith seconded the motion. Motion carried all in favor.
2. **Dump Truck:** Discussion was had regarding the current vehicle, as well as when the replacement should be purchased. It was noted that this replacement should be a part of the 2019 budget.
3. **Pedestrian sign request at bike trail:** A suggestion was made to move the pedestrian crossing sign from Hwy 16 down to the bike trail crossing on Parkway for the months of June, July, and August – when school is not in session.

Community Interest:

- A. **Patricia Capua:** Concern was brought forward regarding the proposed two hour parking along Elmwood Street and Milwaukee Road. Suggestions included hiring a private consultant, two hour parking in all of downtown, parking meters, and improved signage. Member Resseman expressed an idea to have the Chamber of Commerce and the Downtown business group work together on ideas. Other ideas such as a resident committee and parking meters were discussed. The Council requested that the residents work together to form a committee and bring suggestions back to the Council.
- B. **Heidi Jones:** Ms. Jones announced that she is running for Fillmore County Auditor/Treasurer. She noted her experience and encouraged voting at the August 14th primary.

Regular Business:

- A. **Resolution 2018-28 Approving Zenith Street Assessments:** Member Resseman motioned to approve Resolution 2018-28 for the Zenith Street Assessments. Member Harvey seconded the motion. Motion carried all in favor.
- B. **Pay Request #8 – Generation X Construction:** City Engineer Brian Malm gave an overview for the request. Mayor Johnson motioned to approve pay request #8 in the amount of \$150,678.52. Member Harvey seconded the motion. Motion carried all in favor.
- C. **Continued Business:**
 1. **Personnel Policy:** Mayor Johnson motioned to approve the policy with the suggested edits, also allowing staff until the end of 2019 to comply with the new PTO balances. Member Resseman seconded the motion. Motion carried all in favor.
 2. **Westview Drive:** No update was available.
- D. **City Administrator/Clerk Annual Review:** Closed Meeting, Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) this portion of the meeting will be closed to conduct a staff performance review of those who are subject to the Lanesboro City Council's authority: Mayor Johnson closed the meeting at 6:35 p.m.
- E. **Staff Annual Reviews:** Closed Meeting, Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) this portion of the meeting will be closed to discuss staff performance reviews of those who are subject to the Lanesboro City Council's authority.
- F. **Consideration for the purchase of property:** Closed Meeting: Consider offers for the purchase of real property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3) for parcel numbers: 19.0339.000 and 19.0338.000.

The Closed portion of the Regular meeting was closed at 7:29 p.m., and the Public portion was announced to be open in the lobby at 7:30 p.m.

G. Overview of Closed Meeting:

1. No concerns were discussed for Administrator Peterson. Council would like to see more accountability of the other staff members.

2. Staff visits with the Council were productive and positive, several changes were noted: The breakroom will move from the Public Works building to the Community Center Building, a new door will be installed at the Public Works building, the current breakroom staff will take down, for the ambulance the Council would like to see a schedule completed six weeks out rather than the four currently being done, a new time sheet will be created, as well weekly meetings of staff to coordinate schedules will be held. Peterson will coordinate these changes.
3. The completed appraisal will be shared with the property owner, and Administrator Peterson will invite the property owners to the next meeting.

Next Meeting: Monday, August 6th, 2018 at 5:30 p.m.

ADJOURN: Member Resseman moved to adjourn at 7:32 p.m. Motion seconded by Council Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk