

Lanesboro City Council
Regular Meeting
Monday, December 4th, 2017
Budget Workshop 4:45 p.m., Regular Meeting 5:30 p.m.
City Council Chambers

Present: Autumn Johnson (Via Audio and Video link), Jason Resseman, Marge Drake, Tom Smith and Bridget Harvey

Absent: None

Visitors: Attorney Tom Manion, Bretta Grabau, Char and Michael Brown, Brian Malm, Deane Benson, John Dahle, Phil Dybing, David Webb, Pam Watson, Trish Capua, Hannah Wingert, Matt Schultz, Pat Shanahan, and Steve Sobeniak.

Budget Workshop: Mayor Pro tem Resseman opened the Budget Workshop portion of the meeting at 4:45 p.m. Minor adjustments were suggested for Library, Fire, and Ambulance on the City budget. The Council then reviewed the LPU budget for 2018. Discussion was had on wages and workman's compensation insurance. Adjustments were suggested for decreases in Small tools for Water, Sewer, and Electric. Finally funds for possible Hydro repairs were discussed.

Regular Meeting:

Mayor Pro tem Resseman called the Regular Meeting to order at 5:30 p.m.

- A. Agenda:** Member Drake motioned to approve the agenda as submitted with the following change: Regular Business Item D, to the bottom of the meeting. Member Smith seconded the motion. Motion carried all in favor.
- B. Approval of Minutes:**
 - 1. Minutes of the Regular Meeting, November 6th, 2017
Member Resseman motioned to approve the minutes as submitted. Member Harvey seconded the motion. Motion carried all in favor.
- C. Consent Agenda:**
 - 1. Accounts Payable
 - 2. Lanesboro Arts Center – Temporary Liquor Licenses
 - 3. 2018 City and LPU Holiday Schedule
 - 4. 2018 Meeting ScheduleMember Drake motioned to approve the Consent agenda. Member Harvey seconded the motion. Motion carried all in favor.

Truth in Taxation Hearing (6:00 p.m.): Upon opening the Hearing Mayor Pro tem Resseman noted that there will be an approximately 2% decrease from the 2017 levy in 2018. A working copy of the budget was dispersed for the public to review. Phil Dybing inquired if there had been any progress on looking at creating different taxing districts, such as Rural and Urban. He noted that he felt this had been agreed upon during his request to detach in 2016. No further questions were asked, or comments made. Hearing was closed at 6:07 p.m.

Regular Business:

- A. Ambulance Director Employment Contract:** At this time (5:35 p.m.) Mayor Pro tem Resseman announced the meeting would be closed to the public pursuant to Minnesota Statute 13D.05 subdivision 3 (a) to discuss staff performance reviews of those who are subject to the Lanesboro City Council's authority.
- The meeting was reopened to the public at 5:55 p.m. at which time Mayor Pro tem Resseman noted that based on Director Benson's abilities and qualifications an adjustment to his contract is suggested. Member Harvey motioned to make the following adjustments to the Contract for Deane Benson, Ambulance Director: Salary to be set at \$23,500, no PTO, and a review within 12 months. Member Smith seconded the motion. Motion carried all in favor.
- B. Ambulance Volunteer Appointment:** Director Benson recommended appointing Jasmine Applen as a volunteer for the Ambulance. She will need to take an abbreviated training course in January, as well as complete testing. Member Smith motioned to appoint Jasmine Applen to the Ambulance. Mayor Pro tem Resseman seconded the motion. Motion carried all in favor.
- C. Park Road Project, Pay Request #2:** Member Smith inquired as to the discrepancies in the in the estimated amounts. Brian Malm noted the current estimates show a net decrease. Malm also noted that he is estimating the project to finish under budget in 2018. Mayor Pro tem Resseman motioned to approve pay request #2, \$35,638.30. Member Smith seconded the motion. Motion carried all in favor.
- D. 2018 Budget, Resolution 2017-43 Certifying Final 2018 Tax Levy to County Auditor:** Mayor Pro tem Resseman read aloud Resolution 2017-43 with the final 2018 tax levy figures: Total Levy \$556,571, General \$353,275, Library \$85,473, Fire \$26,500, Ambulance \$23,530, Debt Service \$98,149. Member Smith motioned to approve the resolution. Member Resseman seconded the motion. Member Drake noted a need to look for ways to decrease the Police budget in 2019. Motion carried all in favor.
- E. 2018 LPU Budget:** Mayor Pro tem Resseman motioned to approve the budget. Resseman then retracted his motion. Mayor Pro tem Resseman motioned to approve the budget as submitted with the amendments of: A decrease in Small Tools - \$1000 in water, \$1000 in sewer, and \$1000 in electric for a total of \$3000. Member Drake seconded the motion. Motion carried all in favor.
- F. 54.06 Utility Fees for 2018:** Included in the 2018 LPU Budget is an increase in Sewer usage and base charges of 7%. This increase is based on the recommendation from the Financial Advisor for the City, noting that there are several upcoming projects for sewer. Mayor Johnson motioned to approve ordinance 54.06. Member Resseman seconded the motion. Member Smith noted he would prefer an increase of half that amount. It was noted that the average residential customer would see an increase of \$2.04 per month with the 7% increase. Motion carried with Mayor Johnson, Mayor Pro tem Resseman, Member Drake, and Member Harvey voting yes. Member Smith voting nay.
- G. Ballfield Parking Permits:** Mayor Pro tem Resseman motioned to table the discussion. Mayor Johnson seconded the motion. Motion failed with Mayor Johnson and Member Smith voting yes, and Mayor Pro tem Resseman, Member Harvey, and Member Drake voting nay.
- Member Harvey motioned to approve the ordinance for permit parking in the ballfield parking area. Mayor Johnson seconded the motion. Discussion was had regarding why this was needed as well as how it would be enforced. It was noted this was not to create a hardship for the businesses, however to ensure that they had a proper place to park, and would not be blocked in. This way only units with permits would be allowed to park in the designated area during the specified times of the year. Motion

carried with Mayor Johnson, Mayor Pro tem Resseman, Member Drake, and Member Harvey voting yes, and Member Smith voting nay.

H. Continued Business:

- 1. Parking Concern Along Trail:** Mayor Pro tem Resseman motioned to table the discussion. Member Harvey seconded the motion. Motion carried all in favor.
- 2. Right of Way Ordinance:** Member Harvey motioned to approve the Right of Way Ordinance. Mayor Pro tem Resseman seconded the motion. Motion carried all in favor.
- 3. Zenith Street Paving:** Mayor Pro tem Resseman motioned to table the discussion indefinitely. Mayor Johnson seconded the motion. At this time Phil Dybing noted that he felt due to cost the proposal could be lessened from 1760' to 1400'. David Webb also spoke in support of the project. There was extensive discussion on the cost and scope of the potential project. The motion failed with Mayor Johnson and Mayor Pro tem Resseman voting yes, and Members Drake, Smith and Harvey voting nay.
Member Harvey motioned to table the discussion until January when revised costs can be reviewed as well as the planning map for street repairs. Mayor Pro tem Resseman seconded the motion. Attorney Manion noted a petition from property owners would also be useful. Motion carried all in favor.

- I. Auburn / Zenith Project Pay Request #6:** In accordance with statute 13.D.05 Subdivision three, the meeting will now be closed to the public at 6:50 p.m. for attorney client privilege to discuss contract negotiations.

The meeting was then reopened to the public at 7:10 p.m. Member Harvey motioned to offer to the contractor a deduction of 8 days at \$1150 per day. Member Drake seconded the motion. Motion carried all in favor.

Next Meeting: Tuesday, January 2nd, 2017 at 5:30 p.m.

ADJOURN: Member Resseman moved to adjourn at 7:11 p.m. Motion seconded by Council Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk