

Lanesboro Economic Development Authority (EDA)

Regular Meeting – June 7, 2017

Minutes

The meeting was called to order by President Edwards at 5:30 PM

Members Present: Michael Brown, Elaine Edwards, Tom Smith, Jason Resseman,

Members Absent: None

Ex Officio: Administrator/Treasurer Peterson

Guests Present: Cheryl Krage, David Hennessey, LuAnn Wilcox, David and Marti Gray

Motion to Approve the Agenda:

Members requested to add 4.1 a discussion of a Spring Home/Garden show. Mr. Resseman moved to approve the agenda as modified. Second by Mr. Smith. Motion carried.

Approval of Minutes:

Motion to approve the minutes of April 5, 2017:

Motion to approve by Mr. Resseman. Second by Ms. Edwards. Motion Carried.

1. Updates

1.1. School Update

None

1.2. Treasurer's Report

Ms. Peterson provided the bank report. The current operational balance is \$5,562.14. Revolving loan fund repayments are being made as prescribed by the loan agreements.

1.3. City Council

Mr. Resseman provided an update of HPC and P&Z activity. Mr. Smith reviewed council actions on road construction, the chamber contract and the dam funding.

1.4. Chamber of Commerce

Ms. Krage provided a chamber update. History Alive and the Trout Center are two new members. The chamber is working with the school on a coupon book. Lori Bakke is working on a mentorship program.

1.5. Downtown Business Alliance

No Update

1.6. Business, Advertising & Social Media

This activity is currently suspended.

1.7. Fillmore County EDA

Mr. Brown noted the current Fillmore County EDA Director, Sam Smith, will be leaving with a replacement to be named.

2. Old Business

2.1. Open EDA Positions

The resignation of member LuAnn Wilcox was noted. Mr. Brown thanked Ms. Wilcox for her many years of service and contributions. Mr. Brown asked about efforts by the council to fill the open positions. No actions other than placing a newspaper ad had been taken. The chamber volunteered to advertise the open positions in their Depot Delivery. In response to outreach by Ms. Edwards, David Gray submitted his application to the EDA. Ms. Peterson circulated his application. Motion by Mr. Resseman and second by Mr. Smith to recommend Mr. Gray to the council. Motion carried.

2.2. EDA property

Ms. Peterson has investigated the history of the community center. The EDA bonded for its construction and it was leased to the city with payments to repay the bond. The title to the community center was to have passed to the city after satisfying the bond payments. Ms. Peterson presented the deed transfer paperwork. Mr. Brown moved to sign the deed transfer. Second by Ms. Edwards. All members voted in favor. Brown/Edwards completed the EDA signatures.

2.3. Feasibility Study

The housing feasibility study was discussed with respect to any limitations on what interested parties could be contacted. As the city owns the study it may be used in discussions with any interested party. Mr. Brown asked if it was worthwhile to pursue the study as members of the current council had voted against pursuing the study. Mr. Smith will discuss the direction of the feasibility study at the next council meeting for guidance to the EDA.

3. New Business

3.1. Lanesboro 101

Ms. Peterson will make updates and attempt to simplify the structure. Feedback will be solicited.

3.2. Chamber/EDA meeting

Ms. Edwards previously distributed notes from this meeting. Mr. Hennessey mentioned cross linking the various websites to aid visitor navigation.

3.3. City Property

Ms. Peterson noted the existence of a city parcel that might be available for development potential. A survey would need to be completed. Mr. Smith suggested this be given to the EDA to support the EDA development mission.

3.4. SMIF: REV

Ms. Edwards and Mr. Brown reviewed the Rural Entrepreneurial Venture webinar hosted by SMIF. Members of the community have coordinated in preparation for applying. One criterion is that the local unit of government express support for the application. There is no cost to local government. Mr. Brown will prepare a briefing package for the next council meeting and ask for council support.

4. Items from Members

4.1. Home & Garden Show

Ms. Wilcox discussed with the EDA her plans to organize a Spring home and garden show for Sunday March 25. Ms. Wilcox is reaching out to sponsors and will be in touch with the EDA at a future date.

Motion to Adjourn: Mr. Resseman, second by Mr. Smith. Motion carried.