

**Lanesboro Park Board  
Regular Meeting  
Tuesday, July 25<sup>th</sup>, 2017  
4:30 p.m.**

**Members Present:** Rick Darling, Samantha Heraldson, Teri Benson, and Brenda Semmen

**Members Absent:** Jim Haugen

**Visitors:** Ardell Nordgaard, Steve Majerus, and Marge Drake

**Call to Order:** Board member Benson called the regular meeting of the Park Board to order at 4:30 p.m.

**Adopt Agenda:** Board member Darling made a motion to approve the Agenda as submitted. Member Benson seconded the motion. Motion carried, all in favor.

**Approve Minutes of May 23<sup>rd</sup>, 2017:** Motion was made by Board Member Semmen to approve the meeting minutes as presented. Motion was seconded by Board Member Benson. Motion carried all in favor.

**Regular Business:**

- A. **Staff Update:** Ardell Nordgaard noted that work to get things ready for Buffalo Bill Days continues. Discussion was had regarding staff time setting up for the event, it was noted that no overtime was authorized, and that volunteers should be sought for additional work needed. Also discussed was the storm damage on June 16<sup>th</sup>, 2017. The board thanked the staff for their quick work to clean up after the storm. Staff noted the help from volunteers was greatly appreciated.
- B. **Motorcycle Ride – Parking lot closure:** Harley Davidson of Mason City requested a parking lot closure to use for a ride on September 10<sup>th</sup>, 2017. Member Semmen motioned to approve the closure of the Sylvan Park parking area, or a portion of the Bass Pond parking area, for September 10<sup>th</sup>, from 10am through lunch. Member Heraldson seconded the motion. Motion carried all in favor.
- C. **Rock Project:** Discussion was had regarding a possible landscaping project around the walking bridge at the Softball Field. Rocks that were previously at the Dam parking area; could be used in the project. Administrator Peterson received permission from the DNR to use the rocks. Staff and Board members will review the site and continue the discussion next month.
- D. **Bike Across MN:** The Lanesboro Chamber of Commerce is working to bring Bike Across MN to Lanesboro for 2018. The event is tentavly scheduled for July 12-13<sup>th</sup>, with a return on July

15<sup>th</sup>. The board felt this would have a positive impact for the community. Discussion will be continued, as more details become available.

**E. Boy Scouts – Softball Field:** The Boy Scouts have requested to use the field on August 15<sup>th</sup>, from 5-7:30. Discussion was had regarding scheduling of the field. It was noted it would be helpful for the City to know when different groups wanted to use the field, so that there were no scheduling conflicts. The Board recommended verifying the field was not already in use.

**F. Continued Business:**

1. **Park Road:** Administrator Peterson noted that the bid opening will be August 7<sup>th</sup> at 2 p.m.; Council will then review the bids that evening at the Council meeting. Potentially construction would be in September of 2017, with completion in October of 2017.
2. **Tree Donation:** A resident provided a list of potential trees, as well as a list of possible placement areas. Administrator Peterson will work with the nursery to determine the best species and location to fulfill the \$500 donation.

**G. Miscellaneous:**

1. **Thank you:** A thank you was received for the use of tables and chairs for graduation.
2. **Thank you – Spring Valley Little League:** A thank you was received for the person that helped her son find the first aid kit during a little league game.
3. **Camping Concerns:** Staff member Steve Majerus discussed concerns for camping during Buffalo Bill Days. Member Darling motioned to charge \$20 per night at the Softball Field for campers and tents during Buffalo Bill Days. Member Benson seconded the motion. Motion carried all in favor. Discussion was also had regarding requiring all campers to pay upon check in for the entire weekend.
4. **Park Shelter:** Administrator Peterson noted that she is continuing to work with LMCIT, at the time it appears the shelters are not covered by insurance. Peterson will continue to work with the agent and LMCIT to verify correct coverage. Once coverage has been determined discussion will be continued on the replacement of the shelter.

**Next Meeting:** Tuesday, August 22<sup>nd</sup>, 2017 at 4:30 p.m.

**Adjourn:** Motion was made by Board Member Semmen to adjourn at 5:21 p.m. Motion was seconded by Board Member Darling. Motion carried all in favor.

Respectfully Submitted By:

Michele Peterson  
City Administrator / Clerk