

Lanesboro Park Board
Regular Meeting
Tuesday, August 22nd, 2017
4:30 p.m.

Members Present: Rick Darling, Teri Benson, and Jim Haugen

Members Absent: Brenda Semmen and Samantha Heraldson

Visitors: Ardell Nordgaard and Marge Drake

Call to Order: Board member Benson called the regular meeting of the Park Board to order at 4:30 p.m.

Adopt Agenda: Board member Darling made a motion to approve the Agenda with the additions of: Bike Rack, Volunteer Day, Basketball Back Boards, Benches near ponds, and PLAYY to Miscellaneous. Also to be added a Community Interest, Kate O'Neary. Member Haugen seconded the motion. Motion carried, all in favor.

Approve Minutes of July 25th, 2017: Motion was made by Board Member Darling to approve the meeting minutes as presented. Motion was seconded by Board Member Benson. Motion carried all in favor.

Community Interest: Kate O'Neary was present to address a concern for commercial parking in the Ballfield parking area. She was concerned with the commercial properties using public property to store their equipment. As well she felt it was not aesthetically pleasing. O'Neary offered that she would prefer to see no commercial parking in this area, however felt that if there was it should be permitted as well open to all commercial parking. O'Neary also thanked Nordgaard for all of his hard work, noting how great the park areas looked.

Regular Business:

- A. **Staff Update:** Ardie Nordgaard noted the completion of Buffalo Bill Days, as well noted he had taken down the flower baskets in town as they were no longer thriving. He felt that camping was on budget and doing well this year. He also has been working to clean up the cabin, to which he would like to see the lockers out of the space. Administrator Peterson will work on finding them a new home.
- B. **Backboards and Water Fountain:** The board discussed what the next steps in this project should be. Member Benson will check with the Fire Department and see if there are any additional questions or concerns. It was noted the Legion had donated \$500 towards the project. Member Haugen offered the grant application for the Lanesboro Community Foundation, Peterson will look into it. Discussion to be continued.
- C. **Spire Repair Consideration:** Anna Loney and Don Bell offered to repair the spire on the Gazebo if City staff could remove and then replace it. The board appreciated their offered and accepted. City staff will coordinate with Loney and Bell once it can be removed.
- D. **Use of Park for Picnic:** Benchmark Electronics has requested the use of Sylvan Park for a company picnic Sunday September 10th, 2017. They will have a tent set up, inflatables, as well as a catered meal for approximately 1500 people. Member Darling motioned to accept the request. Member

Haugen seconded the motion. Discussion was had regarding parking concerns as well as bathroom rentals. Administrator Peterson will review these concerns with the group. Motion carried all in favor.

E. Sunday Rental Contract: The board discussed the current rental contract with the Bible Baptist Church. The current contract does not have an end date, as well is listed for use of the meeting room for church services. Historically Administration has planned for the rental only on Sunday mornings, so that the room could be rented out Saturday's and later on Sunday's. As well it was noted the group has been accessing other parts of the building other than the Meeting room. After reviewing the information the board felt they would like to see an end date to the contract. Member Haugen motioned to discontinue the rental contract effective November 1st, which would allow for a final rental on October 29th, and two days for the keys to be returned. Member Benson seconded the motion. Motion carried all in favor.

F. Continued Business:

1. **Park Road:** Administrator Peterson noted that the bids had come in much higher than expected; therefore the Council tabled the project until more information could be gathered. The Council will review the project on September 5th.
2. **Rock Project:** Discussion to be continued in the spring of 2018.

G. Miscellaneous:

1. **Bike Rack:** The Library Board is requesting to place a bike rack near the entrance to the Library. The board noted no concern with this, as long as it was temporary and could be moved to accommodate snow removal.
2. **Volunteer Day:** Mayor Johnson and the Lanesboro Arts will be working together with Viterbo University for a volunteer day. The date will be September 23rd, 2017. At which time gravel will be placed along the trail being constructed through Sylvan Park. The board approved of the volunteer work day.
3. **Basketball Backboards:** Nordgaard noted the old outdoor basketball backboards are still being kept in the cabin; he would like to see them be taken out of there. It was mentioned that a local church may be interested in them; Administrator Peterson will reach out and see if they would like the backboards.
4. **Benches near Ponds:** Nordgaard noted that the banks surrounding the ponds are continuing to erode. He measured a distance of only two feet from the edge of a bench to the water's edge. The board noted the concern for safety. Discussion will be continued as to how this can be addressed.
5. **P.L.A.Y.Y:** Stacey Schultz presented the board with her grant request for the Lanesboro Area Community Foundation. Stacey requested the use of the gym for a community activity time for all ages on a weekly basis during office hours. She would like approximately a two hour time frame. Member Darling motioned to approve the use of the gym at no cost on specified days, contingent on storage concerns being addressed as well as liability questions. Member Haugen seconded the motion. Motion carried all in favor.
6. **Basketball Court Concerns:** Member Benson noted that the rock between the two basketball courts has settled, and created a drop off which is a safety concern. Residents had volunteered to work with City staff to place additional gravel in this area. Discussion was also had regarding the height of the basketball hoops. Someone has been lowering the hoops, and therefore causing damage to the rims and nets. The idea of making the height permanent was discussed, however the board noted the reason for purchasing those poles, was so that they

hoops could be raised and lowered as the board saw fit. Nordgaard will look into ways to “lock” the height of the pole.

- 7. Picnic Shelter:** Norse Valley Construction offered an estimate to replace the picnic shelter that was lost in the June 16th storm. It was suggested that a larger shelter be erected in that area, perhaps a 16' x 36'. The cost for this size would be \$13,000 with asphalt shingles, \$15,000 with steel shingles. City staff would need to remove the current cement slab. Administrator Peterson is still waiting to hear back from insurance regarding coverage. Discussion to be continued.
- 8. Gazebo Plantings:** Concern was noted over the size of the planting currently surrounding the Gazebo. A previous discussion was brought forward regarding the replanting of this area. Administrator Peterson will review the information and provide further information at the September meeting.
- 9. Donation Requests:** Council Liaison Marge Drake inquired about asking for donations for special projects in the park. Administrator Peterson will pull information together and offer a presentation at the September meeting.
- 10. Parking Permits:** The board recalled a previous discussion regarding requiring permits to park in the Ballfield parking area. Administrator Peterson will review the minutes of the past discussion and bring and necessary information to the attention of the City Council.

Next Meeting: Tuesday, September 26th, 2017 at 4:30 p.m.

Adjourn: Motion was made by Board Member Darling to adjourn at 5:41 p.m. Motion was seconded by Board Member Benson. Motion carried all in favor.

Respectfully Submitted By:

Michele Peterson
City Administrator / Clerk