

**Lanesboro Planning and Zoning Commission**  
**Regular Meeting**  
**Wednesday, February 15<sup>th</sup>, 7:00 p.m.**  
**City Council Chambers**

**Present:** Sandy Solberg, Jason Resseman, Peggy Hanson, and Jon Pieper

**Absent:** None

**Visitors:** Michael and Char Brown, Rick and Michelle Speltz, Steve Sobieniak, Lee Peterson, Matt St Mane, Jeanette Davis, and Clare Dominowski.

Commission Member Pieper called the Regular Planning & Zoning Meeting to order at 7:00 p.m.

- A. **Agenda:** Administrator Peterson requested the additions of Sobieniak- Signs and Windows, St Mane – Addition, and Dominowski to Regular Business.
- B. **Consent Agenda:** Commission member Resseman motioned to approve the consent agenda. Motion seconded by member Solberg. Motion carried all in favor.
  - 1. Minutes of the regular meeting, November 16<sup>th</sup>, 2016
  - 2. Ellen Cullen – Replacing Windows

**Regular Business:**

- A. **Chair Appointment:** Member Resseman motioned to appoint Jon Pieper as Chair for 2017. Member Hanson seconded the motion. Motion carried all in favor.
- B. **City Sign:** This item will be continued in April 2017.
- C. **Small Cell Equipment Request:**
  - 1. Verizon Wireless: Jeanette Davis was present to represent Verizon Wireless. They are proposing the installation of two small towers that could be attached to a building at the corner of Parkway Ave N and Coffee Street as well as one near the Methodist Church on Parkway Ave S. Considerable discussion was had regarding the reason for the specific location, as well as the style and how the towers would be placed. It was noted that the Planning & Zoning Commission would prefer to see the towers installed on roof tops if possible, to minimize the change to the aesthetics. Ms. Davis will forward this information on to Verizon Wireless for their input.
  - 2. Mobilite, LLC: No application was received, therefore there was no discussion.
- D. **Committee Applicants:** Member Resseman motioned to recommend the appointment of Jason Harvey to the Planning & Zoning Commission. Member Pieper seconded the motion. Motion carried all in favor.
- E. **Colleen Henderson – Gravel Driveway:** Member Resseman motioned to approve the application for installation of a gravel driveway pending Public Works inspection of the site. Member Pieper seconded the motion. Motion carried all in favor.
- F. **Speltz – Application for Bed and Breakfast Permit:** Rich and Michelle Speltz were present to provide information regarding their application. Discussion focused on the age of the home, as well as the residency requirement for a B&B. Member Pieper motioned to approve the B & B permit application pending Attorney Manion’s definition of “live.” Member Resseman seconded the motion. Motion carried all in favor.
- G. **Sobieniak:**

1. **Sign:** Mr. Sobieniak presented a plan to replace a sign on the building, he plans to use the same painted wood style with different wording. Member Resseman motioned to approve pending the approval of HPC. Member Solberg seconded the motion. Motion carried all in favor.
  2. **Windows:** He would also like to replace the windows on the west side of the building. Member Resseman motioned to approve the replacement of the windows pending approval from HPC. Member Pieper seconded the motion. Motion carried all in favor.
- H. St Mane – Addition:** Member Resseman motioned to approve the submitted application. Member Solberg seconded the motion. Motion carried all in favor.
- I. Claire Dominowski:** Mr. Dominowski was present to discuss his proposed business, Carriage Rides. He plans on docking the coach at Stone Mill Suites, and store the coach in the quanset huts owned by Mr. Lamon. He is planning on running from Memorial Day to Labor Day, Friday – Sunday. Member Pieper motioned to approve a temporary sign for the business. Member Resseman seconded the motion. Motion carried all in favor. Member Resseman motioned to support the business plan presented. Member Solberg seconded the motion. Motion carried all in favor.
- J. Continued Business:**
1. **Retaining Wall Ordinance:** Administrator Peterson was asked to resend out the proposed ordinance. Discussion will be continued.
  2. **Accessory Dwellings:** Discussion to be continued.
  3. **Rural and Urban Taxing Districts:** Administrator Peterson was asked to resend out the information relating to this topic, discussion will be continued.
  4. **Zoning Map, Ordinances, and Districts:** Discussion was had regarding the process of defining these items. Discussion will be continued.
- K. Lee Peterson:** Mr. Peterson was present to propose a project for the intersection of Sheridan St East and Auburn Ave S. A community group would like to see a memorial created there celebrating Law Enforcement, nurses, fire fighters, and ambulance volunteers. Member Resseman motioned to further this discussion by having community input to further define the project. Member Pieper seconded the motion. Motion carried all in favor.

**Next Meeting:** March 15<sup>th</sup>, 2017 at 7:00 p.m.

**Adjourn:** Member Resseman moved to adjourn at 8:20 p.m. Motion seconded by Member Solberg. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk