

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, February 20th, 2019 6:00 p.m.
City Council Chambers

Present: Jason Resseman, Michael Seiler, and Steve Snyder

Absent: Jason Harvey and Richard Wolfgramm

Visitors: None

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m. Member Resseman welcomed new members Snyder and Seiler, and provided an overview of the commission and the responsibilities as a member.

- A. Agenda:** Member Seiler moved to approve the agenda with the addition of Hillside Avenue to Regular business. Member Snyder seconded the motion. Motion carried all in favor.
- B. Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by member Snyder. Motion carried all in favor.
 - 1. Minutes of the regular meeting, December 19th, 2019
 - 2. Permit – 103 Elmwood St W American Legion - Tuckpointing

Regular Business:

- A. Church Hill School Condo Association -Parking:** Board members reviewed the request from the Church Hill School Condo Association to vacate a portion of Ridgeview Drive to the association for parking purposes. Member Seiler motioned to not vacate a portion of the roadway. Member Snyder seconded the motion. Discussion was then had regarding previous and current ordinances, liability, as well as on street parking. Motion carried all in favor.
- B. Property Update:** Administrator Peterson reviewed the concerns noted over the property at 102 Parkway Avenue S. The property owners are trying to bring the building back into compliance, however it is a very large project. They will begin more restoration once winter is over.
- C. Knutson / Vaughn-Fier Lot Split:** Commission members reviewed the request for a lot split of 307 Coffee Street East. The idea is to largen the lot at 306 Dupont Street to allow for parking. Member Resseman motioned to have the property owners submit a survey and grading plan before a decision can be made. Member Seiler seconded the motion. Concerns for drainage and future buildings were discussed. Motion carried all in favor.
- D. Hillside Avenue:** Member Seiler motioned to table this item until further investigation could be done. Member Snyder seconded the motion. Members requested that a representative attend the next meeting in order to help answer questions. Motion carried all in favor.
- E. Continued Business:**
 - 1. Comprehensive Plan Update:** Grants totaling \$15,000 have been received to update the comprehensive plan. This process will begin this spring.

2. **Code of Conduct:** Discussion will be continued next month, when all members can be present.

Next Meeting: Wednesday, March 20th, 2019, at 6:00 p.m.

Adjourn: Member Snyder moved to adjourn at 6:55 p.m. Motion seconded by Member Seiler. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk