

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, April 19th, 7:00 p.m.
City Council Chambers

Present: Sandy Solberg, Jason Resseman, Jason Harvey, and Peggy Hanson, and Jon Pieper

Absent: None

Visitors: Michael and Char Brown, Scott and Angie Taylor, Michael Charlebois, Paul Hamann, and Doug Johnson

Commission Member Pieper called the Regular Planning & Zoning Meeting to order at 7:00 p.m.

A. **Agenda:** Member Resseman moved to approve the agenda as submitted along with the Consent Agenda:

1. Minutes of the regular meeting, March 15th, 2017
2. Another Time Ice Cream Parlor & Chocolates – Sandwich Board Permit
3. Marge Drake – House Painting
4. Andrew Sobota – Metal Roof
5. Jeff St Mane – House demolition
6. Val Tindall – Sandwich Board Permit
7. Lanesboro Arts Gallery – Sandwich Board Permit
8. Lanesboro Arts, St Mane Theatre – Sandwich Board Permit

Member Pieper seconded the motion. Motion carried all in favor.

Public Hearing – Ordinance 330.061, Retaining Walls Regulation: Member Pieper opened the Public Hearing at 7:01p.m. Member Resseman provided a brief overview of the proposed ordinance. Michael Brown questioned item 4, F which calls for an engineer to draw the design for the project. It was noted that item 4, F was to be stricken from the ordinance. Brown also inquired as to the enforcement of the ordinances. It was noted that there used to be what staff called a junk tour, in where the Administrator and Chief of Police toured town and noted those properties not in compliance with the ordinance code. Discussion of this enforcement will be taken to City Council for their input on how enforcement could be handled.

Member Resseman motion to close the Public Hearing at 7:10 p.m. Member Harvey seconded the motion. Motion carried all in favor.

Member Pieper reopened the regular the Regular Planning & Zoning Meeting at 7:10 p.m.

EDA Update: Member Resseman noted this is a new update that will hopefully increase the communication between the EDA and Planning & Zoning. As an EDA member he will also provide a Planning & Zoning update to the EDA each month.

Regular Business:

- A. **High Court Pub – Move Fence:** Paul Hamann requested moving a fence in the rear of his property which encloses dumpsters at this time. After much discussion it was noted that the fence would remain on his property. Member Resseman motioned to approve the permit to move the fence. Member Solberg seconded the motion. Motion carried all in favor.

Discussion continued regarding placement of dumpsters in the alley way for all businesses. Members Harvey and Resseman will review the site and provide feedback.

- B. Michael Charlebois – Storage Shed:** Member Resseman motion to approve the permit as submitted. Member Solberg seconded the motion. Discussion was had regarding the property line; the proposed addition is within the property and required setbacks. Motion carried all in favor.
- C. City Sign:** No information was available.
- D. Bunge – Conditional Use Permit for 104 and 106 Parkway Avenue North:** No information was available. The Commission asked Administrator Peterson to review the previous Conditional Use Permit and contact the associated parties.
- E. Bunge – Building Plans Proposal:** No information was available.
- F. St Mane – Cement Slab:** Clerical error – no request.
- G. Driveway – St Mane and Cecko:** Member Pieper motioned to approve the permit based on Public Works review of the drainage in this area. Member Solberg seconded the motion. Motion carried all in favor.
- H. Continued Business:**
 - 1. Accessory Dwellings:** Discussion to be continued.
 - 2. Zoning Map, Ordinances, and Districts:** Discussion will be continued.
- I. Miscellaneous:**
 - 1. Matt St Mane – Deck:** Member Resseman motioned to approve the permit as submitted. Member Solberg seconded the motion. Motion carried all in favor.
 - 2. Jason Peterson – Replace siding, windows, and garage door:** Member Pieper motioned to approve the permit as submitted. Member Solberg seconded the motion. Motion carried all in favor.

Next Meeting: May 17th, 2017 at 7:00 p.m.

Adjourn: Member Pieper moved to adjourn at 8:04 p.m. Motion seconded by Member Resseman. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk