

**Lanesboro Planning and Zoning Commission**  
**Regular Meeting**  
**Wednesday, May 17<sup>th</sup>, 7:00 p.m.**  
**City Council Chambers**

**Present:** Sandy Solberg, Jason Resseman, Jason Harvey, and Peggy Hanson

**Absent:** Jon Pieper

**Visitors:** Michael Brown, Andy Bunge, Adam Wiltgen, Matt Lawstuen, and Matt and Rubianne St Mane

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 7:00 p.m.

- A. **Agenda:** Member Solberg moved to approve the agenda as submitted. Member Harvey seconded the motion. Motion carried all in favor.
- B. **Consent Agenda:** Member Resseman motioned to approve the consent agenda. Motion seconded by member Harvey. Motion carried all in favor.
  - 1. Minutes of the regular meeting, April 19<sup>th</sup>, 2017
  - 2. Barb Willford – Sandwich Board Permit
  - 3. American Legion – Sandwich Board Permit
  - 4. Granny’s Liquor – Sandwich Board Permit
  - 5. Andrew and Eric Bunge – Shed Demolition
  - 6. Pedal Pushers Café – Sandwich Board Permit

**EDA Update:** Member Resseman noted no update was available due to the fact that there was not an EDA meeting in May.

**Regular Business:**

- A. **Matt Lawstuen – Building Permit:** Member Solberg motioned to approve the permit for a new home. Member Hanson seconded the motion. Motion carried all in favor.
- B. **Matt St. Mane – Driveway:** Member Solberg motioned to approve the new driveway placement. Member Resseman seconded the motion. Discussion was had regarding drainage, the property owner was asked to verify with the Public Works director once plans were solidified to verify any possible drainage concerns. Motion carried all in favor.
- C. **Gordon Tindall – Door Addition:** Administrator Peterson noted that the permit to install a wider door had been received. The applicant noted they would like to bring their car inside the building to work on it as an art project. Peterson noted that this could require a conditional use permit. Member Resseman noted that there are two different issues at hand, the door and the use of the building. Member Hanson gave a review of the current ordinance. Member Hanson motioned to approve the request for widening the door opening on the rear of the building. Member Solberg seconded the motion. Motion carried all in favor. The commission noted they would review the use of the building if an issue arose.

**D. Andy Bunge – Conditional Use Permit and Development Proposal:** Extensive discussion was had regarding guidelines and past conditions set. Again Bunge stated he was willing to work with groups that would like to use the space, which would help increase the beautification of the area. Further discussion was had regarding the ideas set forth in the concept plan as well as the items being stored on the property. Member Resseman motioned to approve the conditional use permit until January 1<sup>st</sup>, 2018. Member Solberg seconded the motion. Motion carried all in favor.

Mr. Bunge then discussed his proposal of building four cabins on two empty lots. The cost of each individual cabin would range from \$100,000 to \$110,000; each would have approximately 504 sq. feet on the main floor. Mr. Bunge also noted that he will be meeting with individuals who are investing in building senior living facilities with tuck under garages.

**\*\*During this time Member Harvey left the meeting for an emergency fire call\*\***

**E. Laura Adamson – Retaining Wall Permit:** Member Resseman asked Administrator Peterson to verify that geogrid and correct drainage was used in building the retaining wall. Member Resseman motioned to approve the permit with clarification on the drainage. Member Solberg seconded the motion. Motion carried all in favor.

**F. Lanesboro Sign:** Adam Wiltgen from Lanesboro Arts presented a draft of the design of the future Lanesboro sign to be placed just off of County Road 8. Discussion was had regarding the approval status of the sign; Administrator Peterson will review documentation to verify. Peterson will also verify with the County Engineer and the property owner regarding placement of sign. Discussion was then had regarding funding; Lanesboro Arts has committed 50% matching funds of the total \$11,200. This amount does not include lights or landscaping. Member Resseman motioned to approve the design and allow moving forward with the project. Member Solberg seconded the motion. Motion carried with members Resseman and Solberg voting yes, and member Hanson voting no.

**G. Vacation Request:** A petition for vacation was received by the City Office for a portion of Calhoun Street North. Administrator Peterson will call for the Public Hearing for Wednesday, June 21<sup>st</sup>, 2017 at 7:00 p.m.

**H. Exterior Performance Standards:** Administrator Peterson noted that she and Police Chief Schultz had completed an evaluation of properties throughout Lanesboro. Letters were issued to properties in violation. Peterson also noted that there had been complaints received regarding the exterior condition of some properties, however they were not in violation of the code of ordinances. For this reason Peterson provided state statute and a sample ordinance from the City of Preston. The commission asked that this discussion be continued next month.

**I. Miscellaneous:**

- 1. Wilhelm – Stair and Retaining wall repair:** Member Solberg motioned to approve the permit for repairs. Member Resseman seconded the motion. Motion carried all in favor.
- 2. Nelson – Building addition:** Member Resseman motioned to approve the permit as submitted. Member Hanson seconded the motion. Motion carried all in favor.
- 3. Berekvam – Roof Replacement:** Member Solberg motioned to approve the roof replacement. Member Hanson seconded the motion. Motion carried all in favor.

4. **Caleb Lauritsen – Norby – Sandwich Board Permit:** Member Solberg motioned to approve the permit. Member Resseman seconded the motion. Discussion was then had on the number of sandwich board permits issued this year; the commission would like to discuss aesthetics of the downtown district in the future.
5. **Haugen – Garage permit:** Administrator Peterson noted that due to the fact the final lot was sold, there were no longer any covenants for this neighborhood, as there was no longer a committee to administer the covenants. Member Resseman motioned to approve the building of the garage. Member Solberg seconded the motion. Motion carried all in favor.
6. **Verizon Wireless:** Administrator Peterson noted at the Public Utilities meeting the night prior representatives from Verizon Wireless were present to discuss placement of small cell antennas. They offered if they could be placed on roofs, if they were disguised as chimneys. The members did not see an issue with this, however would like to have more information prior to any formal approval.

**Next Meeting:** June 21<sup>st</sup>, 2017 at 7:00 p.m.

**Adjourn:** Member Solberg moved to adjourn at 8:27 p.m. Motion seconded by Member Resseman. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk