

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, August 16th, 7:00 p.m.
City Council Chambers

Present: Sandy Solberg, Peggy Hanson, and Jason Harvey

Absent: Jon Pieper and Jason Resseman

Visitors: Steve Fester and Pat Shanahan

Commission Member Hanson called the Regular Planning & Zoning Meeting to order at 7:03 p.m.

- A. **Agenda:** The agenda was approved by consensus with the additions of Edwards – House Painting, Hanson – Landscaping, Post Office – Roofing, Outfitters, and Meeting time change.
- B. **Consent Agenda:** Member Solberg motioned to approve the consent agenda. Motion seconded by member Harvey. Motion carried all in favor.
 - 1. Minutes of the regular meeting, June 21st, 2017
 - 2. Phil Haug – Repair/replace existing decks
 - 3. Angela Taylor – Sign for the Lift
 - 4. Jason Resseman – Roof, chimney, gutters, and paint
 - 5. Kaase – Re-shingle
 - 6. Pfeffer – Re-shingle
 - 7. Lee – Re-shingle, repaint exterior, replace doors and windows
 - 8. Wilcox – Sign
 - 9. Wilcox – Sandwich Board
 - 10. Lanesboro Historical Preservation Association – Sandwich Board
 - 11. Edwards – Exterior Painting
 - 12. Hanson – Landscaping
 - 13. Post Office - Roofing

EDA Update: No update was available.

Regular Business:

- A. **Verizon Wireless:** The plans for the installation of two small cell wireless towers were reviewed. One would be placed on top of the Iron Horse Outfitters building at 100 Coffee Street East, this tower will be disguised to look like a brick chimney. A second tower will be located at the intersection of Parkway Avenue S and Pleasant Street West, on the south side. The first location was reviewed by HPC members and no concerns were brought forward. Member Solberg motioned to accept the plans for the installation of both towers. Member Harvey seconded the motion. Motion carried all in favor.
- B. **Update map and ordinances:** A request from the EDA to the Council has been made to have the Planning & Zoning Commission update the Zoning Ordinance and Zoning map within a 6 month

time line. The Commission noted the need to complete this task. Administrator Peterson offered to begin working on this project, with regularly scheduled work times, so that Commission members could help during that time if available. Peterson will develop a work plan and timeline, and present to the Commission at the September meeting.

C. Building Permits (Transferable, Timeline): This item will be reviewed in the updating of the Zoning Ordinance.

D. Continued Business:

1. Exterior Performance Standards: This item will be reviewed in the updating of the Zoning Ordinance.

E. Miscellaneous:

1. Rootriver Outfitters: A concern was brought forward regarding the chain link fencing proposed to be used on the exterior of the addition previously approved. It was noted this was not against ordinance, and the commission noted no concern as long as the area was kept clean and orderly.

2. Meeting Time Change: Member Solberg motioned to change the monthly Planning & Zoning meeting to 6:00 p.m. on the third Wednesday of the month. Member Hanson seconded the motion. Motion carried all in favor.

Next Meeting: September 20th, 2017 at 6:00 p.m.

Adjourn: Member Solberg moved to adjourn at 7:34 p.m. Motion seconded by Member Harvey. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk