

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, January 7<sup>th</sup>, 2019**  
**Regular Meeting 6:00 p.m.**  
**City Council Chambers**

**Present:** Jason Resseman, Autumn Johnson, Bridget Harvey, Tom Smith, and Chase Bakke

**Absent:** None

**Visitors:** Bretta Grabau, Jon Buggs, John Hart, David Haugen, Jerod Wagner, and Deane Benson

**Elected Mayor and Council Members Oath of Office (5:45 p.m.)**

Administrator Peterson administered the oath of office for Mayor Resseman and Council Members Johnson and Bakke.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. Agenda:** Member Johnson motioned to approve the agenda with the additions of a John Hart-USDA to the top of Regular Business, Committee Appointments of Lori Bakke and Suzy Slater to HPC; Michael Seiler to Planning & Zoning, and Board of Equalization training and Planning & Zoning resignation to Miscellaneous. Member Harvey seconded the motion. Motion carried all in favor
- B. Approval of Minutes:**
1. Minutes of the Regular Meeting, December 3<sup>rd</sup>, 2018: Member Johnson motioned to approve as submitted. Member Harvey seconded the motion. Motion carried all in favor.
- C. Consent Agenda:**
1. Resolution 2019-01 – Designating an Official Depository
  2. Resolution 2019-02 – Designating the Official Newspaper
  3. Resolution 2019-03 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling
  4. Resolution 2019-04 – Authorizing Signature Authority for City Accounts
  5. Resolution 2019-05 – Establishing Mileage Reimbursement Rate
  6. Resolution 2019-06 – Appointing Fire Relief Association Board of Trustees
  7. Resolution 2019-07 – Appointing Fire Department Officers
  8. Resolution 2019-08 – Establishing Polling Place
  9. Pay Equity Implementation Report
  10. Assistant Librarian 1 Hire – Shirley Mulder
  11. Lanesboro Arts Center – Temporary On-Sale Liquor License Applications for 2019
  12. Verizon Wireless Lease Agreements
  13. EDA Member resignation

Member Johnson motioned to approve the consent agenda as submitted. Member Harvey seconded the motion. Motion carried all in favor.

**Regular Business:**

- A. John Hart, USDA:** John Hart with the USDA was present to ask for permission to allow firearm use by the USDA within City limits. A timeframe not to exceed March 30<sup>th</sup>, 2019 with the hours of dusk to dawn for use. Mayor Resseman motioned to approve the use. Member Johnson seconded the motion. Mayor Resseman then amended his motion to include the consideration for liability. Member Johnson seconded the amended motion. All Council members voted no, motion does not pass.
- B. Backhoe:** Public Utilities staff member Jerod Wagner was present to provide additional information as to why the purchase of the backhoe is being considered now. Mayor Resseman also noted that he had discussed the needs with the Street Department. Member Johnson motioned to approve the joint purchase of the backhoe with Public Utilities. Member Harvey seconded the motion. Motion carried all in favor.
- C. Snowplowing Policy:** Street Department staff member David Haugen was present to ask the Council to amend the current snowplowing policy. Haugen noted the importance of safety, as well as being cost effective. Mayor Resseman motioned to approve the amended policy, with a request to review the policy in October of 2019. Member Johnson seconded the motion. Motion carried all in favor.
- D. City Council Regular Meeting Schedule:** Member Johnson motioned to approve moving the regular monthly City Council to be held the first Monday of the month at 6:00 p.m. in the City Council Meeting room. Member Harvey seconded the motion. Motion carried all in favor.
- E. Appointment of Mayor Pro Tempore:** Member Johnson motioned to appoint Member Smith as the Mayor Pro Tempore. Member Resseman seconded the motion. Motion carried all in favor.
- F. Council Member Committee Appointment:**
- Member Smith: Lanesboro Public Utilities and Economic Development Authority
  - Member Johnson: Street and Park
  - Member Harvey: Library
  - Member Bakke: Fire and Ambulance
- G. Community Input:** Mayor Resseman motioned to approve a community input session, to which he will host, to be held 15 minutes prior to regular monthly meetings. Member Johnson seconded the motion. Motion carried all in favor.
- H. Zoning Ordinance Update:** Mayor Resseman noted that a Public hearing was held in October of 2018, with no comments heard. Resseman also noted that Planning & Zoning had approved the ordinances as submitted. Member Johnson motioned to approve the ordinance as submitted. Member Harvey seconded the motion. Motion carried all in favor.
- I. Continued Business:**
1. **Benson Contract:** Benson noted of the 99 Ambulance calls, he went on 59 of them. He also had 3,241 on call hours during the week and 598 week-end on call hours. Benson would like to have his salary increased to previous levels. Member Johnson motioned to conduct a review at the February meeting – details to include the current contract,

timesheets, and previous reviews. Member Harvey seconded the motion. Motion carried all in favor.

2. **Phone Audit:** Administrator Peterson noted that due to changes made there would be a monthly decrease of \$230 for City and Public Utilities. The Council asked to have another bid submitted to compare pricing.
3. **Committee Appointments:**
  - a. **HPC:** Member Johnson motioned to appoint Lori Bakke and Suzy Slater. Member Harvey seconded the motion. Motion carried with Mayor Resseman and members Johnson, Harvey, and Smith voting yes. Member Bakke abstained from voting.
  - b. **Library:** Member Johnson motioned to appoint Heidi Dybing. Member Harvey seconded the motion. Motion carried all in favor.
  - c. **Planning & Zoning:** Member Harvey motioned to appoint Michael Seiler. Member Johnson seconded the motion. Motion carried all in favor.

**J. Miscellaneous:**

1. **Office Closure:** Administrator Peterson requested closing operations at noon, for an employee appreciation afternoon. Member Johnson motioned to approve. Mayor Resseman seconded the motion. Motion carried all in favor.
2. **Employment Verification – Application for Municipal Clerk Certification:** Member Bakke approved the employment verification for Administrator Peterson. Mayor Resseman seconded the motion. Motion carried all in favor.
3. **Board of Equalization Training:** Administrator Peterson reminded the Council about the Board of Equalization training, information will be forwarded to the Council members.
4. **Planning & Zoning Resignation:** Member Bakke motioned to approve the resignation from Gretchen Engstrom from Planning & Zoning. Member Smith seconded the motion. Motion carried all in favor.
5. **HPC:** Mayor Resseman noted that the HPC will be hosting a meeting to discuss the 150<sup>th</sup> celebration on Wednesday, February 20<sup>th</sup>, 2019 at 7:00 p.m.

**Next Meeting: Monday, February 4<sup>th</sup>, 2019 at 6:00 p.m.**

**ADJOURN:** Member Resseman moved to adjourn at 7:02 p.m. Motion seconded by Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk