

Lanesboro City Council
Regular Meeting
Monday, November 5th, 2019
City Council Chambers

Present: Jason Resseman, Tom Smith, Bridget Harvey, and Chase Bakke

Absent: Autumn Johnson

Visitors: Bonita Underbakke, Hannah Wingert, David Haugen, Andrzej Zalasinski, Don Bell, Stacey Schultz, Kay Wold, Brian Malm, Brooke & August Pfeffer, Anne Flynn, Jon Buggs, Dan & Mary Anderson, Elliot Riggott, Wendy Miller, Joseph O’Koren.

Mayor Resseman opened the 2020 Budget Workshop at 5:00 p.m. Specific items of discussion where: Health Benefit for staff members, as well as the department budgets for Administration, Library, EDA, and Public Utilities. Administrator Peterson recorded the suggested changes and will present a final budget to the Council in December.

Mayor Resseman opened the Public Hearing for the proposed vacation of a portion of Hillcrest Avenue and a portion of the adjacent alley at 6:00 p.m. No comments were received prior to the hearing, nor were any comments made during the hearing. Mayor Resseman closed the hearing at 6:01 p.m.

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

Regular Meeting:

A. Agenda: Member Harvey motioned to approve the agenda with the amendments of: Water License, Radon Testing, and Dam Construction Engineering to Miscellaneous. Member Bakke seconded the motion. Motion carried all in favor.

B. Approval of Minutes:

1. Minutes of the Regular Meeting, October 7th, 2019

Member Harvey motioned to approve the minutes as submitted. Member Bakke seconded the motion. Motion carried all in favor.

C. Consent Agenda:

1. Accounts Payable
2. Turkey Bowling on Parkway Avenue N November 27th, 6-11 p.m.
3. LPU Resolution 2019-2 Utility Policy Regarding Distributed Generation and Net Metering
4. Chapter 51 Amendments
5. Temporary Liquor License – Lanesboro Fire Relief Association
6. ALS Intercept Agreement

Member Bakke motioned to approve the consent agenda items as submitted. Member Harvey seconded the motion. Motion carried all in favor.

Committee Reports:

- A. Preston Police: Chief Sass noted the once unmarked squad car, has now been marked the same as the others in the fleet. The department has hired a new full-time officer, as well as two new part time officers. Chief Sass also discussed a possible amendment to the parking ordinance to govern 24-hour on street parking. Mayor

Resseman motioned to table the discussion to allow Attorney Manion and Administrator Peterson to draft the amended ordinance. Member Harvey seconded the motion. Motion carried all in favor.

- B. **Library:** Kay Wold and Stacey Schultz provided an update from the Library Board. The Library Board recently conducted a review of Director Johnson, which provided positive remarks for a job well done. The Board also recently applied and received a grant from the Lanesboro Area Community Foundation in the amount of \$1,000. The grant funding will go towards the installation of an ADA compliant door into the Library, remaining funds will be supported by the Friends of the Lanesboro Library.
- C. **Public Utilities**
 - 1. **Sewer Rates for 2020:** Administrator Peterson reviewed the change in rate structure for the Sewer department as approved and recommended by the Public Utility Commission. Member Harvey motioned to approve the new rate structure for 2020. Member Bakke seconded the motion. Motion carried with Mayor Resseman and Members Harvey and Bakke voting in favor. Member Smith voted against.
 - 2. **2020 Budget:** Administrator Peterson provided the budget for 2020 and noted the Public Utility Commission had recommended the approval. Member Harvey motioned to approve the 2020 Public Utility budget. Member Bakke seconded the motion. Motion carried all in favor.

Regular Business:

- A. **Cub Scouts:** Mayor Resseman greeted the Cub Scouts and welcomed their questions. Questions included: status of the ice-skating rink, have we ever considered a pool, what is the job of the Mayor, and finally what are the biggest problems facing Lanesboro.
- B. **Resolution 2019-21 – Vacation of a portion of Hillcrest Avenue and a portion of the adjacent alley:** Member Harvey motioned to approve resolution 2019-21. Member Smith seconded the motion. Motion carried all in favor.
- C. **2020 Filthy Fifty Event – October 10th, 2020:** Member Harvey motioned to support the event going forward. Member Bakke seconded the motion. Motion carried all in favor.
- D. **LinkMe Lanesboro Fiscal Agent Request:** Maureen (Mary) Anderson requested the City serve as the fiscal agent in a grant request to the Blandin Foundation for the volunteer program. Member Harvey motioned to approve the City serving as the fiscal agent for the grant. Member Bakke seconded the motion. Motion carried all in favor.
- E. **Westview Drive:** Attorney Manion provided that two of the three adjacent property owners had signed and agreement to dedicate Westview Drive as a City Street. Member Harvey motioned to petition to declare Westview Drive as a public street. Member Harvey seconded the motion. It was noted that the third property owner had not been notified to this discussion item on the agenda. Member Harvey then withdrew her original motion. Council requested that the third property owner be notified that the Council will discuss this at the December meeting. Member Smith motioned to table the discussion. Member Harvey seconded the motion. Motion carried all in favor.
- F. **State of Minnesota**
 - 1. **Resolution 2019-22 Execution of Agreement Authorization:** Member Harvey motioned to approve resolution 2019-22. Member Bakke seconded the motion. Motion carried all in favor.
 - 2. **State of Minnesota Joint Powers Agreement – Snow Removal Hwy 250:** Member Harvey motioned to approve the Joint Powers Agreement. Member Bakke seconded the motion. Motion carried all in favor.
- G. **Continued Business**

1. **Parkway/Coffee Street Alley:** City Engineer Brian Malm reviewed his findings of the condition of the alley. Noting the alley is in poor condition, however not due to the work done by MN Energy. Malm suggested having a contractor give an estimate to repair the alley. Administrator Peterson noted the other alley near VIS plumbing, and asked to have this alley included in the estimate. Mayor Resseman motioned to acquire paving estimates for both alleys, public and private portions. Member Harvey seconded the motion. Motion carried all in favor.

H. Miscellaneous:

1. **Artists on Main Street Grant Application:** Mayor Resseman provided an overview of the grant Lanesboro Arts is applying for.
2. **Water License:** Public Works staff member David Haugen recently attained in Class D Water License.
3. **Radon Testing:** Administrator Peterson noted the City had recently worked with Fillmore County and tested all of the City buildings. All except two spaces came within the average of properties within Fillmore County. The museum building came in just over the average of 5.81 pCi/L at 6.4 and 6.8 pCi/L. The Fire Department meeting room however came in at 23.5 and 19.7 pCi/L. Council requested that the area be tested again, and if the results are similar to investigate mitigation of the site.
4. **Dam Construction Engineering:** Administrator Peterson discussed the possibility of having Bolton & Menk provide construction engineering for the Dam due to their proximity and relationship with the City. Ayers would remain the Engineer of Record for the project, and would still confer with Bolton & Menk. Peterson will reach out to both and provide further information to the Council.

Next Meeting: Monday, December 2nd, 2019 at 6:00 p.m.

ADJOURN: Member Bakke moved to adjourn at 6:55 p.m. Motion seconded by Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk