

Lanesboro Economic Development Authority
Regular Meeting
Thursday, November 7th, 2019 10:00 a.m.
City Council Chambers

Present: Elaine Edwards, Tom Smith, and Phil Dybing

Absent: None

Visitors: Bonita Underbakke and Andrzej Zalasinski

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:00 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda as submitted. Member Smith seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Smith motioned to approve the minutes as submitted. Member Dybing seconded the motion. Motion carried all in favor.
- C. **Persons Appearing before the EDA:** None

Regular Business:

A. **Updates:**

- 1. **Rebecca Charles – Update:** Director Charles reviewed her monthly report with the commission. A copy of the report was included in the meeting packet.
- 2. **Treasurer’s Report:** The operating fund has a balance of \$10,445.26 remaining the same, the Loan fund balance is \$4,462.64.
- 3. **City/P&Z/HPC/LPU:** Member Smith noted that the Council had discussed the following: Sewer rates raised by 8%, discussions regarding deterioration of alleys, Radon testing with Museum and Fire Hall needing to be retested, LinkMe fiscal agent request for a grant from the Blandin Foundation, 2020 Filthy 50 support, turkey bowling was approved. Additionally, during a budget workshop prior to the regular meeting, the Council reviewed the Library, Utilities, Administration, and EDA budgets.
Administrator Peterson also noted the process to update the comprehensive plan was underway.
- 4. **Chamber of Commerce:** Director Zalasinski thanked the EDA for funding a portion of the requirement for the Dairyland grant for the visitor guides. The Chamber is currently working on verifying a business, so that a complete list may be printed in the guide. A special section in the guide will hopefully help provide data to determine the effectiveness of the guide. Zalasinski also noted that a date for the annual meeting had not been set yet. They are completing a formal request to invite the governor, and therefore are waiting to see if that is approved to find an available date.
- 5. **Lanesboro Business Update:** Director Zalasinski noted the group met early this same morning, there are several upcoming events. Events including the Magic of Lanesboro, Small Business Saturday, Holiday Dinner Dance, Holiday Inn Tour, and more.

B. **Old Business:**

- 1. **Rural Entrepreneurial Venture:** Rebecca Charles previously provided a report. Future agendas will list REV under updates rather than Old Business.

C. New Business:

1. **Loan Application Form:** Members requested to table this discussion to further review the application.

D. Items from Members:

1. Administrator Peterson shared an application for funding from Tahira Darling, this too will be discussed next month.
2. The Senate Investment Committee was in town this week to get an update on the Dam project. The City of Preston also presented to the committee in Lanesboro regarding trail expansion.

Next Meeting: December 5th, 2019 at 10:00 a.m.

Adjourn: Member Smith moved to adjourn at 10:52 a.m. Motion seconded by Member Dybing. Motion carried all in favor.

Respectfully Submitted,
Michele Peterson
City Administrator/Clerk