

**Lanesboro Public Utilities**  
**Regular Meeting, City Council Chambers**  
**Tuesday, June 18<sup>th</sup>, 2019 5:30 p.m.**

**Present:** Tom Dybing and Don Bell  
**Absent:** None  
**Staff Present:** Jerod Wagner  
**Visitors:** Tom Smith, Bonita Underbakke, Julia Borgen and Bill Swanson

**Regular Meeting:**

Commissioner Dybing called the regular meeting to order at 5:30 p.m.

- A. Agenda:** Administrator Peterson requested Lanesboro Housing be added to the top of Regular Business. Agenda was approved by consensus.
- B. Consent Agenda:** Member Dybing motioned to approve the Consent agenda as submitted. Member Bell seconded the motion. Motion carried all in favor.
  - Minutes of the Regular Meeting, May 21<sup>st</sup>, 2019
  - Accounts Payable
- C. Council Liaison Update:** Member Smith reviewed highlights from the June Council meeting: the updated Floodplain ordinance was approved, EDA board was changed to a 3 member board, the construction contract for the Dam was approved, the contract with Bolton & Menk for the comprehensive plan update was approved, and the Council reviewed a proposal from CEDA with discussion being tabled until the July meeting.
- D. Staff Update:** Public Utility Director Wagner that the City of Rushford has approved taking up to 3000 gallons of biosolids if we are not able to land apply, however a contractor to haul has not been identified yet. The Fish Hatchery project is moving forward, a pole mounted system with 3 transformers will be installed by Norman's Electric.

**Regular Business**

- A. Lanesboro Housing:** Julia Borgen was present representing the Lanesboro Housing group. Borgen inquired what types of incentives could Lanesboro Public Utility Commission offer to developers. Items discussed were: Waiving hook up fees, discounted utilities, as well as should a number of homes developed in a year play a factor. Administrator Peterson will reach out to surrounding communities to see what type of incentives they offer, as well as their any restrictions. This information will be shared with the board as well as the Lanesboro Housing group.
- B. 2019 Past Due Utilities for Assessment Consideration:** Member Dybing motioned to assess 509 Auburn Avenue S and 101 Riversedge Road for the past due utility bills. Member Bell seconded the motion. Motion carried all in favor.
- C. Continued Business:**
  - 1. MN Energy Pole Attachment Agreement:** The board requested that the property owners where the pole is currently located be notified of the request to install a remote reader be notified.
  - 2. Cecko Waterline:** Director Wagner noted that the only way to further determine why the water line froze would be to dig the area up. Discussion was had regarding who would the cost to do so be charged. Discussion will be continued.

3. **Meter / Billing System:** Member Dybing motioned to approve moving forward with the proposal. Member Bell seconded the motion. Motion carried all in favor.
- A. Miscellaneous:**
1. **Mower:** Director Wagner and Administrator Peterson noted consideration for an additional mower. The City currently has two, however those are in use most of the time and the Utility property is left until last. A proposal will be included in the budget for 2020, with a consideration of splitting the cost with the Street department.

**Next Meeting: Tuesday, July 16<sup>th</sup>, 2019 at 5:30 p.m.**

**Adjourn Regular Meeting:** Motion was made by Commissioner Dybing to adjourn the regular meeting of the Public Utilities Commission at 6:07 p.m. Motion was seconded by Commissioner Bell. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk