

**Lanesboro Public Utilities
Regular Meeting, City Council Chambers
Tuesday, March 19th, 2019 5:30 p.m.**

Commissioners Present: Tom Dybing, Jeff Boland, and Don Bell

Absent: None

Staff Present: Jerod Wagner

Visitors: Tom Smith and Jim Watson

Call to Order: Commissioner Dybing called the regular meeting to order at 5:30 p.m.

- A. Agenda:** The agenda was approved by consensus.
- B. Consent Agenda:** Member Boland motioned to approve the Consent agenda as submitted. Member Bell seconded the motion. Motion carried all in favor.
 - Minutes of the Regular Meeting, February 19th, 2019
 - Accounts Payable
- C. Council Liaison Update:** Member Smith noted a brief March Council meeting that included discussion of the 150th Celebration, DNR Grant received to replace fishing pier in Sylvan Park, and Grants received to update the Comprehensive Plan.
- D. Staff Update:** Jerod Wagner noted that he is currently looking into Water and Electric meters. Currently MiEnergy reads the meters electronically each month and send us a report. MiEnergy is going away from this procedure, therefore Wagner is looking into what options may be available to Lanesboro. The meters are seven years old and should have a life expectancy of twenty years. Wagner also noted UMMEG announced that Dairyland Power will no longer be purchasing excess capacity. Instead Great River Power will begin purchasing and distribution.

Regular Business

- A. Watson, Red Hotel, Water Use:** Mr. Watson was present to discuss his unusual amount of water usage during the month of January. They were out of town at this time, and not aware that any water should have been being used. It appears that the meter has read correctly since that time. Different options were discussed such as the water heater. No adjustments were offered.
- B. MMUA Scholarship:** Member Boland motioned to nominate essay C to MMUA for consideration, with essay B as the runner up. Member Bell seconded the motion. Motion carried all in favor.
- C. SEMCAC Conservation Improvement Program Agreement:** Member Boland motioned to approve the agreement as submitted. Member Bell seconded the motion. Motion carried all in favor.
- D. Sanitary Sewer Maintenance Policy:** Member Dybing motioned to recommend approval of the policy to the City Council. Member Boland seconded the motion. Motion carried all in favor.

- E. Waste Water Treatment Facility:** Jerod Wagner noted that recent meeting with Bolton & Menk discussed size constraints of the future site, electrical load concerns, space for vehicle turn arounds, as well as existing sewer lines that run under the sales barn. Additionally, Wagner noted that there have been additional equipment breakdowns which they are working on getting repaired. Wagner is trying to determine the timeline for a new plant versus repairing equipment at the current facility, noting the need to keep things operational.
- F. Continued Business:**
- 1. Power Plant:** The switchgear update is still not complete. City Engineer Brian Malm is checking on the status with contractors.
 - 2. Relay Replacement, connection to SCADA:** As part of the Dam rehabilitation, there will be additional electrical system elements added to the SCADA system. This will allow for staff to know the instant there is a problem, instead of waiting for a resident to call in.
 - 3. PTO Trash Pump:** During high waters last week 178,000 gallons ran through the facility, while a normal day is 50,000, this happened for two days in a row. Wagner would like to look into the purchase of a PTO pump that could assist when waters are high. An initial search found cost to be \$6,000, Wagner will search for additional resources.
 - 4. Ordinance 54.06:** Discussion will be continued next month.
 - 5. Frozen Water Lines Policy:** Discussion will be continued next month.
 - 6. Trace Wire Specification Policy:** Member Boland motioned to recommend approval to the City Council as submitted. Member Bell seconded the motion. Motion carried all in favor.

Next Meeting: Tuesday, April 16th, 2019 at 5:30 p.m.

Adjourn Regular Meeting: Motion was made by Commissioner Dybing to adjourn the regular meeting of the Public Utilities Commission at 6:44 p.m. Motion was seconded by Commissioner Bell. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk