

**Lanesboro Public Utilities**  
**Regular Meeting, City Council Chambers**  
**Tuesday, December 17<sup>th</sup>, 2019 10:00 a.m.**

**Present:** Tom Dybing, Jon Pieper, and Don Bell  
**Absent:** None  
**Staff Present:** Jerod Wagner  
**Visitors:** Bonita Underbakke and Jason Resseman

**Regular Meeting:**

Commissioner Dybing called the regular meeting to order at 10:00 a.m.

- A. Agenda:** Member Bell motioned to approve the agenda as submitted. Member Pieper seconded the motion. Motion carried all in favor.
- B. Consent Agenda:** Member Pieper motioned to approve the Consent agenda as amended. Member Bell seconded the motion. Motion carried all in favor.
  - Minutes of the Regular Meeting, November 15<sup>th</sup>, 2019
  - Accounts Payable
- C. Council Liaison Update:** Council Member Smith gave the following report from the December Council meeting:
  - The Truth in Taxation hearing was held, there was a 5.45% increase to the levy
  - Approved: LPU Fee Schedule, Frozen Water Pipes Policy, Drug & Alcohol Testing Agreement, New member to the LPU Commission.
  - WWTF is estimated to cost \$8.4 million, with our affordability to be \$4.3 million. Council also requested that a maximum of \$200,000 be spent on screening. Discussion then continued regarding how secure the facility needed to be.
- D. Staff Update:** Supervisor Jerod Wagner noted that he had recently reviewed several water meters, in order to determine which ones are currently being estimated, and how they could be corrected. He also reported that we are currently hauling bio-solids twice a week to Rushford per our agreement, this arrangement seems to be working well.

**Regular Business**

- A. Water Rate Comparison:** Administrator Peterson shared the information gathered for 2018 and 2019. Commission members requested that the base charge amounts be separated between residential and commercial. Discussion will be continued next month.
- B. Continued Business:**
  - 1. AT&T Lease:** Administrator Peterson noted that the counteroffer had not been accepted. The file was to be transferred to another department, there has been no communication since that time.
  - 2. Mapping:** Administrator Peterson shared the current information available on the City map. Member Bell noted he may have a lead on someone that could help with this project this summer, although housing and a stipend for food would need to be considered. Discussion will be continued.
- A. Miscellaneous:**

1. **Member Dybing:** Administrator Peterson noted this would be Member Dybing's last meeting, and thanked him for his service to the Public Utility Commission as well as the City Council.
2. **President Election:** Member Pieper offered he would be interested in becoming President for 2020. Member Bell supported this decision. Member Pieper will replace Member Dybing as President of the Commission in 2020. As president he will be an authorized signer for the checking account.

**Next Meeting: Tuesday, January 21<sup>st</sup>, 2019 at 10:00 a.m.**

**Adjourn Regular Meeting:** Motion was made by Commissioner Dybing to adjourn the regular meeting of the Public Utilities Commission at 10:25 a.m. Motion was seconded by Commissioner Pieper. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk