

Lanesboro Economic Development Authority
Regular Meeting
Thursday, May 7th, 2020 11:00 a.m.
Via Zoom

Present: Phil Dybing, Elaine Edwards, Tom Smith, and Rebecca Charles

Absent: None

Visitors: Andrzej Zalasinski, Darla Taylor, and Sarah Peterson

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:02 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda as submitted. Member Smith seconded the motion. Members Edwards, Dybing, and Smith voted in favor by roll call vote. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Smith motioned to approve the minutes from April 2nd, 2020 as submitted. Member Edwards seconded the motion. Members Edwards, Dybing, and Smith voted in favor by roll call vote. Motion carried all in favor.
- C. **Persons Appearing before the EDA:** School Board Member Sarah Peterson provided an update for Lanesboro Schools.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The operating fund has a balance of \$9,570.13 remaining the same, the Loan fund balance is \$19,827.36. Treasurers report was approved my consensus.
2. **City/P&Z/HPC/LPU:** Member Smith noted that the Council had received the 2019 Audit report for both City and Public Utilities, both were approved. A donation to the Southern Minnesota Initiative Foundation was also approved for the 2021 Budget. The Council reviewed the recommendations due to COVID-19: the bathrooms at the visitor center and bathhouse will open, the campground will reopen based on the recommendation from the Governor's office, a Preparedness Plan and Operations Plan for staff were also approved. The Library is currently doing two curbside picks each week. Administrator Peterson provided an update on the Dam project.
3. **Chamber of Commerce:** The hiring freeze remains in place for now. Discussion was had regarding the opportunity for a pop-up play in June. It was noted that according to current recommendations that would not be appropriate.
4. **Lanesboro Business Update:** The Brewery is hoping to open in mid-September, while Unwined is hoping to open as soon as recommended from the State of Minnesota.
5. **EDA Director:** Rebecca Charles shared her monthly report highlighting the following:

- Two grants have been submitted, one for the shelter in Sylvan Park and another for a fishing dock. Award notifications will be done July 6th, 2020.
- A third grant has been applied for a way finding sign in front of the Sons of Norway.
- The CEDA Bus tour is still being evaluated, more information will be shared as it becomes available.
- Charles has been working with several businesses on completing funding request applications.
- Ripple Mapping is now complete and has been submitted.

Member Smith left the meeting at 11:30 a.m.

B. Old Business:

1. **Housing Institute:** Although no confirmation at this point, additional information has been requested. Administrator Peterson will share the information with Member Dybing.

C. New Business:

1. **Business Enrichment Series Update:** Director Charles is in discussion with Julie Kiehne about the possibility of online classes. A quote will be submitted for potential courses. A dialog regarding engagement and class details will also be had. Given the time of year, classes will not be scheduled until the fall of 2020.
2. **REV Discussion:** The Ripple Mapping process is now complete. Charles is currently working on completing a sustainability plan for the REV program.

D. Items from Members:

1. Member Edwards encouraged businesses to be using personal protective equipment when working with the public.

Adjourn: Member Dybing moved to adjourn at 11:43 a.m. Motion seconded by Member Edwards. Vote was done by roll-call with all members in favor. Motion carried.

Next Meeting: Thursday, June 4th, 2020 at 11:00 a.m.

Respectfully Submitted,
Michele Peterson
City Administrator/Clerk