

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, March 2<sup>nd</sup>, 2020**  
**City Council Chambers**

**Present:** Jason Resseman, Bridget Harvey, and Chase Bakke

**Absent:** Autumn Johnson and Tom Smith

**Visitors:** Steve Harris, Bonita Underbakke, Brian Malm, Mike Murphy, Chris Ruskell, Lester Dunn, Jereme and Pauline Suckow, Ceil Allen, Hannah Wingert, Stacey Schultz, Kara Maloney, Matt and Jessi Schnebly, Andrzej Zalasinski, and David Haugen.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. Agenda:** Member Harvey motioned to approve the agenda with the addition of Radon testing to Miscellaneous. Member Bakke seconded the motion. Motion carried all in favor.
- B. Approval of Minutes:**
1. Minutes of the Regular Meeting, February 3<sup>rd</sup>, 2020  
Member Harvey motioned to approve the minutes as submitted. Member Bakke seconded the motion. Motion carried all in favor.
- C. Consent Agenda:**
1. Temporary Liquor License – NWTF Root River Valley Chapter
  2. Lawful Gambling Application – NWTF Root River Valley Chapter
  3. Drug and Alcohol Testing Policy for Commercial Drivers
  4. Ordinance 54.06 – Public Utility Fee Schedule
  5. Lawful Gambling Application - Lanesboro Area Chamber of Commerce
  6. Temporary Liquor License – Lanesboro Area Chamber of Commerce
  7. Temporary Liquor License – Lanesboro Firefighters Relief Association
  8. Temporary Liquor Licenses – Lanesboro Arts Center
  9. Liquor License (On Sale & Sunday Sale) – Home Sweet Home
  10. Buffalo Bill Days Parade Route

Mayor Resseman requested the 2020 Lodging Licenses be removed from the Consent Agenda. Member Bakke motioned to approve the consent agenda items as amended. Member Harvey seconded the motion. Motion carried all in favor.

Mayor Resseman noted that the Cottage on Kenilworth is not in compliance with the Bed and Breakfast definition, in that the property is being used as a whole house rental. A letter requesting the owners to cease and desist this operation has been sent from the City Attorney. Mayor Resseman requested Cottage on Kenilworth be removed from the 2020 Lodging License list. Member Harvey motioned to approve the remaining licenses. Member Bakke seconded the motion. Motion carried all in favor.

**Committee Reports:**

- A. EDA:** Member Bakke motioned to accept the Economic Development Authority Annual Report completed by Rebecca Charles. Member Harvey seconded the motion. Motion carried all in favor.
- B. Street Department:** David Haugen reviewed the options for the Dump truck:

- Overhauling the current truck was not feasible as they are no longer manufacturing parts, therefore they are very hard to find. As well a complete refurbishing could cost \$80,000 - \$90,000 if parts could be found.
- Purchasing a used vehicle – due to the specifications required for our roads and needs, Haugen was not able to find one that matched.
- New purchase – Haugen provided a quote and specifications for a 2021 model.

Member Harvey motioned to approve the purchase of a new Dump truck with an estimated cost of \$164,000.

Member Bakke seconded the motion. Motion carried all in favor. Administrator Peterson will share the financing information once final numbers are available.

- C. Planning & Zoning:** Mayor Resseman shared that the Planning & Zoning Commission had recommended the appointment of Chad Phillips. Member Bakke motioned to appoint Chad Phillips to the Planning & Zoning Commission. Member Harvey seconded the motion. Motion carried all in favor.
- D. Heritage Preservation Commission:** Member Harvey motioned to appoint Ceil Allen and Mindy Albrecht-Benson to the Heritage Preservation Commission. Member Bakke seconded the motion. Motion carried all in favor.

#### **Continued Business:**

- A. Verification of Roadways:** Member Bakke motioned to approve Administrator Peterson and Attorney Manion working with land owners to complete the amended easement agreement for the roadways in question. Mayor Resseman seconded the motion. Administrator Peterson will work with City Engineer Brian Malm to attain physical descriptions for the appropriate easements. Motion carried all in favor.
- B. Alley Paving:** Mayor Resseman motioned to table the Parkway Alley discussion indefinitely due to the priorities of roads that need repair. Member Harvey seconded the motion. Council discussed that the Sheridan alley should be an area of focus for the 2021 Budget. Motion carried all in favor.
- C. Fire Department Relief Benefit Increase:** The Fire Department requested waiting on this discussion until the financials from 2019 are available.
- D. Detachment Request – Dale Egge:** Dale Egge withdrew his request for detachment.
- E. Cartway Petition – Ronald Greenslade:** Attorney Manion and Engineer Malm reviewed the findings of a 33' platted Public Right of Way which would provide access to the property in question. The Council requested the area be marked in order to verify this access would work, and what improvements would need to be made. Malm and staff will review the site and note any details. Mayor Resseman motioned to have those details reviewed at the April meeting, with the Cartway Petition discussion continued until the May meeting. Member Harvey seconded the motion. Motion carried all in favor.
- F. Website RFP:** Member Bakke motioned to approve the quote from Eye Prize Marketing. Member Harvey seconded the motion. Motion carried all in favor.

#### **New Business:**

- A. Election Judge Pay – Resolution 2020-14:** Member Harvey motioned to approve resolution 2020-14 increasing the election judge pay from \$10 to \$15 per hour. Member Bakke seconded the motion. Motion carried all in favor.
- B. Wastewater Treatment Facility – Resolution 2020-15 Approving Plans and Specifications and Authorizing Advertisement for Bids:** Member Bakke motioned to approve the resolution 2020-15. Member Harvey seconded the motion. Motion carried all in favor.

- C. **LMC Safety and Loss Control Workshop, April 21<sup>st</sup>:** Member Harvey motioned to approve Administrator Peterson attending the LMC Safety and Loss Control Workshop in Rochester on April 21<sup>st</sup>. Member Chase seconded the motion. Motion carried all in favor.
- D. **Lanesboro Dam Photo Documentation:** Mayor Resseman noted that Ayers Associates the engineer for the Dam project will be installing two cameras, one above the dam and one below. Their marketing team will then compile the still photos into a video that will be shared with the City. They will also insert any additional photos we would like. Mayor Resseman received an additional quote for a similar project at \$5,000. Ayers Associates will do this free of charge for the City.
- E. **Miscellaneous:**
  - a) **Radon Testing:** The Fire Department was retested with results at 8.5 and 8.2, much lower results than the original testing. For this reason, no further action will be taken at this time.
  - b) **Local Board of Appeal and Equalization Meeting Monday, April 6<sup>th</sup>, 2020 at 5:30 p.m.**
- F. **Consideration for the purchase of property: Closed Meeting: Consider offers for the purchase of real property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3), Parcel 19.0037.020. The meeting was closed at 7:04 p.m.**

After a short recess the closed portion of the meeting began at 7:10 p.m. The meeting was then reopened at 7:20 p.m. Mayor Resseman motioned to have an appraisal done on the land as well as with the structure for parcel 19.0037.020. Member Bakke seconded the motion. Motion carried all in favor.

**Next Meeting: Monday, April 6<sup>th</sup>, 2020 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:21 p.m. Motion seconded by Member Harvey. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk