

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, May 4<sup>th</sup>, 2020**  
**Meeting held via Zoom and Recorded**

**Present:** Jason Resseman, Bridget Harvey, Tom Smith, Tom Dybing, and Chase Bakke

**Absent:** None

**Visitors:** Tom Manion, Chief Sass, Tara Johnson, Deane Benson, Hannah Wingert, Andrew Forliti, David Haugen, Pauline and Jereme Suckow, Drue Ferguson, Darla Taylor, Bill, John and Denise Dahle, Ardell Nordgaard, Lester Dunn, and Andrzej Zalasinski.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

**A. Agenda:** Member Harvey motioned to approved the agenda with the addition of fill site to ICON Construction. Member Dybing seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, April 6<sup>th</sup>, 2020: Member Bakke motioned to approve the minutes as submitted. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
2. Minutes of the Special Meeting, April 15<sup>th</sup>, 2020: Member Bakke motioned to approve the minutes as submitted. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. 30.111 City Fee Schedule

Mayor Resseman motioned to approve the Consent Agenda as submitted. Member Harvey seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**D. Committee Reports:**

1. Police: Chief Sass noted that four new part time officers had been hired. The department is currently working on replacing a squad car for Officer Molver with a 2020 Dodge Durango. This was included in the annual budget, so there will not be an adjustment to the contract. At this time there have been no scheduling changes due to the COVID-19 pandemic. Officers are however not entering nursing or care facilities. They are trying to handle all situations through phone or if necessary, bring any conversations outdoors. At this time, they have only received calls with questions regarding the Governor's orders, no complaints.
2. Library: Director Tara Johnson noted that the Lanesboro Library is currently in Phase 1 of reopening. They are currently providing curb side pick-up twice a week. If they are able to attain additional cleaning supplies, they will be able to provide this service three times per week. Johnson is planning to begin Phase 2 of reopening May 18<sup>th</sup>, or as recommended by the Governor. Johnson is currently working on changes for the Summer Reading program, making considerations for virtual involvement. They will consider small group gatherings if appropriate.

The Library also has applied for a grant to purchase hot spot devices, although the devices are currently backordered.

3. Park: Deputy Clerk Darla Taylor provided the update for the Park Department. The monthly meeting was held April 28<sup>th</sup> via zoom. Park Director Ardell Nordgaard has been busy with mowing, sanitizing, and preparing the park for the 2020 season. Nordgaard has also assisted Public Utilities with two water leak repairs. Taylor filed an insurance claim for damage to the north side of the building believed to have been caused by heavy snow on the gutters. Discussion are underway for the development of a historic park in the area adjacent to the Ballfield. Taylor has also been having conversations with groups that coordinate events in the park to make changes to allow for social distancing and follow guidelines set by the CDC.

**E. 2019 Audit Presentation:** Andrew Forliti provided an overview of the 2019 Audit for the City of Lanesboro and the Lanesboro Public Utilities. Member Harvey motioned to approve the Audits as presented. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**F. Agenda Request Items:**

1. Roger & Diane Perry: Member Smith motioned to repair the area in a 3 ft radius around the light pole on the boulevard. Member Harvey seconded the motion. Administrator Peterson will reach out to Mr. Perry to see if this repair will fulfill his request. Vote was done by roll-call with all members in favor. Motion carried.

**G. Continued Business:**

1. Verification of Roadways: Administrator Peterson shared concern for costs associated with completing the legal descriptions for the easements.
2. Public Spaces:
  - a) Bathrooms: Member Smith motioned to reopen the public bathrooms, however not the showers. Member Bakke seconded the motion. Member Smith then amended his motion to open the bathrooms in the campgrounds and at the Visitor Center. Member Bakke seconded the amendment. Vote for the amendment was done by roll-call with all members in favor. Vote was then conducted for the amended motion by roll-call with all members in favor. Motion carried.  
Member Dybing motioned to remove all of the porta-potties. Member Dybing then amended his motion to remove the porta-potties at the Visitor Center and the Bathhouse. Member Bakke seconded the amended motion. Vote was done by roll-call with all members in favor. Motion carried.
  - b) Campground: Member Bakke motioned to open the campground when recommended by Executive Order from the Governor. Mayor Resseman seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
  - c) Park Amenities: Member Smith motioned to remove the sign recommending closure of the equipment and to not reinstall the basketball hoops at this time. Member Harvey seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
  - d) Projects: Mayor Resseman motioned to forgo any expenditures for engineering costs associated with any projects not already in motion. Member Harvey seconded the motion. Vote was done by roll call with all members in favor. Motion carried.
  - e) Plan and Policy: Member Smith motioned to approve the COVID Preparedness Plan and the Continuity of Operations Plan for COVID. Member Dybing seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
3. Staff Time: Administrator Peterson noted that all staff members are working regular schedules, and keeping busy. Mayor Resseman motioned to recommend staff members wear masks when

it is required to work in close proximity. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**H. New Business:**

1. SMIF Donation for 2021: Member Harvey motioned to include a donation of \$500 to the Southern Minnesota Initiative Foundation in 2021. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  2. Seal Coating Bid: Mayor Resseman motioned to approve the bid from Fahrner Asphalt. Member Dybing seconded the motion. Discussion was had on how the areas were identified; David Haugen used a grading scale that was implemented by the City Engineer. Vote was done by roll-call with all in favor. Motion carried.
  3. City of Whalan Contract: Mayor Resseman and Administrator Peterson provided the background information. Member Smith motioned to approve a contract with the City of Whalan to pay Lanesboro \$225 per month, and that Whalan pay Peterson directly. Member Bakke seconded the motion. Vote was done by roll-call with Members Bakke, Harvey, Smith, and Dybing voting in favor. Mayor Resseman voted no. Motion carried.
  4. ICON Construction: Administrator Peterson shared that a change order for fill excavation will be coming forward. With that ICON Construction has requested the Council identify an area for temporary storage of excavation material. Mayor Resseman motioned to allow the temporary storage at the Ballfield with the installation of a silt fence, the pile be seeded to prevent erosion, work with staff on exact location, and that the City be given a Flood preparedness plan. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- I. Miscellaneous:** Member Harvey motioned to hold all meetings through the next City Council meeting on June 1<sup>st</sup>, 2020 via Zoom. Mayor Resseman seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**Next Meeting: Monday, June 1<sup>st</sup>, 2020 at 6:00 p.m.**

**ADJOURN:** Member Smith moved to adjourn at 7:37 p.m. Motion seconded by Mayor Resseman. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk