

**Lanesboro Public Utilities
Regular Meeting
Tuesday, September 15th, 2020 10:00 a.m.
Lanesboro Community Center Meeting Room and
Zoom with video and audio connections**

Present: Jon Pieper, Elliot Riggott and Don Bell
Absent: None
Staff Present: Jerod Wagner
Visitors: Bonita Underbakke and Steve Sobieniak

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:00 a.m.

- A. **Agenda:** Member Pieper motioned to approve the agenda as submitted. Member Riggott seconded the motion. Motion carried all in favor.
- B. **Consent Agenda:** Member Pieper motioned to approve the Consent agenda as presented. Member Bell seconded the motion. Motion carried with all in favor.
 - Minutes of the Regular Meeting, July 21, 2020
 - Accounts Payable
- C. **Council Liaison Update:** No update was available.
- D. **Staff Update:** Utilities Supervisor Jerod Wagner reported the following:
 - Advance Electric will be installing the final pieces for the Hydro next week.
 - The relays in town have been reset to more closely line up with the MiEnergy system, so that outages do not continue to happen as frequently.
 - A contractor for the school project damaged the electrical line which feeds the bathhouse last Friday afternoon. New lines will need to be run, Troy Schiltz is coordinating the repairs. Repairs are expected to be completed this week.
- E. **Dam Project Update:** The Dam project is almost complete. Supervisor Wagner noted that they hope to run the Hydro next week, the gates will need to be manually operated at this point.

Regular Business

- A. **SCADA for Electric System:** The hardware has been installed, however Supervisor Wagner will continue to investigate how the system can be integrated for Water, Sewer, and Electric including the Hydro operations.
- B. **2021 Budget:** Administrator Peterson presented a preliminary budget for 2021. Increases are recommended for both Water and Sewer rates, electric is still to be determined through the rate study. Members will review the budget presented and discussion will be continued next month.
- C. **Continued Business:**
 - 1. **Electric Rate Study:** The study is still in progress.
 - 2. **Dybing Utility Request:** The Dybing's have submitted an alternative building permit application that does not require the movement of the electrical lines. Administrator Peterson noted that MN Energy did offer to move the gas line that crossed the Dybing property going to the Public Utility property at no cost.

3. **Water Pressure:** Supervisor Wagner noted that the water pressure in town has remained within the parameters required, no changes have been made.
4. **Street Lights:** Troy has worked to replace the existing bulbs with LED. Coffee Street and the Bass Pond Parking area are now complete. In doing this work he also found two issues with how the lights were wired, which now corrected should provide for some cost savings for the City. The lights near the County Road 8 bridge will be replaced next. Discussion continued about the placement of lights in town, as well as the procedure if someone would like to have a light removed. Supervisor Wagner noted that lights are required for intersections, so each request would need to be reviewed.
5. **Wastewater Testing:** The test tubes were just received, therefore testing will begin next week. Discussion was had regarding the day of the week and the time of the day the samples would be taken in order to get the most accurate picture of our community.

D. Miscellaneous:

1. **Coffee Street:** Memer Pieper requested that the City work with the County regarding the portion of Coffee Street that may not be resurfaced until the Hwy 250 project for filling in seams and potholes.

Next Meeting: Tuesday, October 20, 2020 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Pieper to adjourn the regular meeting of the Public Utilities Commission at 10:25 a.m. Motion was seconded by Commissioner Bell. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk