

Lanesboro Public Utilities
Regular Meeting
Tuesday, October 20, 2020 10:00 a.m.
Zoom with video and audio connections

Present: Jon Pieper and Don Bell
Absent: Elliot Riggott
Staff Present: Jerod Wagner and Darla Taylor
Visitors: Tom Smith

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:12 a.m.

- A. **Agenda:** Member Bell motioned to approve the agenda as submitted. Member Pieper seconded the motion. Motion carried all in favor.
- B. **Consent Agenda:** Member Pieper motioned to approve the Consent agenda as presented. Member Bell seconded the motion. Council Member Smith inquired regarding the cost of repairs to the electrical infrastructure caused by the contractor for the School project. Administrator Peterson noted that the contractor will be billed for all expenditures. Motion carried with all in favor.
 - Minutes of the Regular Meeting, September 15, 2020
 - Accounts Payable
- C. **Council Liaison Update:** Council Member Smith noted the following from the October 5, 2020 Council Meeting:
 - A bid for the Wastewater Treatment Plant construction was accepted from Wapasha Construction.
 - Reviewed change orders for the Dam project.
 - Reviewed Grants received by the EDA.
 - Appointed Mindy Albrecht-Benson to the Council to fill Member Johnson's seat.
- D. **Staff Update:** Utilities Supervisor Jerod Wagner reported the following:
 - Due to the Wastewater Treatment Plant changes will need to be made to the electrical infrastructure in that area.
 - The annual UMMEG meeting will be held virtually this year.
 - Currently working on determining a voided cost calculation for our system.
 - Work will begin this week to prepare the Utility systems for winter.
 - Power outage last week was due to the settings on the relays as the power comes into town. They were set at a 1 second delay, and now has been adjusted to a 10 second delay which should prevent an outage in the future.

Regular Business

- A. **Wastewater Treatment Facility Project:** A preconstruction meeting was held last week, a concern for utilities was noted. Changes will need to be made to the electric system for construction as well as the final project. Supervisor Wagner will oversee these changes. Additionally it was noted that Acentek will need to move a fiber optic cable that runs through

the middle of the project. The City Engineer will work with Acentek representatives to ensure this is done in an appropriate time frame.

B. Continued Business:

1. **Electric Rate Study:** The study is still in progress.
2. **2021 Budget:** Members were encouraged to meet with Clerk Peterson over the next month to review the proposed budget. The proposed budget will be presented at the November meeting for final review.

C. Miscellaneous:

1. **Christmas Tree:** Additional locations are being looked at for potential changes in the future. Negotiations continue with the current location's property owner.

Next Meeting: Tuesday, November 17, 2020 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Pieper to adjourn the regular meeting of the Public Utilities Commission at 10:21 a.m. Motion was seconded by Commissioner Bell. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk