

**Lanesboro Economic Development Authority**  
**Regular Meeting**  
**Thursday, November 5, 2020, 11:00 a.m.**  
**Via Zoom OR In Person at Lanesboro Community Center**

**Present:** Phil Dybing, Elaine Edwards, Tom Smith, and Cathy Enerson

**Absent:** None

**Visitors:** Andrezj Zalinski, Drue Ferguson, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:01 a.m.

- A. **Agenda:** Member Smith motioned to approve the agenda as submitted. Member Dybing seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from October 2, 2020 as presented. Member Smith seconded the motion. Motion carried all in favor.

**Regular Business:**

**A. New Business:**

- 1. **SMIF GRANT APPLICATION relating to Althing Project:** An application for the Welcoming and Inclusive grants for the Althing feasibility study has been submitted for up to \$20,000 if we should decide to move forward.
- 2. **Senior Housing Outreach:** A meeting with Mark Takes was scheduled for today as well as a meeting with a design build team yesterday. It was noted that the EDA could help with tools but not lead a project. Member Dybing also noted that a possible trust fund may need to be established to proceed with feasibility studies.
- 3. **USDA Grant:** An opportunity to help with the Revolving loans to build businesses.

**B. Updates:**

- 1. **Treasurer's Report:** All loan accounts are current, and the operating account is unchanged. CEDA contract approved.
- 2. **City/P&Z/HPC/LPU:** Council Member Smith shared that the council held a Budget Workshop and a small increase should be expected and reasonable. They also heard a capital improvement update, noting that the WWTF will require a raise in utility rates. Mindy Albrecht-Benson was appointed to fill the 2 years remaining in Autumn Johnson's term. A public hearing was held about the rural taxing district with action yet to be taken. An overview of the Comp Plan will be presented at the next P&Z meeting on November 18, 2020. The election results will be certified on November 13, 2020.
- 3. **Chamber of Commerce:** Director Zalasinski noted that the Camber is promoting Shop Local, and that visitor's guides had been mailed to all 55949 addresses. The annual meeting will be held virtually on January 27, 2021 with two sets that will need to be filled.

4. **Lanesboro Business Update:** Plans for Experience the Magic are underway with the event scheduled for November 27,28,29.
5. **EDA Director Update:** Director Enerson shared the monthly report. She noted that the CEDA newsletter is available to all. The CEDA contract was up for renewal and it was noted that the city council had approved the renewal. Director Enerson also encouraged all businesses to apply for the Stay Safe Grant. A recap of the Althing Presentation that took place on October 29 was given with shared survey responses.

**C. Old Business:**

1. **Housing Institute:** A request for a local meeting to proceed with a development area map was presented. It was discussed that a committee to develop this map may be needed in the future to continue this process. As the process continues key stakeholders are to be identified and the new council will be asked to collaborate on the idea.
2. **Stay Safe Grant Application:** A motion to approve the Cottage House Grant application was made by Member Smith and seconded by Member Dybing. Motion carried all in favor.
3. **REV Report:** Working with the bank to promote Riverside on the Root. A work plan is in progress with new roles assigned.
4. **Online Education outcome and metrics:** No update at this time, waiting on debriefing sessions.

**D. Items from Members:**

1. **Drue Ferigison:**

**Adjourn:** Member Smith moved to adjourn at 12:26 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

**Next Meeting:** Thursday, December 3, 2020 at 11:00 a.m.

Respectfully Submitted,

Michele Peterson, MCMC  
City Administrator/Clerk