

**Lanesboro Public Utilities
Special Meeting
Tuesday, December 1, 2020 10:00 a.m.
Zoom with video and audio connections**

Present: Jon Pieper, Elliot Riggott, and Don Bell

Absent: None

Staff Present: Jerod Wagner and Darla Taylor

Visitors: Tom Smith and Jason Resseman

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:02 a.m.

- A. **Agenda:** Member Bell motioned to approve the agenda as submitted. Member Riggott seconded the motion. Vote was done by roll call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Bell motioned to approve the Consent agenda as presented. Member Bell seconded the motion. Vote was done by roll call with all in favor. Motion carried.
 - Minutes of the Regular Meeting, November 17, 2020
- C. **Staff Update:** Utilities Supervisor Jerod Wagner reported that there have been issues with the Christmas Tree on the North Bluff. They believe the problem is in the timer meter and will be replacing it.

Regular Business

A. 2021 Budget

- a. **Electric Utility:** Discussion was had regarding the application for Lanesboro Public Schools Solar Project, and how that would ultimately affect the budget. At this time no adjustments have been made.
 - i. **2021 Budget:** Member Pieper motioned to approve the Electric Utility Budget for 2021 minus the funding for the EDA. Member Bell seconded the motion. Member Pieper also noted that in the future he would like to see the City find another funding source for the Auburn/Zenith and Park Road transfers. His suggestion would be to consider an increase to the current City Sales Tax. Vote was done by roll call with all in favor. Motion carried.
 - ii. **Rates:** An error was noted on the rate example document for one of the part time residents examples. Members requested the following information:
 - Current number of households with two meters
 - Current number of three phase meters
 - Does the Base Rate cover the cost of operationsThe discussion was tabled until the next meeting.
- B. Short and Long Term Goals:** The board requested updates on the WWTF project as they become available, as well to be included on any meetings regarding the project. The board discussed the possibility of adding the Power Plant wall repair to the Capital Improvement Plan. Member requested that Supervisor Wagner create a plan for short and long term goals, as well

as which projects could be started on in 2021 such as service lateral repairs and manhole rehabilitations.

C. Next Meeting Date: Members discussed keeping the regular meeting for December on the 15 at 10:00 a.m.

D. Staff Annual Reviews: Closed Meeting, Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) this portion of the meeting will be closed to discuss staff performance reviews of those who are subject to the Lanesboro Public Utilities authority. The meeting was closed at 10:50. The meeting was reopened at 10:52 a.m. Administrator Peterson noted appreciation to Supervisor Wagner, Jeff Norby, and Troy Schiltz for a job well done, and for their commitment to the community. Member Bell motioned to increase Troy Schiltz's wages by \$.50 per hour and Jeff Norby by \$.61 per hour. Member Riggott seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Next Meeting: Tuesday, December 15, 2020 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Bell to adjourn the regular meeting of the Public Utilities Commission at 10:54 a.m. Motion was seconded by Commissioner Riggott. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk