

**Lanesboro Economic Development Authority**  
**Regular Meeting**  
**Thursday, December 3, 2020, 11:00 a.m.**  
**Via Zoom**

**Present:** Phil Dybing, Elaine Edwards, Tom Smith, and Cathy Enerson

**Absent:** None

**Visitors:** Andrezj Zalinski, Joe Goetzke, Sarah Peterson, Cindy Vitse, Doug Grout

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:01 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda with moving the HRA discussion to the top when the guests are able to join. Member Smith seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from November 5, 2020 as presented. Member Smith seconded the motion. Motion carried all in favor.

**Regular Business:**

**A. Updates:**

- 1. **Treasurer's Report:** The EDA operating fund has a balance of \$19,300.94, which does include grant funding for the learning sessions. The Loan fund is currently at \$19,250.41, with all loans current.
- 2. **City/P&Z/HPC/LPU:** Council Member Smith reported that the LPU will be presenting their budget to the council and recommended removal of the EDA funding. Smith also noted that he would like to see that funding be put back into the budget.
- 3. **Chamber of Commerce:** The annual meeting will be held virtually this year on Wednesday, January 27, 2021. There are currently three seats up for election on the board.
- 4. **Lanesboro Business Update:** The group met earlier in the morning and reviewed the Small Business Saturday event, as well as considered upcoming events.
- 5. **School Board:** Board member Sarah Peterson reported that 4 - 6 Grade as well as the high school would be distance learning through the winter break. The School is hoping to keep the Kindergarten through third grades in person, as they feel that is the most beneficial. The construction project is nearing completion. The School is in need of school bus drivers as well as Pera's.

**B. Old Business:**

- 1. **Learning Session Part 3 of 3:** Member Dybing motioned to approve the contract with Winona State University for the Workforce Development Class to be held January 20, 2021. Member Edwards seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- 2. **Stay Safe Grant Application:** Member Smith motioned to approve the following applications: The Peddler, Rootriver Rod Co, Lanesboro Arts, High Court Pub, and Coffee Street Fitness. Member Dybing seconded the motion. Vote was done by roll call with all in favor. Motion carried.

3. **Wayfinding Sign:** Currently waiting on additional information.
4. **Building EDA Capacity:** Director Enerson noted a call with the USDA where the RBAG program will be discussed to consider building a revolving loan fund. Member Smith motioned to approve of a resolution in support of the application be drafted and submitted to the Council. Member Dybing seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
5. **REV Report:** The Lanesboro group has officially graduated from the program, and is now continuing on with L.E.A.N. Member Edwards was also presented with a leadership award for her efforts in the program.

**C. New Business:**

1. **CEDA Resources:** Director Enerson has found data about the community and will be able to share that information with new and existing businesses and developers.
2. **Housing Bluff Country HRA:** Cindy Vitse and Doug Grout shared the current status as well as the history of the Bluff Country HRA. The organization would need a letter of intent for the Small Cities Application in order to pencil the City into a timeline. The initial application is due in the fall with the full application to be completed the following Spring. The current timeline is the fall of 2022 or 2023 for application.

**D. Items from Member:**

1. **Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well.

**Adjourn:** Member Smith moved to adjourn at 12:09 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

**Next Meeting:** Thursday, January 7, 2021 at 11:00 a.m.

Respectfully Submitted,

Michele Peterson, MCMC  
City Administrator/Clerk